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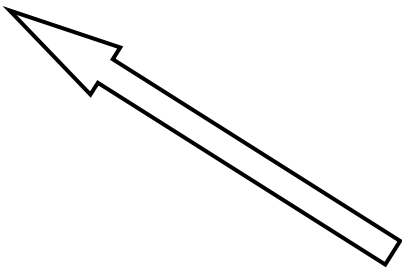
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# **SENSYS INSTANT XBRL**

**Document Version 1.1**



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## **1. Introduction**

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XBRL(eXtensible Business Reporting Language) is a language for the electronic communication of business and financial data which is revolutionising business reporting around the world. It provides major benefits in the preparation, analysis and communication of business information.

The Sensys InstantXBRL is a software designed to enable you, file your financial statements in XBRL format as per MCA(Ministry of Corporate Affairs) mandate.

The InstantXBRL software has some key features like Taxonomy Treeview for easy navigation, Detailed information about each element of Taxonomy, Facility to create Tuples(Multi Record Element) at Taxonomy tree, Import data from excel files of balance sheets and profit & loss statements, Footnotes for each element and inbuilt validation at entry level to avoid data entry mistakes.

## **2. Pre-requisites and System Requirements**

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The Pre-requisites for installing the Sensys Instant XBRL software is Dot Net Framework 3.5 or above.

### System Requirements

- 1) PC with Pentium class processor
- 2) Operating System: Windows XP and above version
- 3) 500 MB Hard Disk space and above
- 4) CD-ROM Drive, VGA or higher resolution monitor.

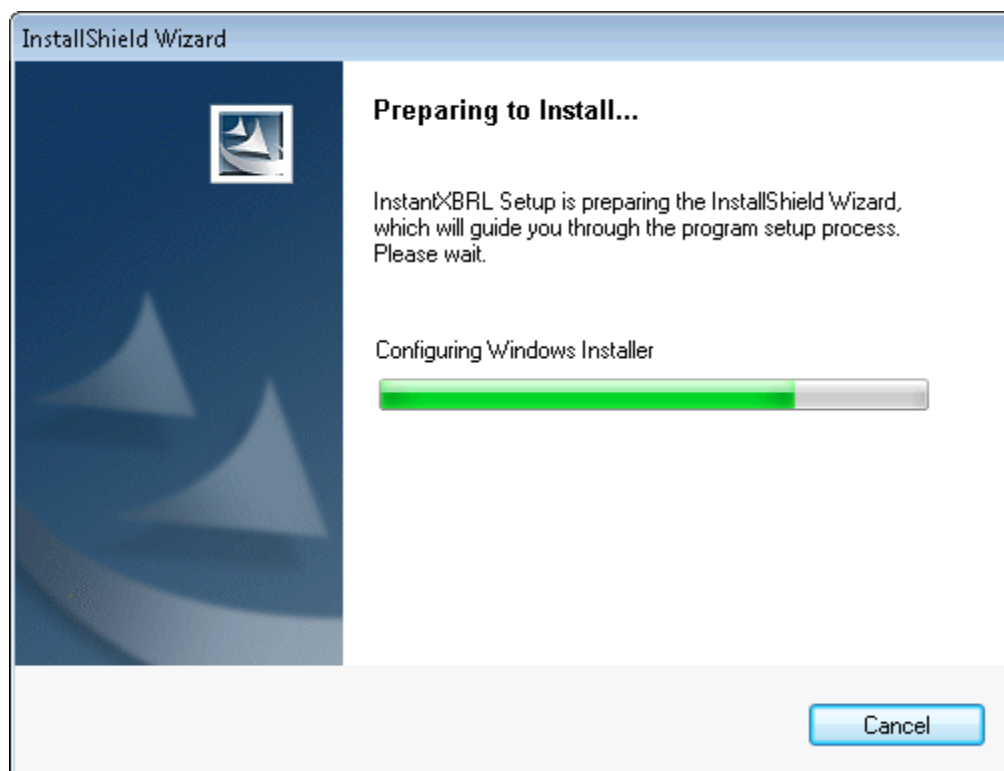
### 3. Installation of Sensys Instant XBRL

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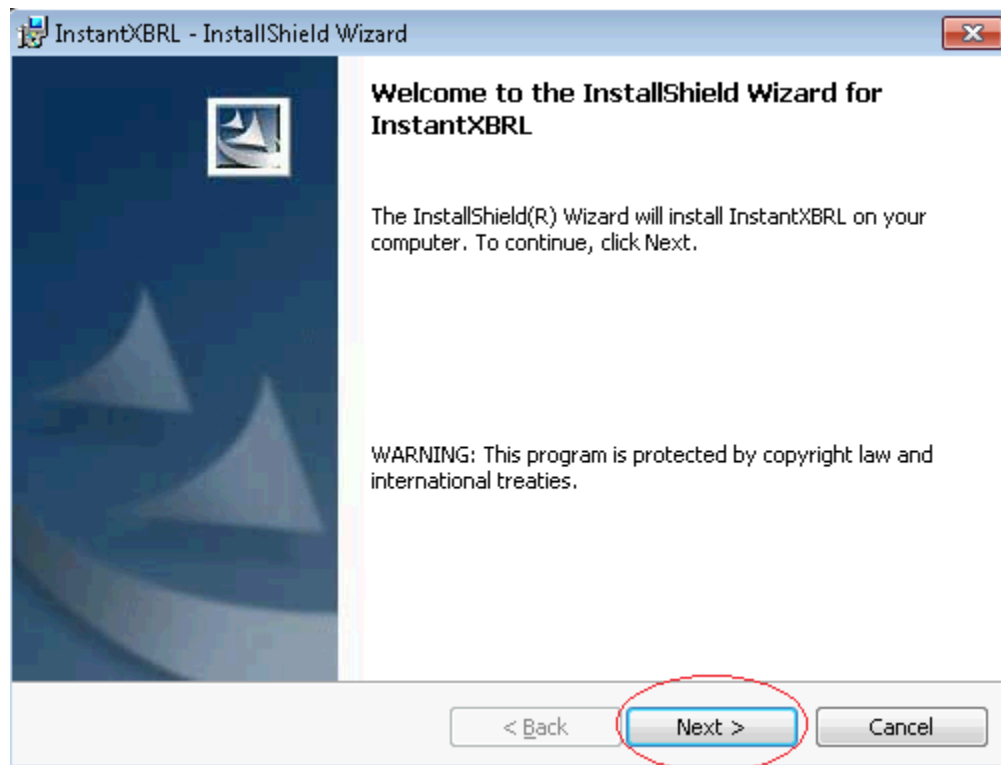
The Sensys Instant XBRL software can be installed using the below mentioned steps.

(1) Double-click the 'setup.exe' file available from the CD to install the Sensys Instant XBRL software.

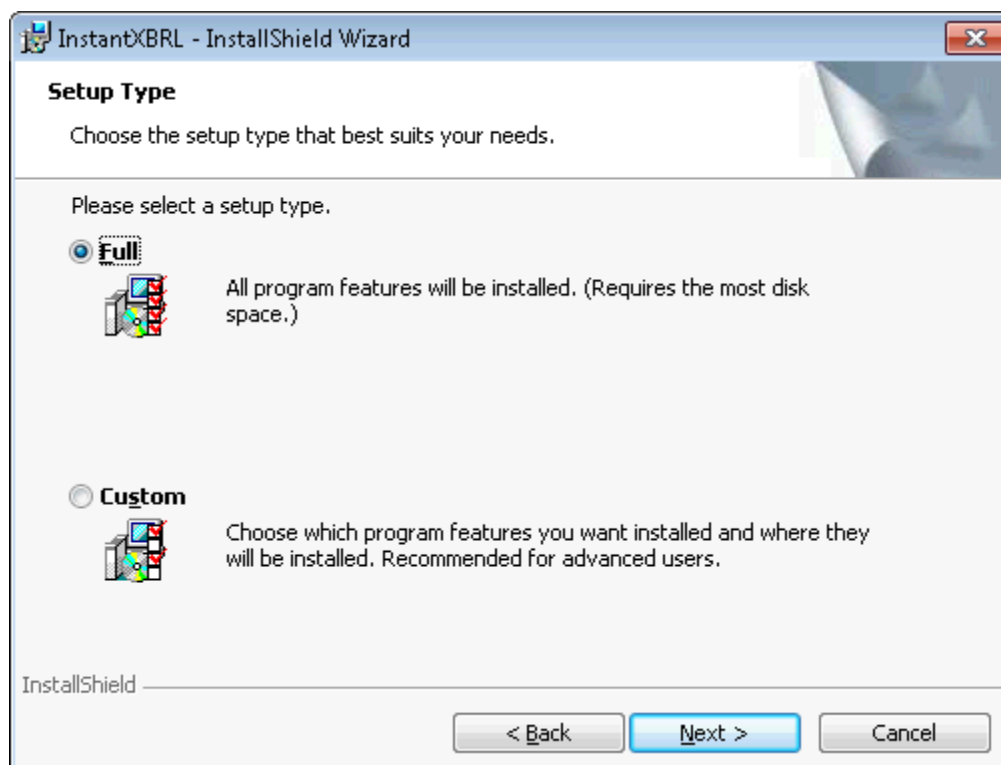
This will invoke the InstallShield Wizard as shown below.



(2) Click on the 'Next' button in the Instant XBRL – InstallShield Wizard screen as shown in the figure below.



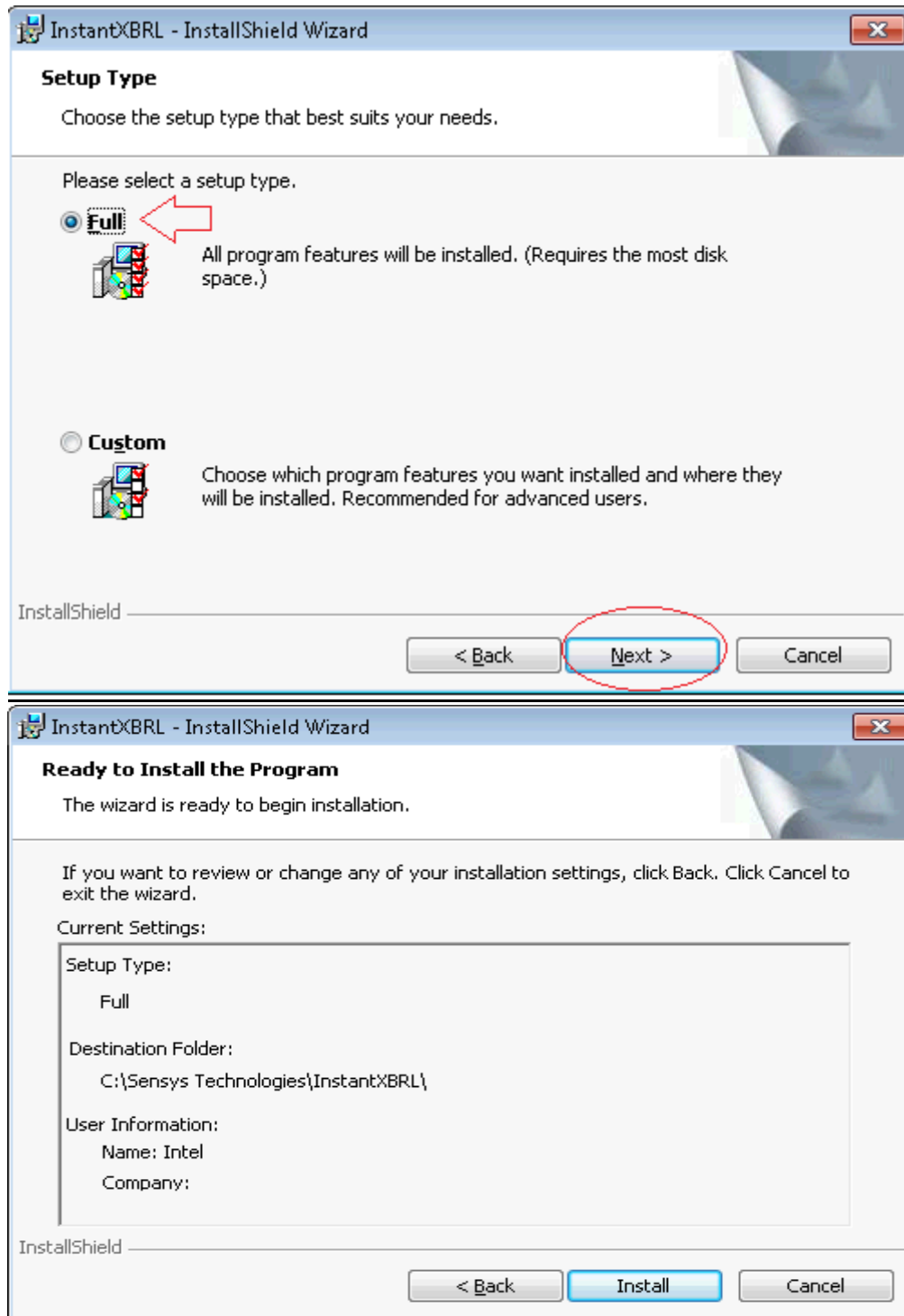
The next screen displays to choose the setup type for the installation viz Full or Custom installation as shown below.





(a) Full Installation:

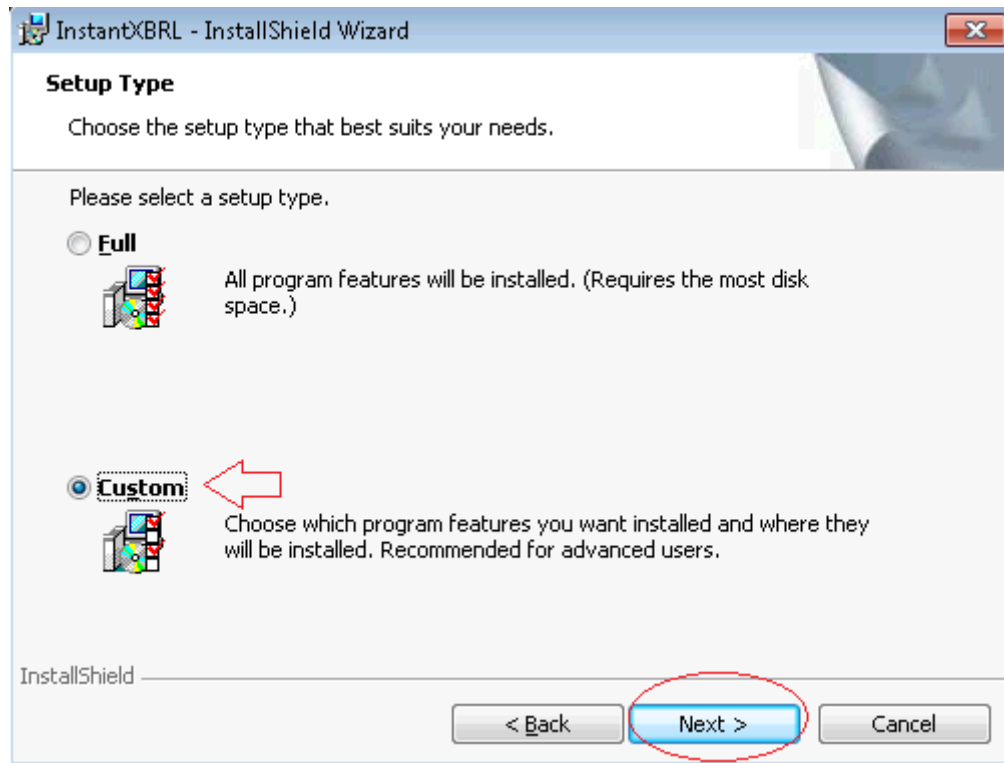
If the option 'Full' is selected, the installer will install all the program features in the location 'C:\Sensys Technologies\InstantXBRL\'.



(b) Custom Installation:

If the option 'Custom' is selected, the user can select a custom location for the installation of the software.

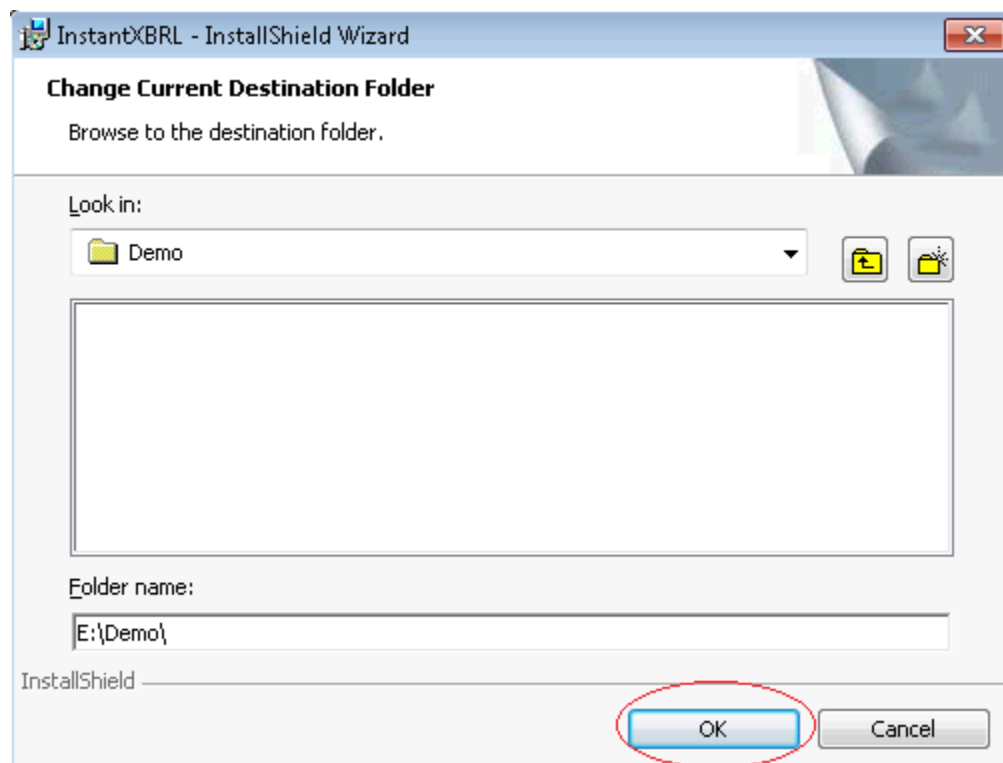
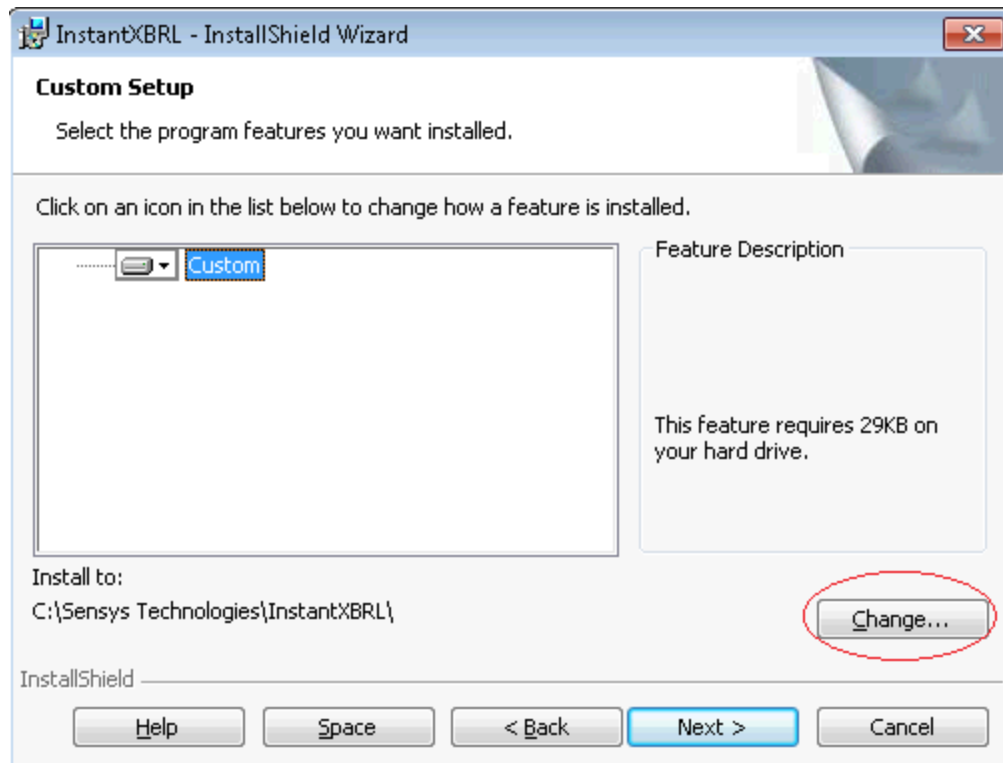
This can be done by clicking the 'Change' button.

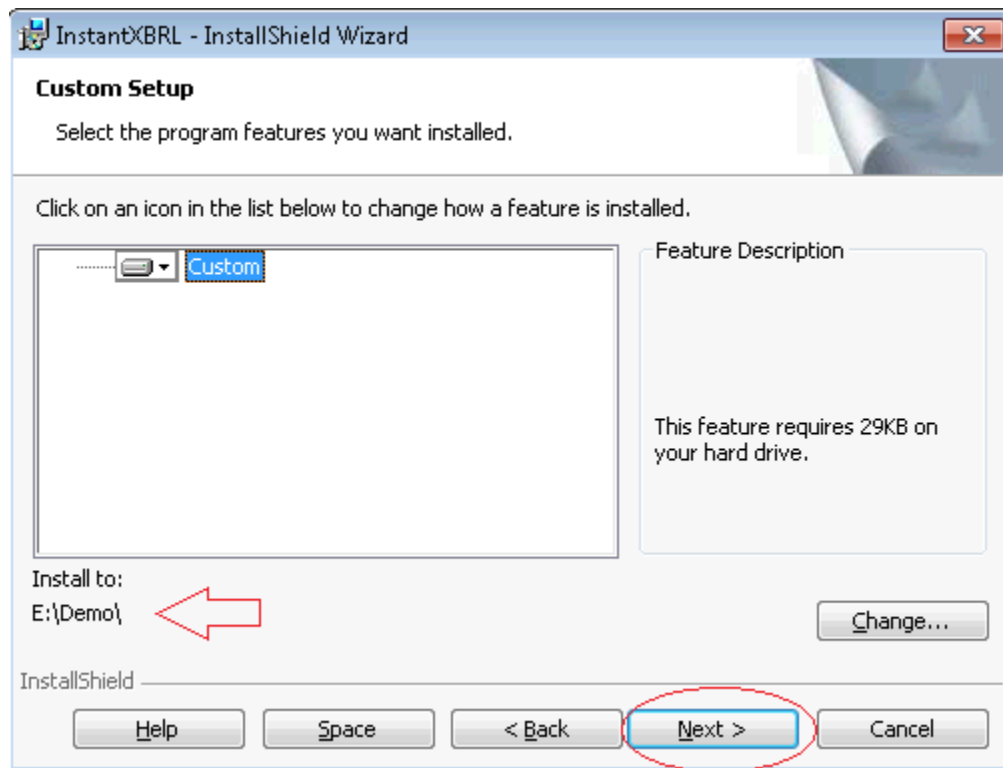


For eg – If you want to install the software in a custom location (eg 'E:\Demo'), then select the 'Custom' option in the setup type and click on the 'Next' button.

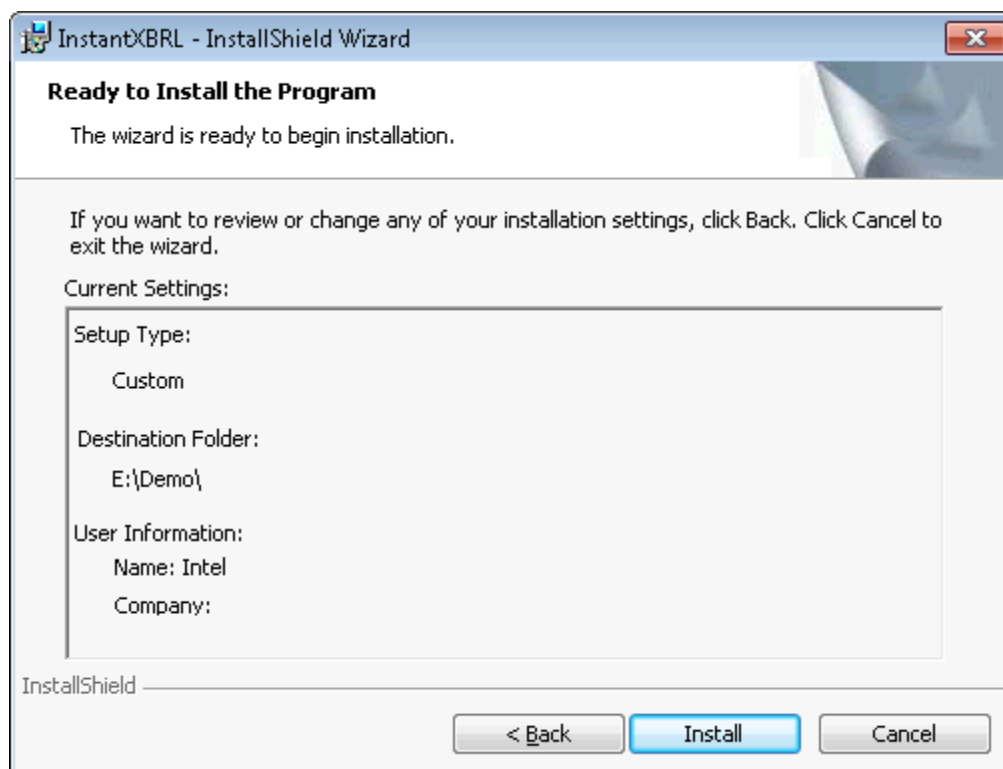
Click on the 'Change' button and browse through to the location 'E:\Demo' and click the 'OK' button.

At this stage, the application will be installed to the location 'E:\Demo' and not at the default location.

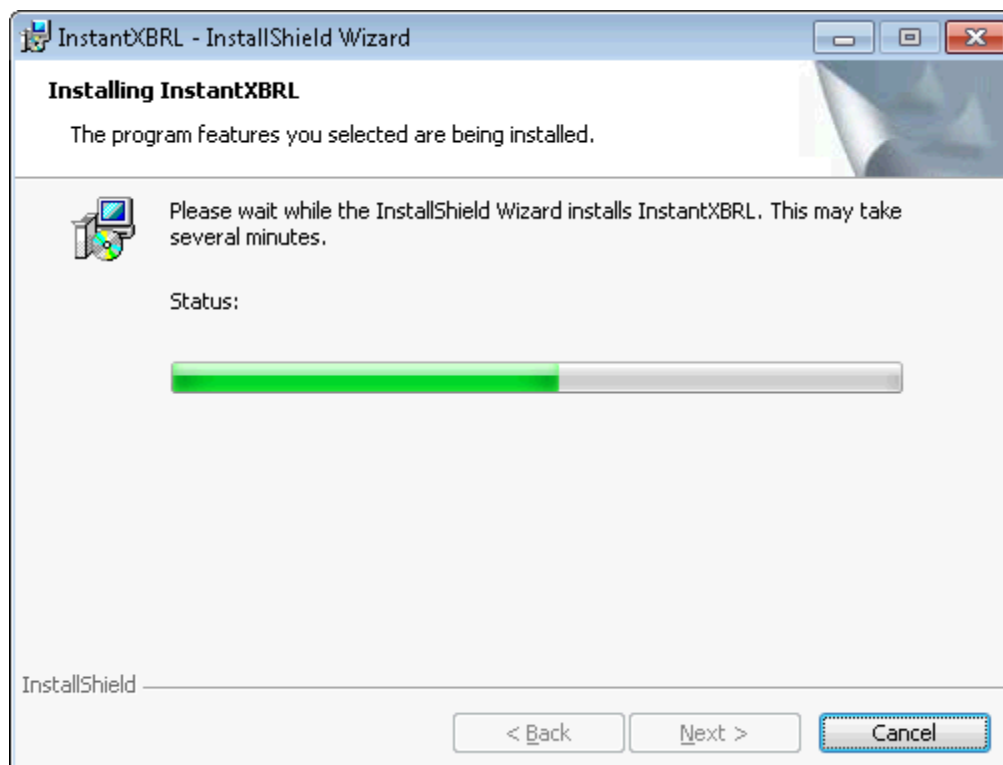
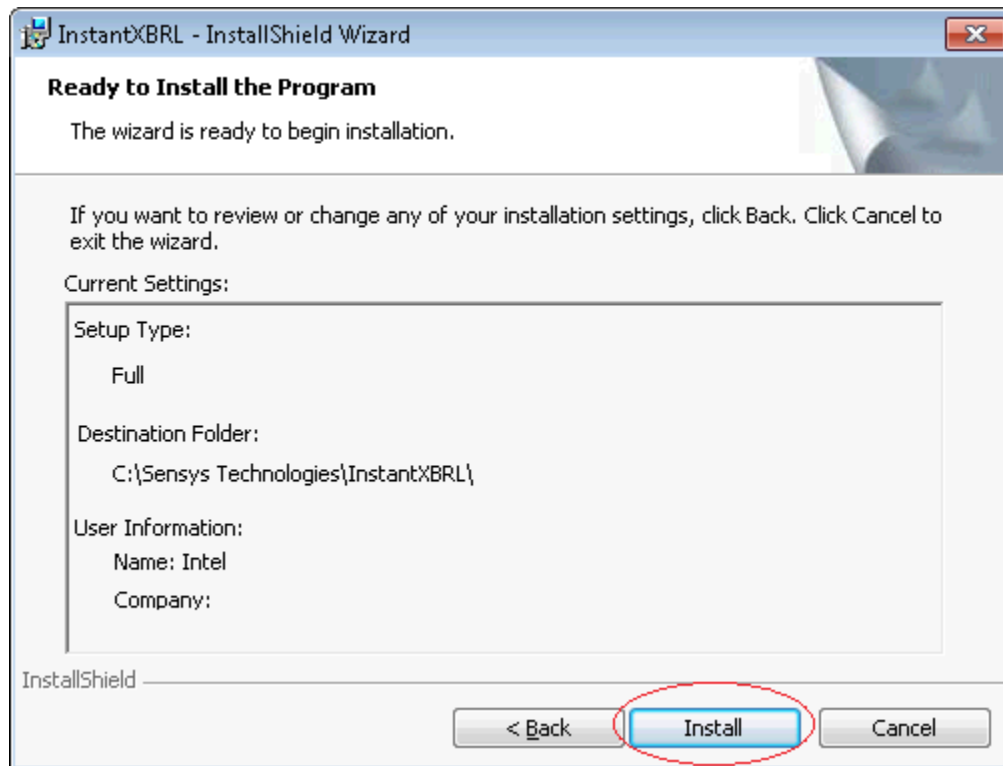




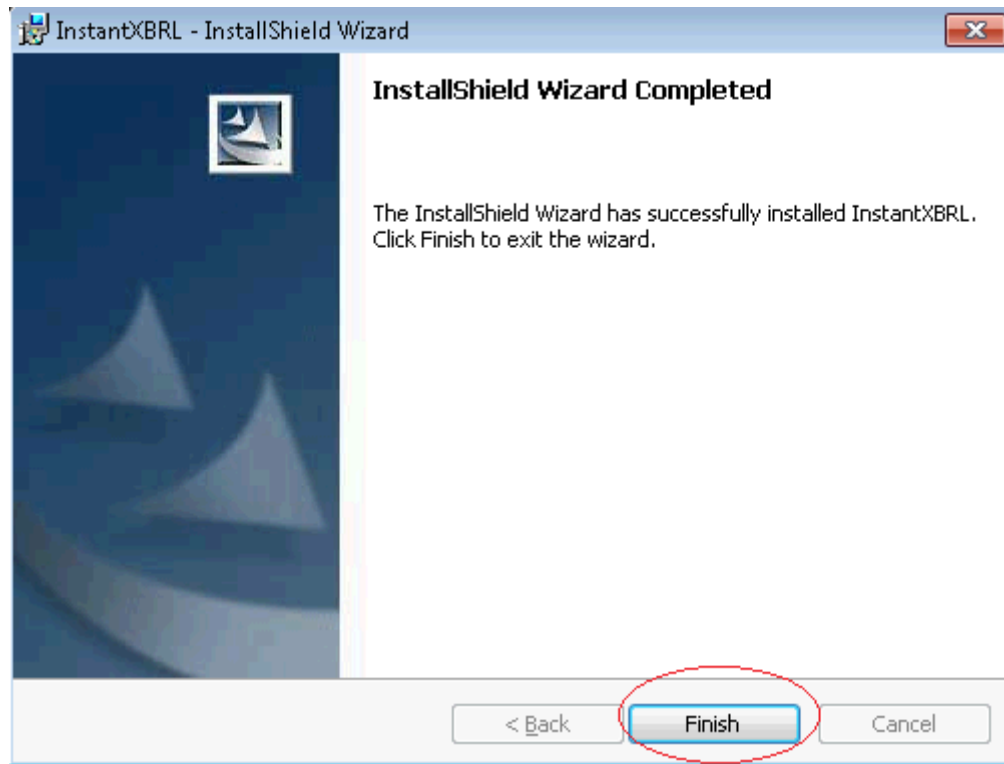
To check the disk space for the custom installation of the software, click on the 'Space' button.



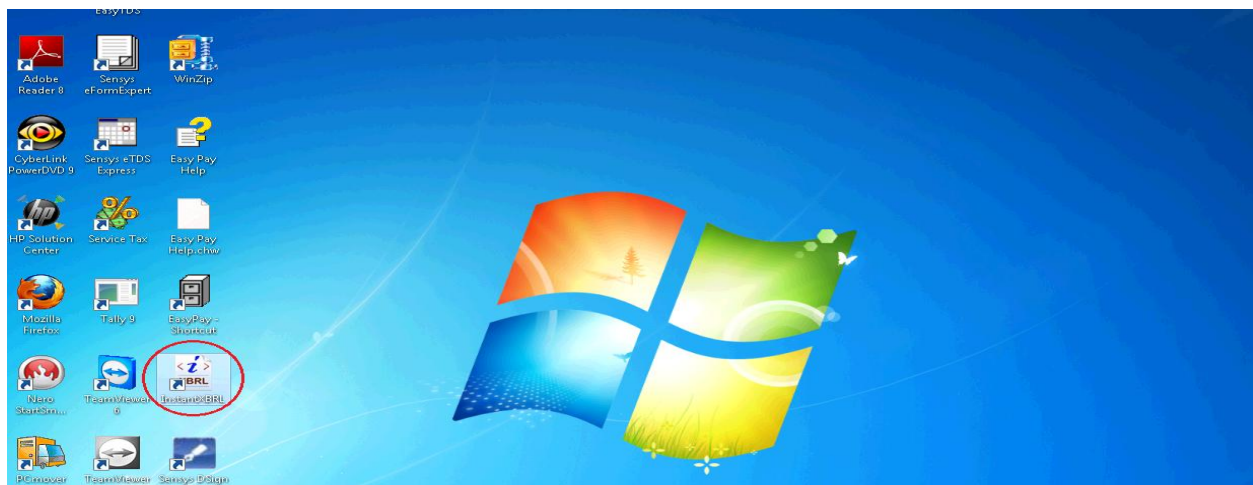
(3) Click on the 'Install' button to continue with the Full installation of Sensys Instant XBLR software.



After the installation is complete, click on the 'Finish' button to exit the InstallShield Wizard.



At this stage, the Sensys Instant XBRL software is installed at the default location – 'C:\Sensys Technologies\InstantXBRL\' and the Instant XBRL icon is created on the desktop as shown below.

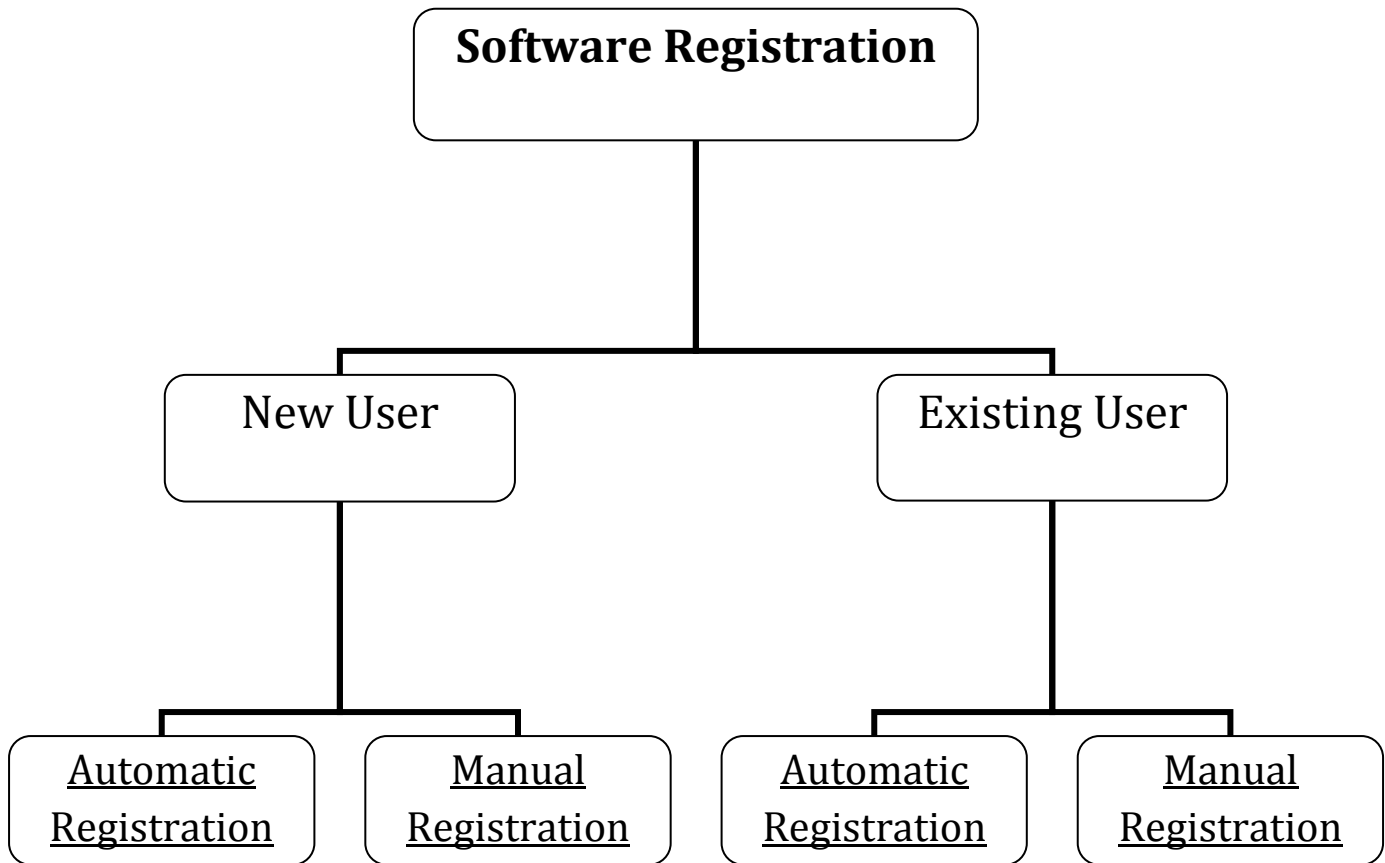




#### 4. Registration of Sensys Instant XBRL

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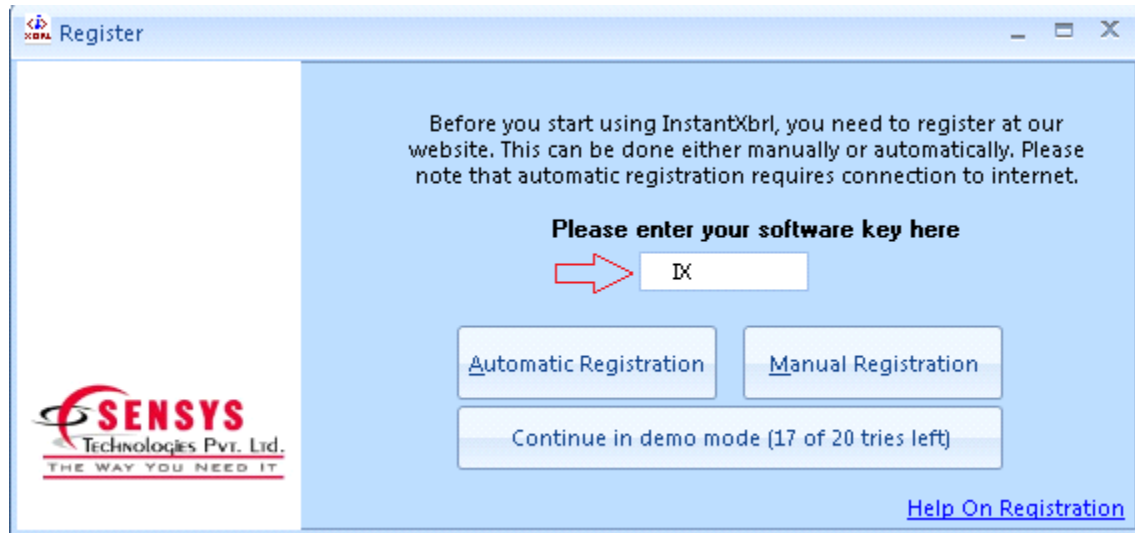
Once the Sensys Instant XBRL software is installed on your computer, the Sensys InstantXBRL icon is created on the desktop. The next step is to register the InstantXBRL software.



Depending upon whether you are a New User or an Existing User, click on the respective 'Automatic' or 'Manual' block to proceed with the registration of Sensys Instant XBRL software.



Double-click the Sensys InstantXBRL icon from the desktop to start the application. At this stage the following window prompts the user to register the software.



Specify the software key in the textbox and select the option for software registration, either Automatic or Manual.

**Note:** The software key is hidden in the screenshot since it is a confidential information.

### **(1) Automatic Registration:**

In this case, software will try to register itself automatically. For this your computer should be connected to the internet.

Enter the software key and click the option 'Automatic Registration'.

### **Automatic Registration (New User)**

For a new user, specify the General Information. Select a password and click on the 'Submit' button to complete the Auto Registration as shown in the figure below.

The 'Auto Registration' dialog box is shown with the 'New User' radio button selected. It contains two sections: 'General Information' and 'Login Details'. The 'General Information' section includes fields for Company Name, Contact Person, Address, City, State, Pincode, STD Code, Phone 1, Phone 2, Mobile, Fax, Email, Purchased From, and Installed By. The 'Login Details' section includes fields for User Name (containing 'IX'), Password, and Confirm password. At the bottom right, the 'Submit' button is circled in red, next to a 'Cancel' button.

On clicking the 'Submit' button, the Automatic Registration is complete and the user is ready to work with the software.

### **Automatic Registration (Existing User)**

For an existing user, specify the Username(Software Key) along with the password. Next click on the 'Submit' button to complete the Automatic Registration as shown in the figure below.

The 'Auto Registration' dialog box is shown with the 'Existing User' radio button selected. The 'Login Details' section is visible, containing fields for User Name (containing 'IX'), Password, and Confirm password. At the bottom right, the 'Submit' button is circled in red, next to a 'Cancel' button.

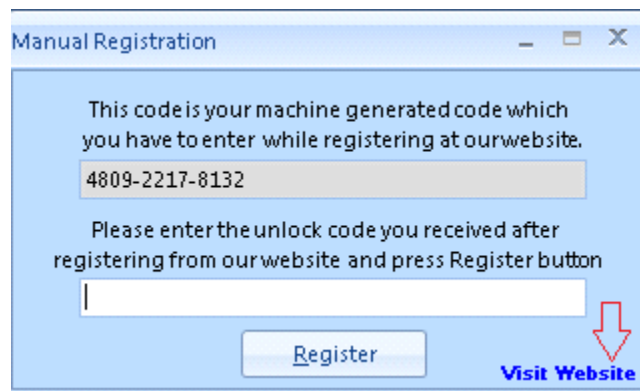
## (2) Manual Registration:

If you do not have internet connection on your machine due to some reason, you can register the software manually.

Enter the software key and click the option 'Manual Registration'.

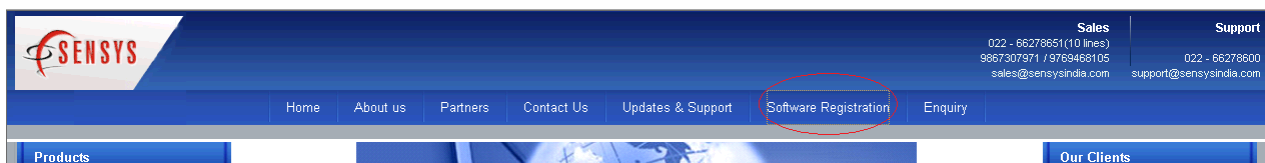
At this stage, the software generates a machine generated code and prompts for an unlock code.

Click the link 'Visit Website' to get the unlock code as shown below.



On clicking the link 'Visit Website', the application take you to the homepage of our website (<http://www.sensysindia.com>).

Click on the link 'Software Registration' as shown below.



Next, the following page opens to select new or existing user.



**Manual Registration (New User)** For a new user, enter the software key & click on the 'Submit' button.

Please Enter the 8 character's software key that you received with your CD

Enter Software key

Submit

Next, specify the personal information. Select a password and click on the 'Submit' button as shown in the figure below.

Please fill in your personal details	
Company Name*	<input type="text"/>
Contact person 1 *	<input type="text"/>
Contact person 2	<input type="text"/>
Address 1 *	<input type="text"/>
Address 2	<input type="text"/>
Address 3	<input type="text"/>
Address 4	<input type="text"/>
Address 5	<input type="text"/>
City *	<input type="text"/>
State *	<input type="text"/>
Pin code *	<input type="text"/>
Country *	<input type="text"/>

STD code	<input type="text"/>
Phone 1 *	<input type="text"/>
Phone 2	<input type="text"/>
Phone 3	<input type="text"/>
Mobile	<input type="text"/>
Fax	<input type="text"/>

E-mail 1 *	<input type="text"/>
E-mail 2	<input type="text"/>
Website	<input type="text"/>
Purchased From ?	<input type="text"/>
Installation Done By ?	<input type="text"/>

Account details

Username	<input type="text" value="IX"/>
Password	<input type="password"/> (min 6 characters)
Confirm	<input type="password"/>
Block	<input type="checkbox"/>

**Submit**

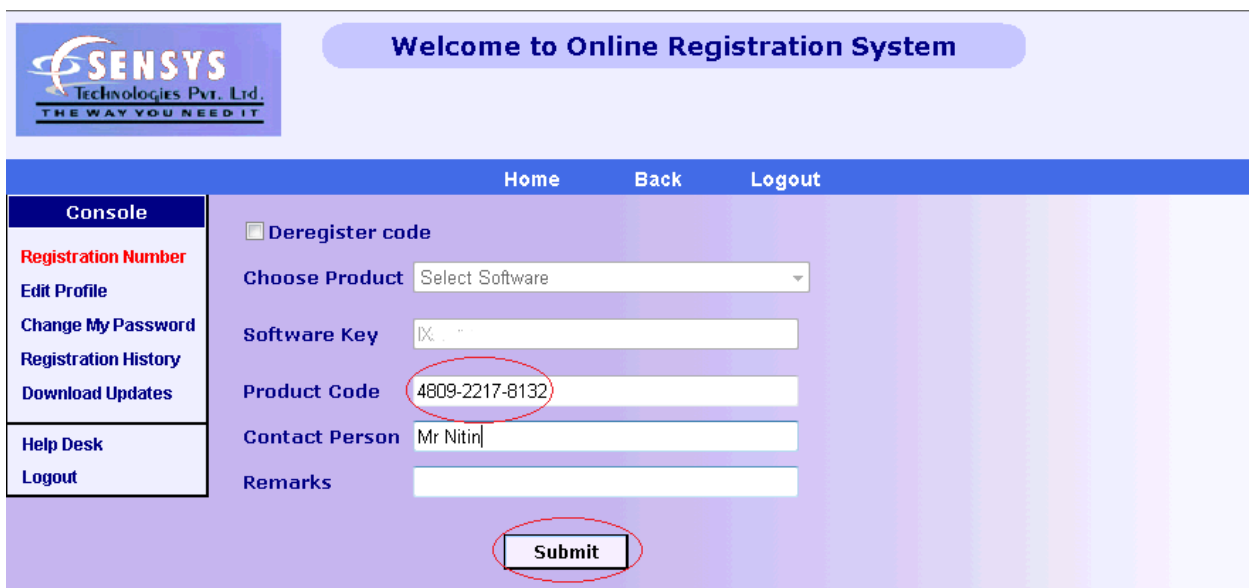
On clicking the 'Submit' button, the website logs into the registration system as shown in the figure below.

At this stage, click on the link 'Registration Number' available at the left panel of the window.



Enter the machine code generated after clicking the 'Manual Registration' button earlier in the Product code field.

Next, click the 'Submit' button as shown in the figure below.



On clicking the submit button, the website generates a Registration Number (or unlock code) for manual registration.

Now come back to InstantXBRL manual registration window. Enter the Registration number(or unlock code) generated from the website above and click on the 'Register' button to complete the manual registration as shown in the figure below.

Manual Registration

This code is your machine generated code which you have to enter while registering at our website.

4809-2217-8132

Please enter the unlock code you received after registering from our website and press Register button

1527-8175-3138-483

Register

Visit Website

At this stage, the manual registration is successfully completed.

**Manual Registration (Existing User)** For an existing user, enter the username(software key) along with the password and click the 'Login' button.

This site is best viewed in internet explorer 5.5 and above.

Welcome To Sensys

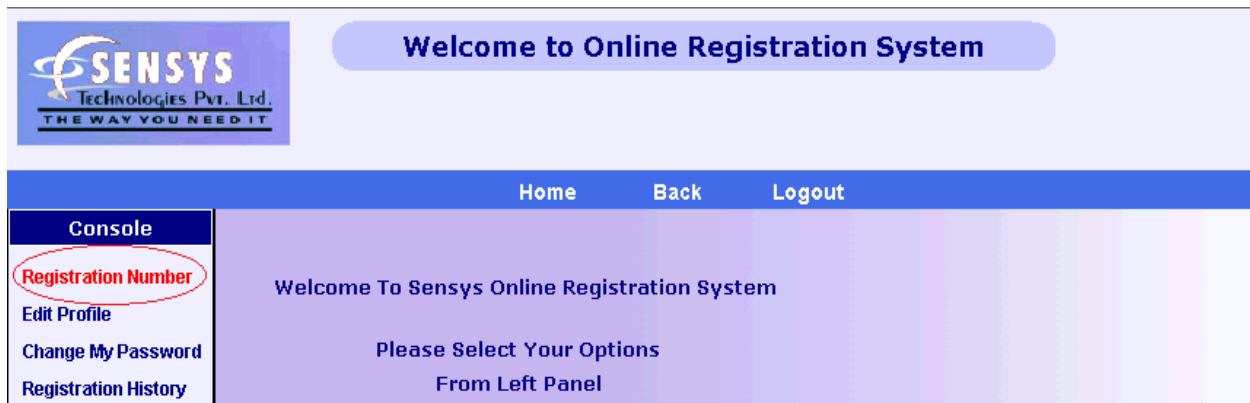
Existing User      New User

Username (Software-key)	<input type="text"/>
Password	<input type="password"/>
Login	Reset

Forgot Password?

On clicking the 'Login' button, the website logs into the registration system as shown in the figure below.

At this stage, click on the link 'Registration Number' available at the left panel of the window as shown in the figure below.



Enter the machine code generated after clicking the 'Manual Registration' button earlier in the Product code field.

Next, click the 'Submit' button as shown in the figure below.

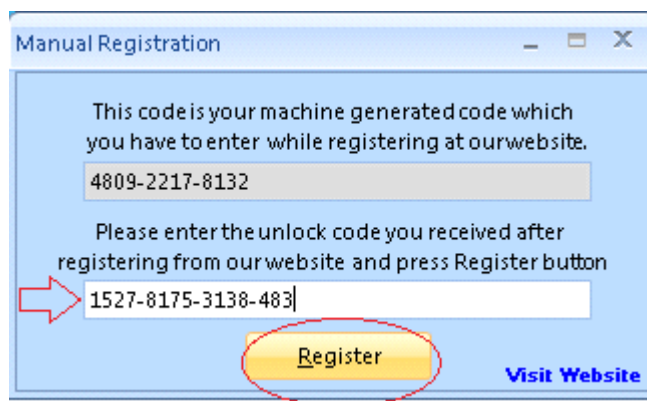
The screenshot shows the registration form. The left sidebar menu is the same as in the previous image, with 'Registration Number' highlighted. The main form area contains the following elements: a 'Deregister code' checkbox, a 'Choose Product' dropdown menu (showing 'Select Software'), a 'Software Key' text field (containing 'IX...'), a 'Product Code' text field (containing '4809-2217-8132' and highlighted with a red circle), a 'Contact Person' text field (containing 'Mr Nitin'), and a 'Remarks' text field. At the bottom center, there is a 'Submit' button highlighted with a red circle. Navigation links 'Home', 'Back', and 'Logout' are at the top.

On clicking the submit button, the website generates a Registration Number (or unlock code) for manual registration.

Now come back to InstantXBRL manual registration window. Enter the Registration Number(or unlock code) generated from the



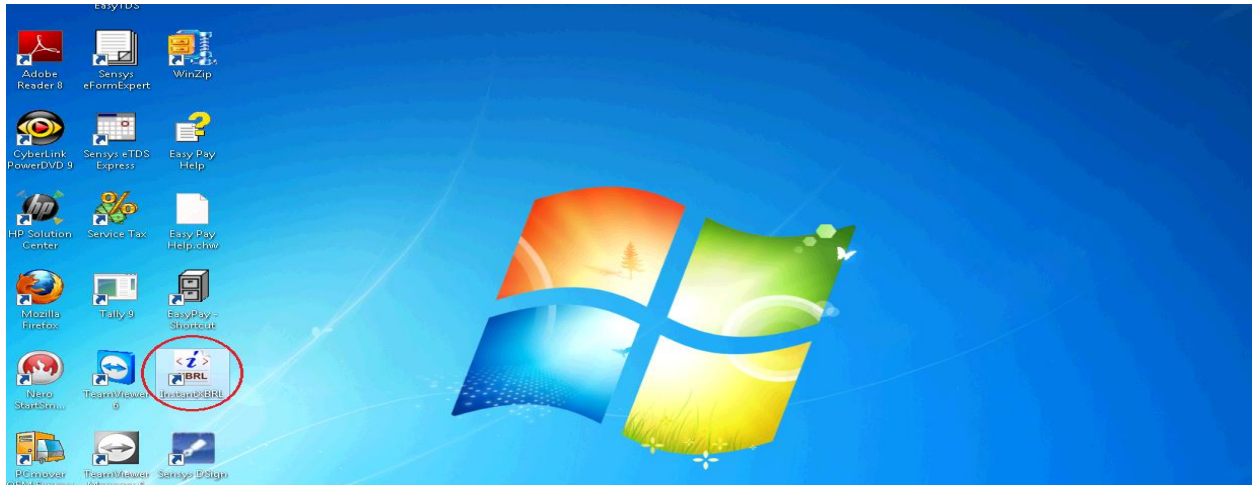
website above and click on the 'Register' button to complete the manual registration as shown in the figure below.



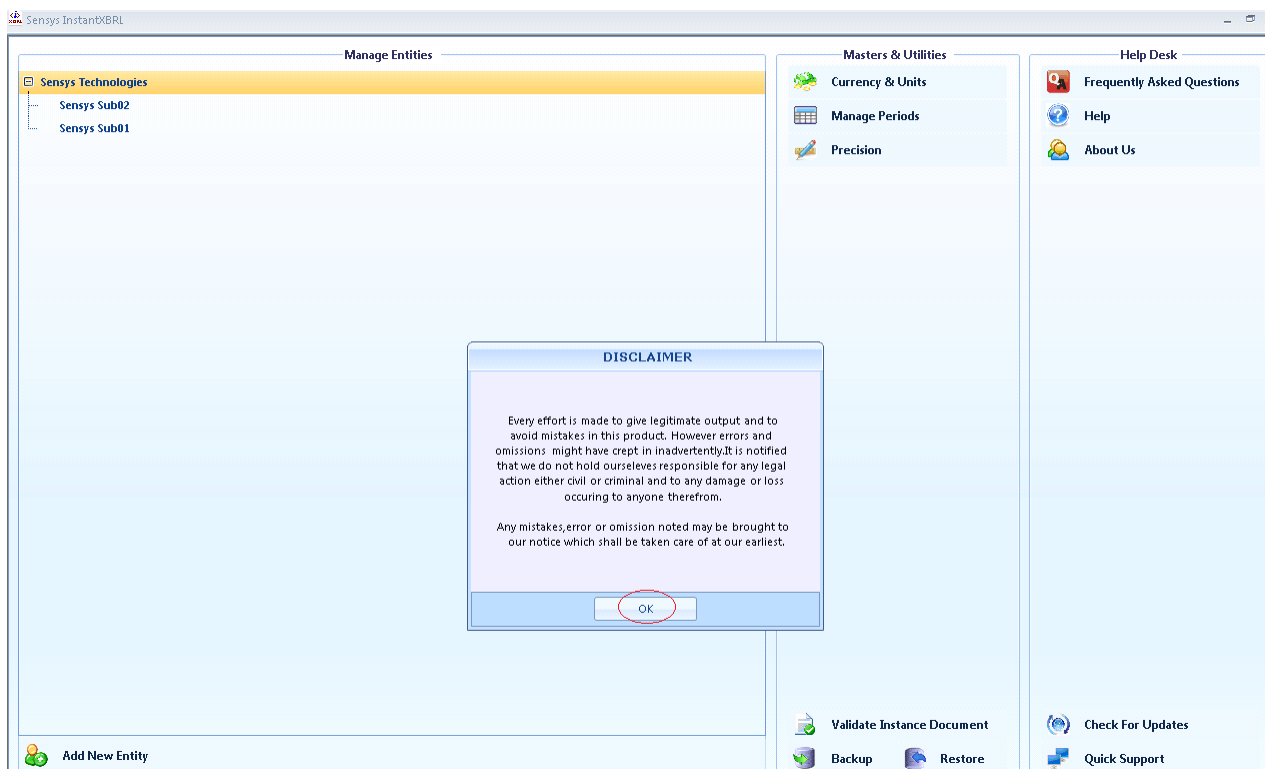
On clicking the 'Register' button, the manual registration is successfully completed and the software is ready to use.

## 5. Working with Sensys Instant XBRL

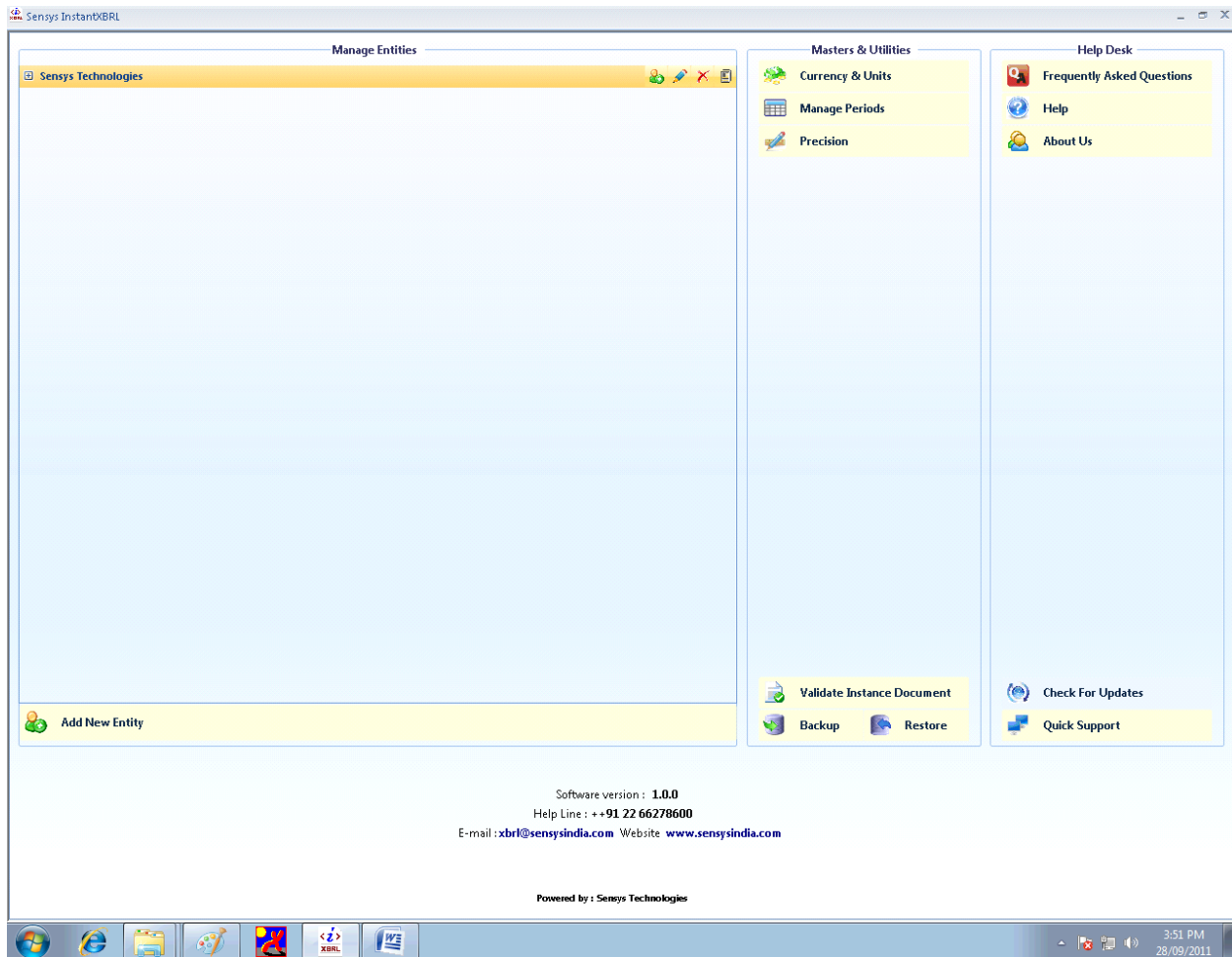
Double-click the Sensys InstantXBRL icon from the desktop to run the software as shown in the figure below.



At this stage, the Sensys Instant XBRL application starts up with a disclaimer message. Click the 'OK' button as shown below.



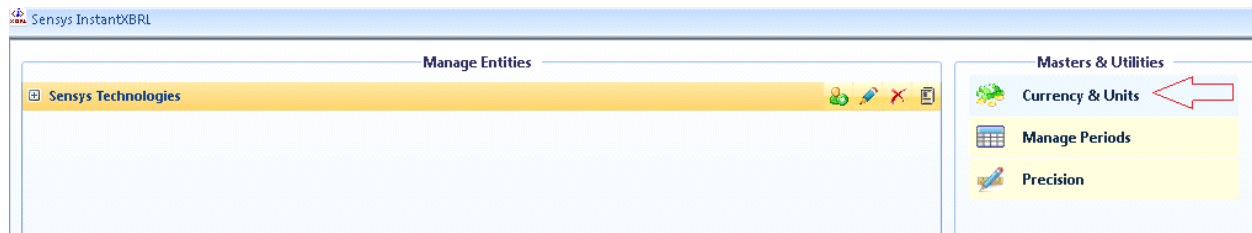
After clicking the 'OK' button, the Sensys Instant XBRL application is seen with options like Manage Entities, Masters & Utilities and Help.



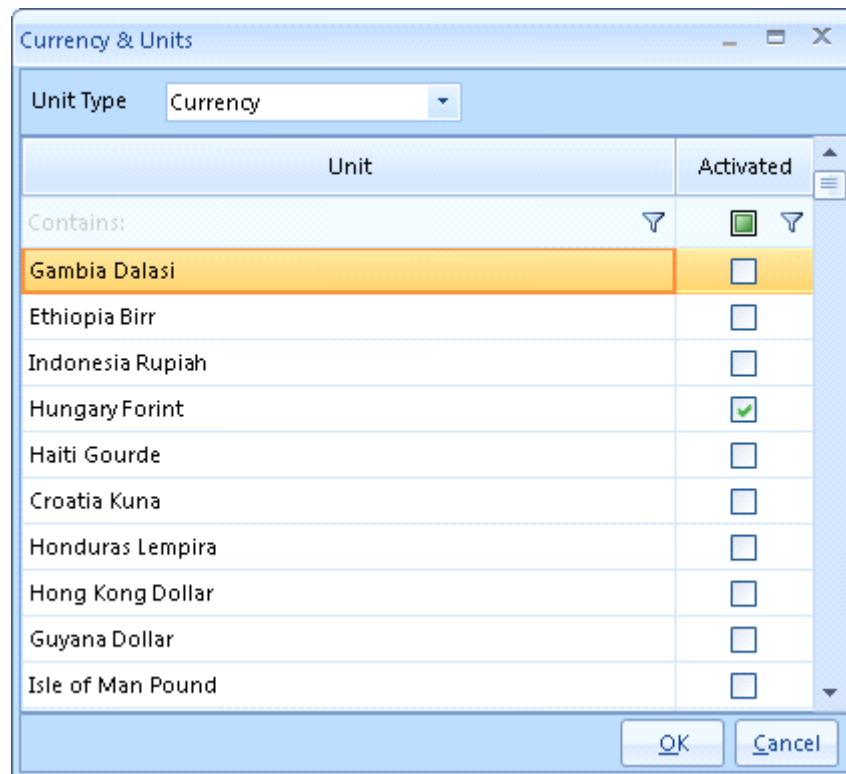
The Masters & Utilities menu in InstantXBRL contains the option Currency & Units as explained below.

## **Currency & Units**

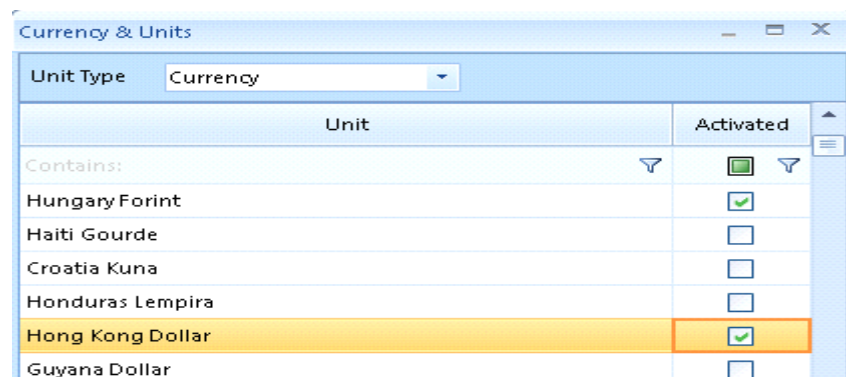
To view Currency & Units, click on the link 'Currency & Units' as shown in the figure below.

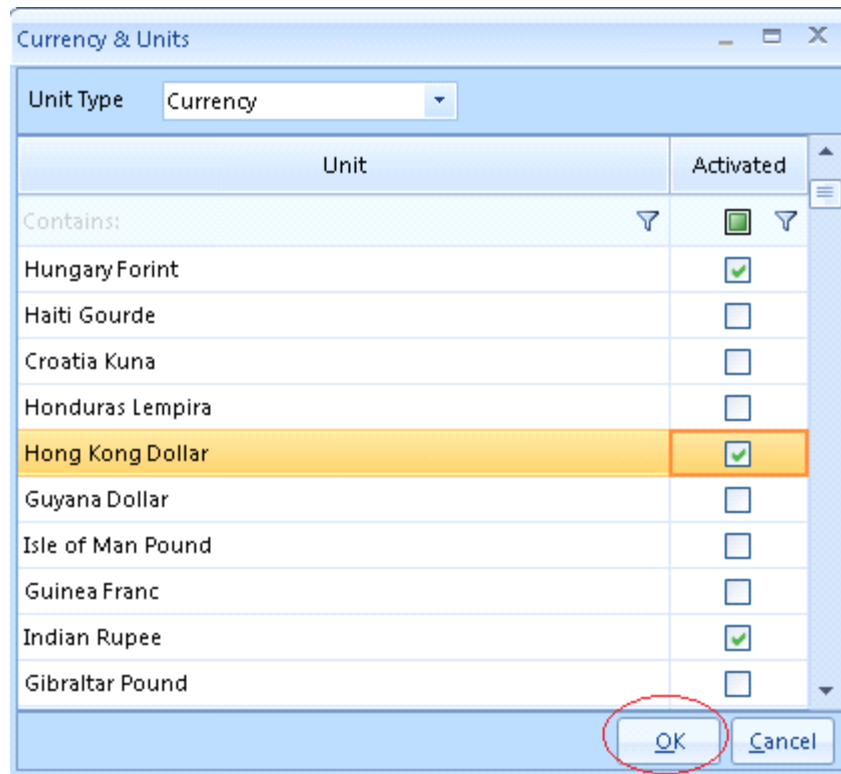


At this Stage, the Currency & Units window opens up with a list of available Currency as shown in the figure below.

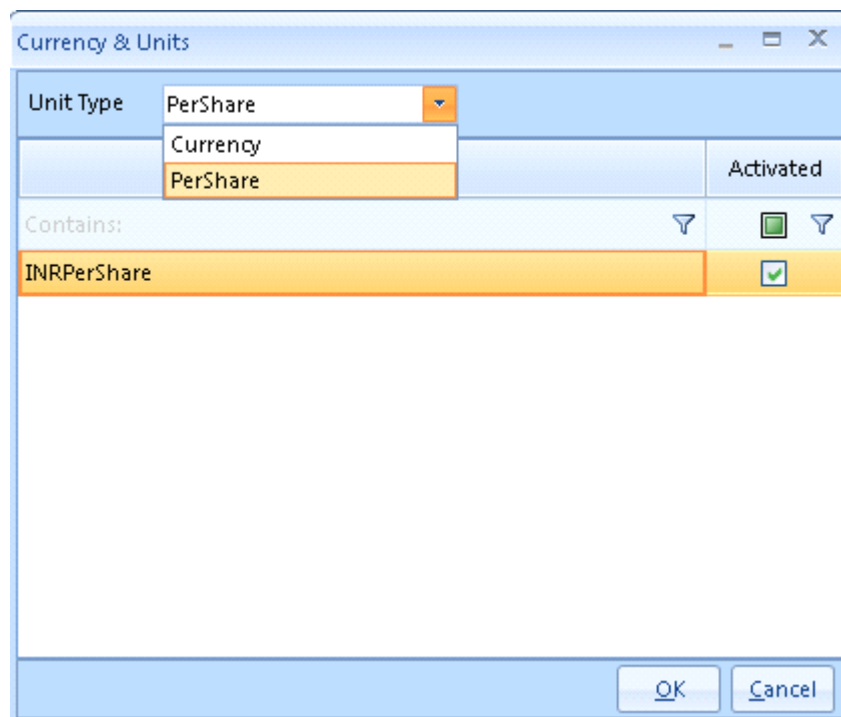


To activate a Currency in InstantXBRL, select the Currency and then click on the 'OK' button as shown in the figure below.

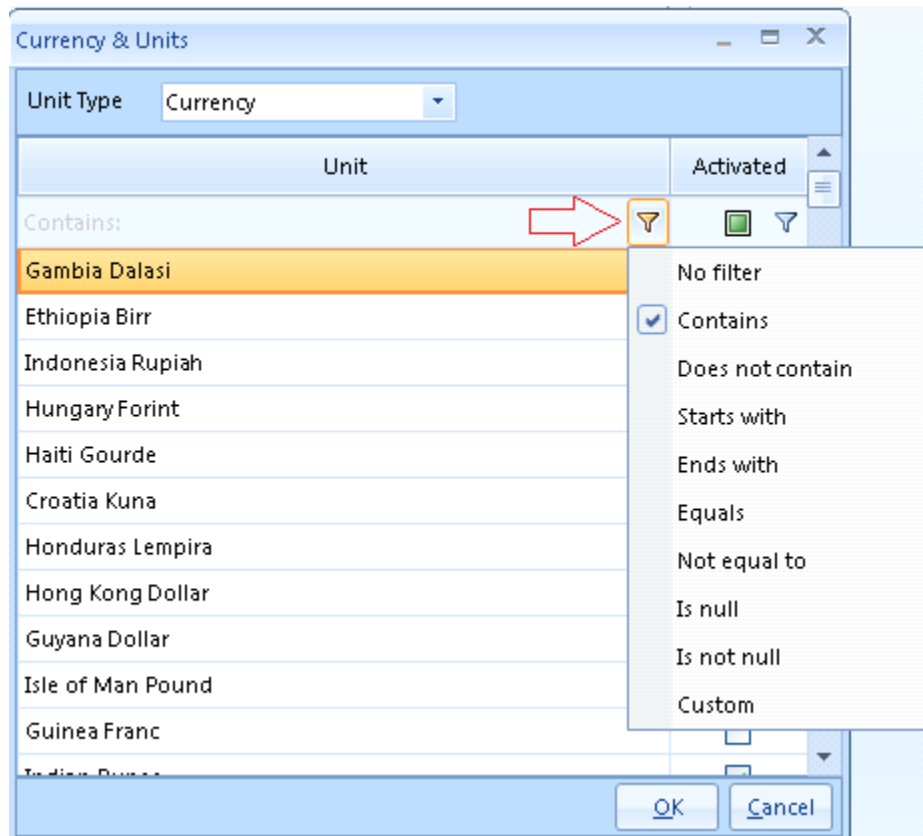




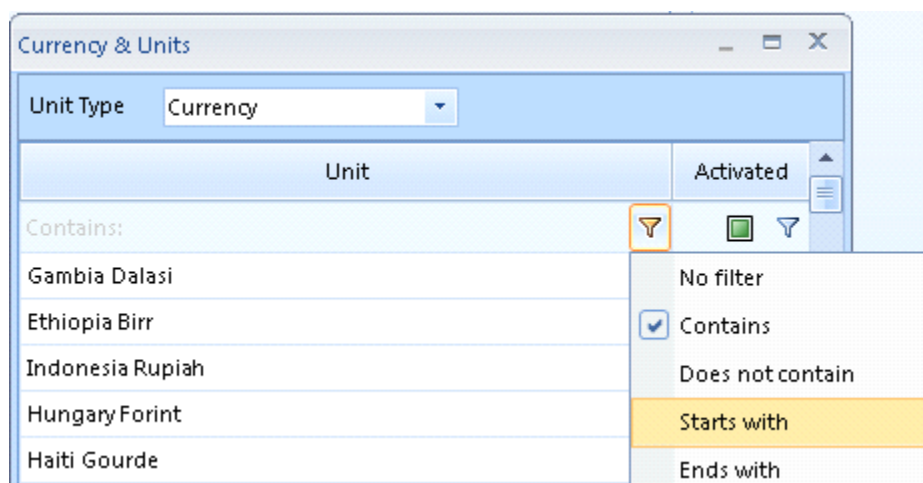
To activate the unit type PerShare, click the drop-down and select the option 'PerShare' as shown in the figure below.



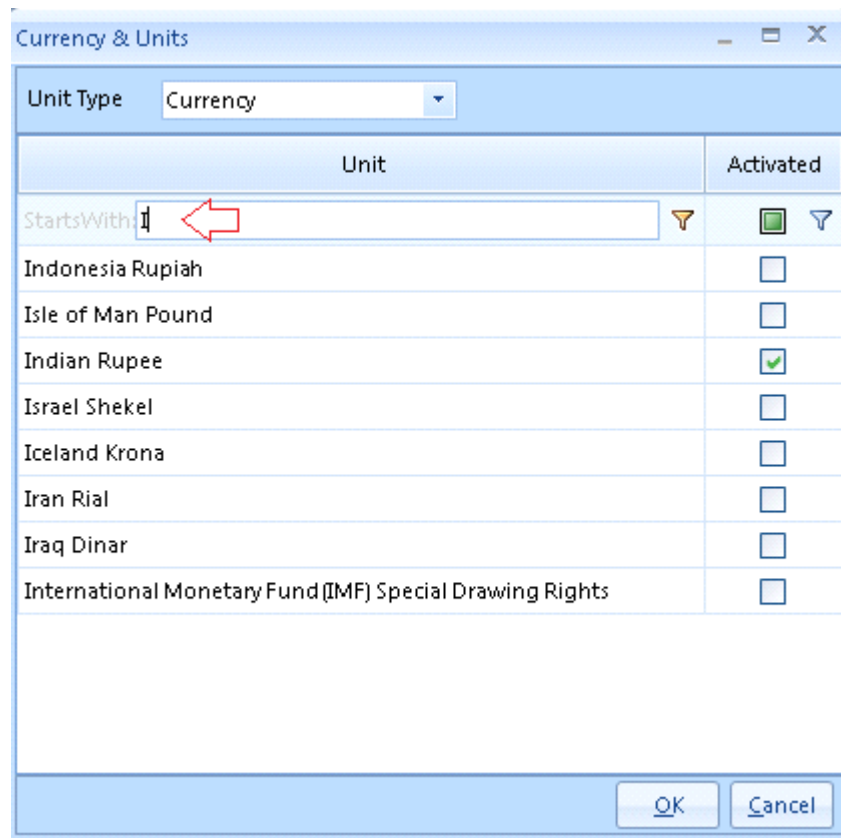
To filter the Currency or Pershare, click on the filter icon and select the filter criteria as shown in the figure below.



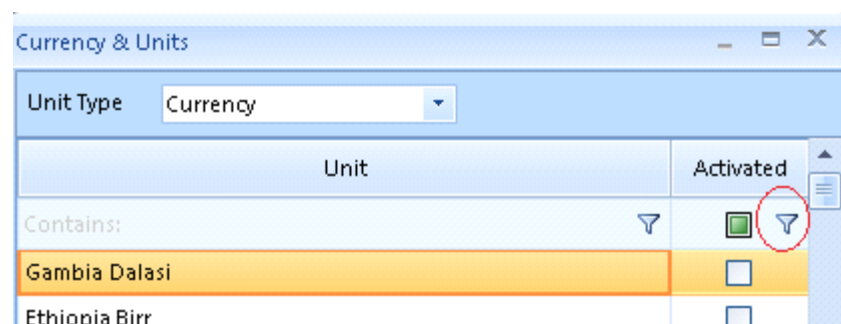
For eg – If you wish to view all the Currency Unit starting with the letter 'I', then click on the filter icon and in the drop-down select the option 'Starts With' as shown in the figure below.



Next, enter the letter 'I' in the textfield and the application displays all the Currencies starting with the letter 'I' as shown below.

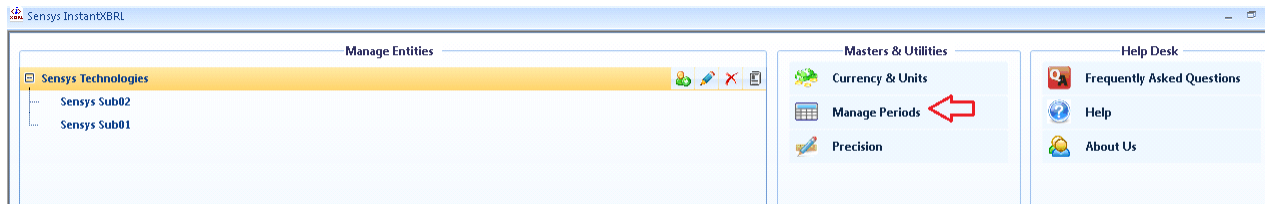


Similarly to search for the activated units, click on the filter icon available for the activated column.



## **Manage Periods**

The Financial Period can be managed in the InstantXBRL application by clicking on the link 'Manage Periods' as shown below.



### **(a) Add Period**

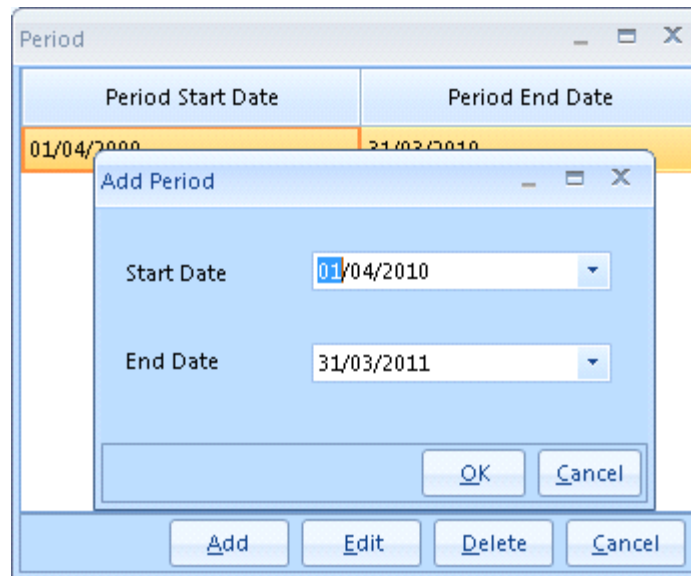
Click on the link 'Manage Period' and then click on the 'Add' button as shown in the figure below.

Period Start Date	Period End Date
01/04/2009	31/03/2010

Buttons: Add, Edit, Delete, Cancel

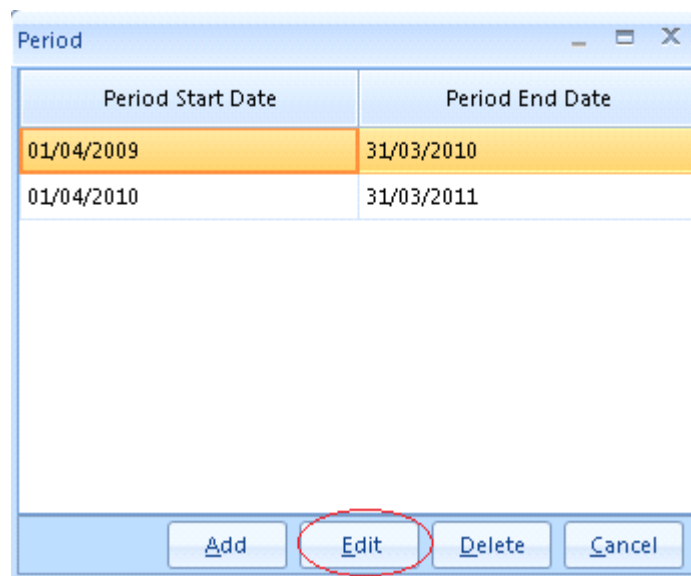
The application prompts to select the period to be added as below. Select your period and then click on the 'OK' button to add it.



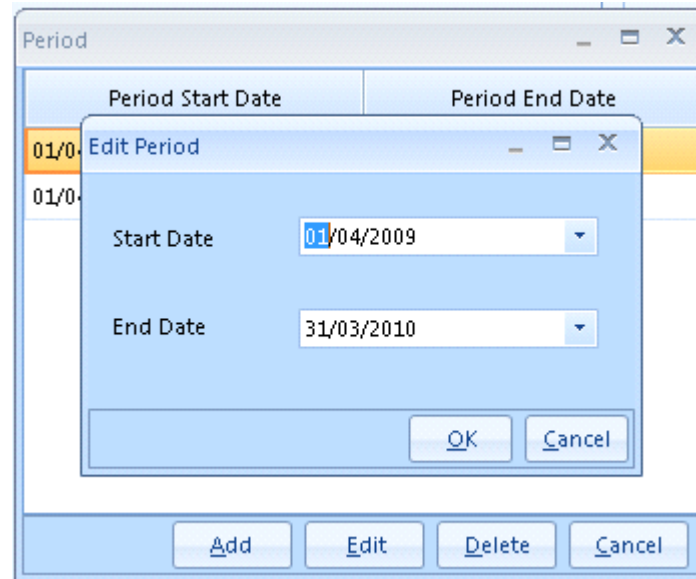


### (b) Edit Period

Click on the link 'Manage Period' and then click on the 'Edit' button as shown in the figure below.

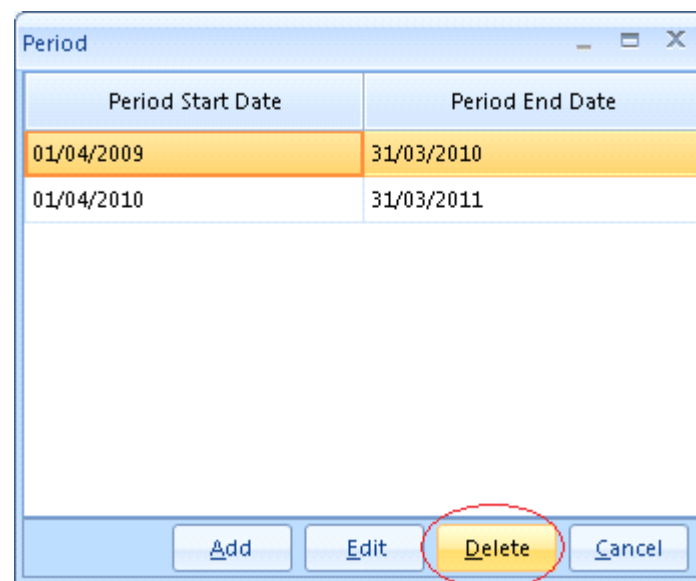


The application prompts to select the period to be added as below. Make the required changes in the date and then click on the 'OK' button to save the changes made as shown below.



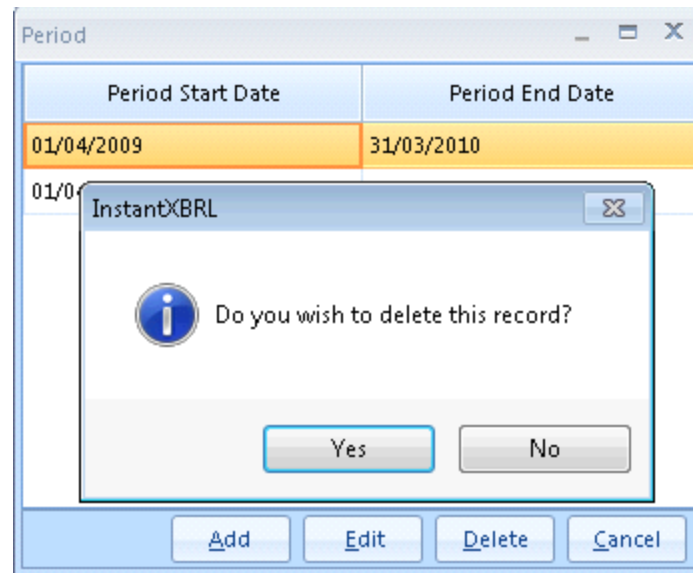
### (c) Delete Period

Click on the link 'Manage Period' and then click on the 'Delete' button as shown in the figure below.



On clicking the 'Delete' button, the application asks for the confirmation of the deletion of the record as shown below.

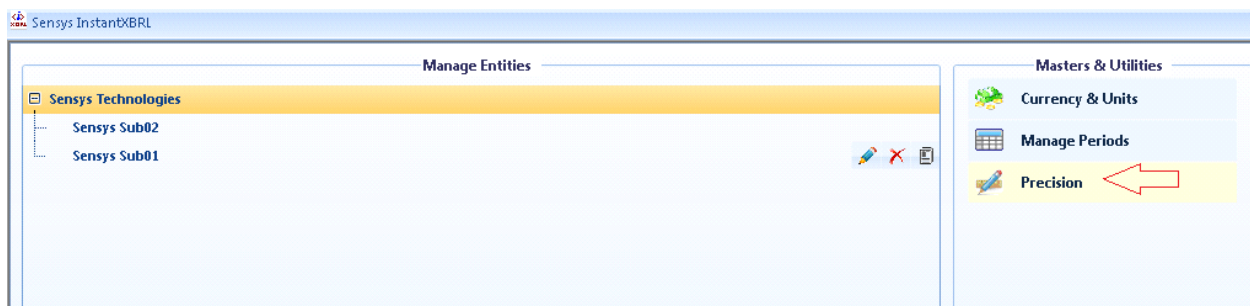
Click on the 'Yes' button to delete the record from the application.



To Cancel the action at any stage, click on the 'Cancel' button.

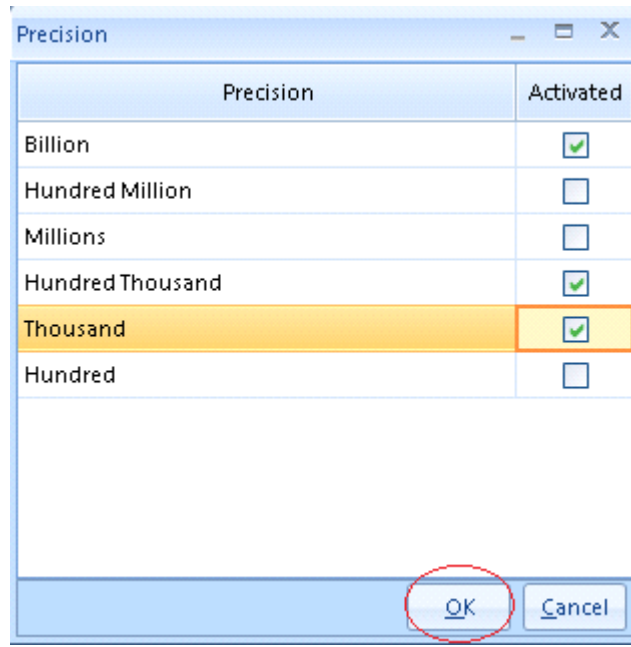
## **Precision**

The Precision value can be managed in the InstantXBRL application by clicking on the link 'Precision' as shown in the figure below.



At this stage, the Precision window opens up to select the type of Precision to be added in the InstantXBRL application.

Select the Precision and click on the 'OK' button as shown in the figure below.



Precision	Activated
Billion	<input checked="" type="checkbox"/>
Hundred Million	<input type="checkbox"/>
Millions	<input type="checkbox"/>
Hundred Thousand	<input checked="" type="checkbox"/>
Thousand	<input checked="" type="checkbox"/>
Hundred	<input type="checkbox"/>

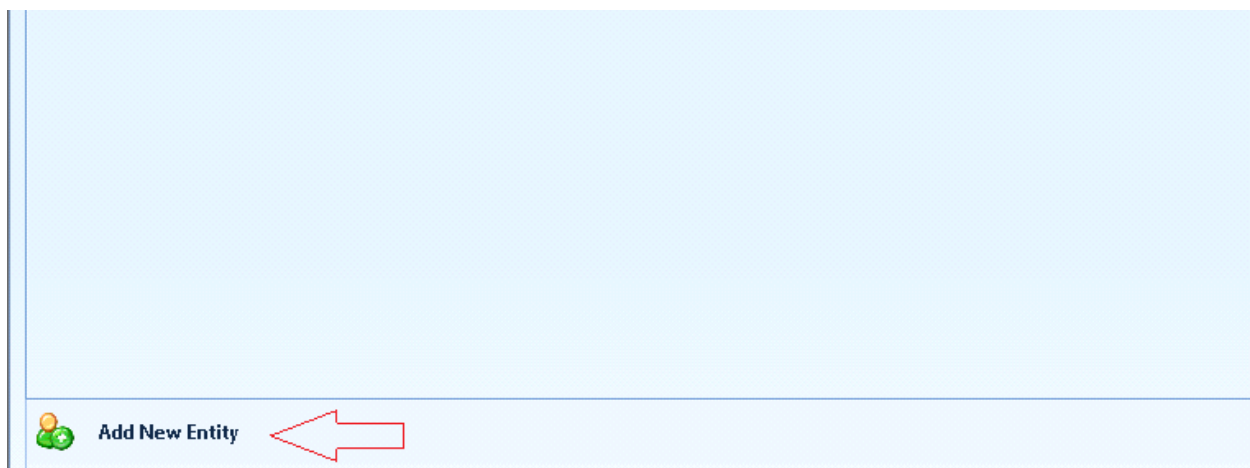
OK Cancel

The Sensys InstantXBRL software provides an option to add entities under the section 'Manage Entities'.

### **Add New Entity**

Please follow the below steps to add a new entity in Sensys InstantXBRL application.

(1) In the InstantXBRL application, click on the option 'Add New Entity' as shown with an arrow mark in the figure below.



At this stage, the application opens a new window to add an entity.

(2) Specify the entity information such as CIN number, Company name, PAN number, Type of Industry and Address in the fields.

Click the 'Pre-Fill' button to load the company name and address values directly.

Specify the Document Information such as Reporting Agency, Default Currency and Precision.

**The Schema Location is by default provided by MCA, do not change the default value of Schema Location.**

Click the 'OK' button to add a new entity as shown below.

**Add Entity Details**

**Entity Information**

CIN Number: 8878 Pre-Fill

Company Name: Sensys Technologies

PAN Number: AFFGT0323

Type Of Industry: Commercial and Industrial

Address:

**Document Information**

Reporting Agency: http://www.mca.gov.in/CIN

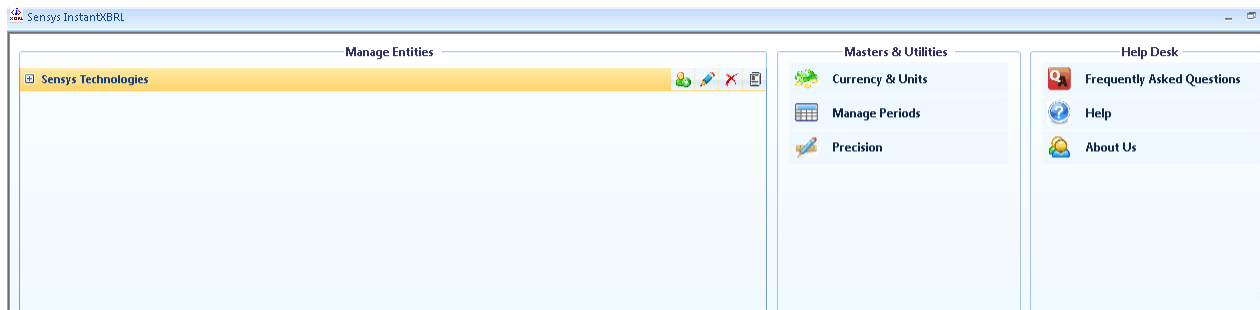
Default Currency: Euro Member Countries

Default Precision: Actual ?

Schema Location: C:\Sensys Technologies\InstantXBRL\Schema\McaSchema\Taxonomy\cin-gaap-ci-2011-03-31.xsd Browse

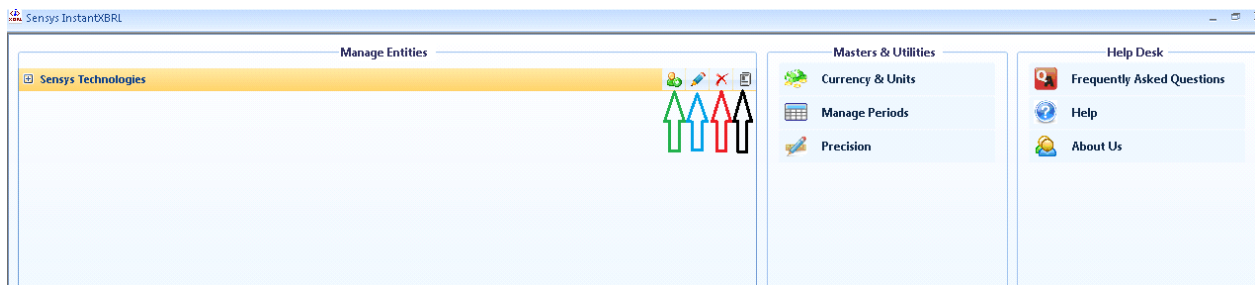
OK Close

Once the new Entity is added, it can be seen in XBRL software.



## **Options with Entity**

- (I) To Add a Child Entity, click the first icon from left.
- (II) To Edit an Entity, click the second icon from left.
- (III) To Delete an Entity, click the third icon from left.
- (IV) To Manage Instance Documents for an Entity, click the fourth icon from left.



## **(I) Edit Entity**

Please follow the below steps to edit an existing entity in Sensys InstantXBRL application.

- (1) In the InstantXBRL application, select the entity to be edited and click on the 'Edit' option.

At this stage, the edit entity details window opens up to edit the selected record as shown in the figure below.

(2) Make the necessary changes and click on the 'OK' button to save the record in InstantXBRL software as shown in the figure below.

**Note:** Do not change the Schema Location of the Entity Details since it is a default value provided by MCA.

**Edit Entity Details**

**Entity Information**

Subsidiary Of: None

CIN Number: 88494 Pre-Fill

Company Name: Sensys Technologies

PAN Number: AFF80238D

Type Of Industry: Commercial and Industrial

Address:

**Document Information**

Reporting Agency: http://www.mca.gov.in/CIN

Default Currency: Indian Rupee

Default Precision: Billion ?

Schema Location: C:\Sensys Technologies\InstantXBRL\Schema\McaSchema\Taxonomy\ci\in-gaap-ci-2011-03-31.xsd Browse

OK Close

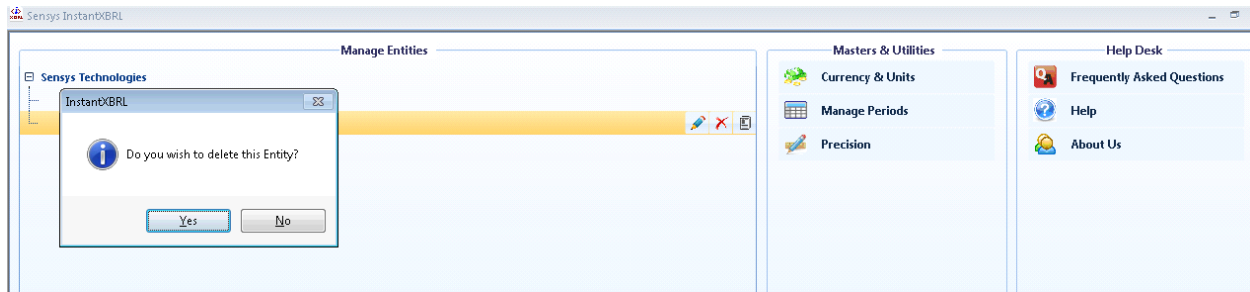
## (II) Delete Entity

Please follow the below steps to delete an existing entity in Sensys InstantXBRL application.

(1) In the InstantXBRL application, select the entity to be deleted and click on the 'Delete' option.

(2) On clicking the 'Delete' option, the application will ask for the confirmation of the deletion of the record as shown below.

Click the 'Yes' button to delete the record from the application.



### **(III) Add Child Entity**

Please follow the below steps to add a child entity in an existing entity in Sensys InstantXBRL application.

(1) In the InstantXBRL application, select the Entity for which you need to add a Child Entity and click the option 'Add Child Entity'.

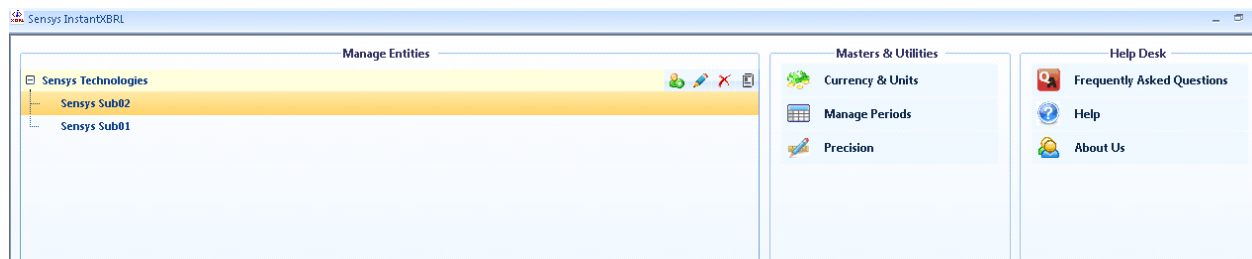
Specify the Entity Information and Document Information for the child entity and click on the OK button.

**Note:** Do not change the Schema Location of the Entity Details since it is a default value provided by MCA.

Please refer the below screenshot for adding a child entity into a parent entity.



(2) After clicking the 'OK' button, the child entity is saved in the InstantXBRL application as shown in the figure below.

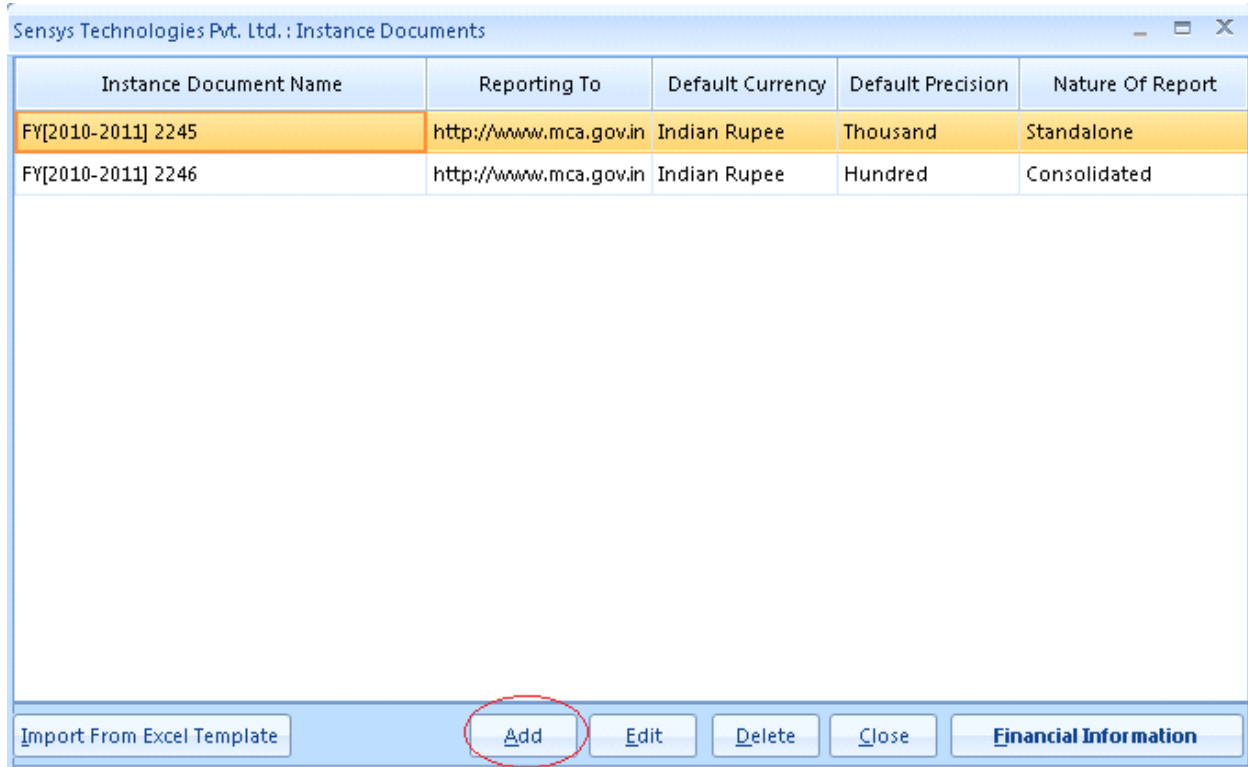


## **(IV) Manage Instance Documents**

### **(a) Add Instance Document**

Please follow the below steps to manage instance documents in Sensys InstantXBRL application.

(1) In the InstantXBRL application, select the Entity with which you need to manage instance documents and click the icon 'Manage Instance Documents'. Click the 'Add' button as shown below.



Instance Document Name	Reporting To	Default Currency	Default Precision	Nature Of Report
FY[2010-2011] 2245	http://www.mca.gov.in	Indian Rupee	Thousand	Standalone
FY[2010-2011] 2246	http://www.mca.gov.in	Indian Rupee	Hundred	Consolidated

Import From Excel Template   **Add**   Edit   Delete   Close   Financial Information

(2) Next, specify the Entity information and choose the financial Periods along with the Document information.

Do not change the value of Schema Location since it is provided by MCA (Ministry of Corporate Affairs).

Next, click on the 'Save' button to add the Instance Document as shown in the figure below.

Sensys Technologies : Document Details

Entity Name: Sensys Technologies

Instance Name: FY[2010-2011] 88495

Reporting Agency: <http://www.mca.gov.in/CIN>

Default Currency: Indian Rupee

Default Precision: Actual

Schema Location: E:\Nitin Aug 05 2011\Sensys Instant XBRL\Taxonomy-27August 27 Sept2011\ci\in-gaap-ci-2011-03-31.xsd Browse

Default Location to save instance documents: C:\SensysXBRL\Sensys Technologies\FY 2010-2011 Browse

Choose Default Periods

Activated	Periods
<input checked="" type="checkbox"/>	01/04/2009 - 31/03/2010
<input type="checkbox"/>	01/04/2010 - 31/03/2011

Document Information

For Financial Year: 01/04/2009 To 31/03/2010

Nature Of Report: Standalone

Level Of Rounding: Actual

Type Of Balance Sheet: Sources and Application of Funds [Vertica]

Type Of P & L Statement: Main

Type Of Cash Flow Statement: Direct Method

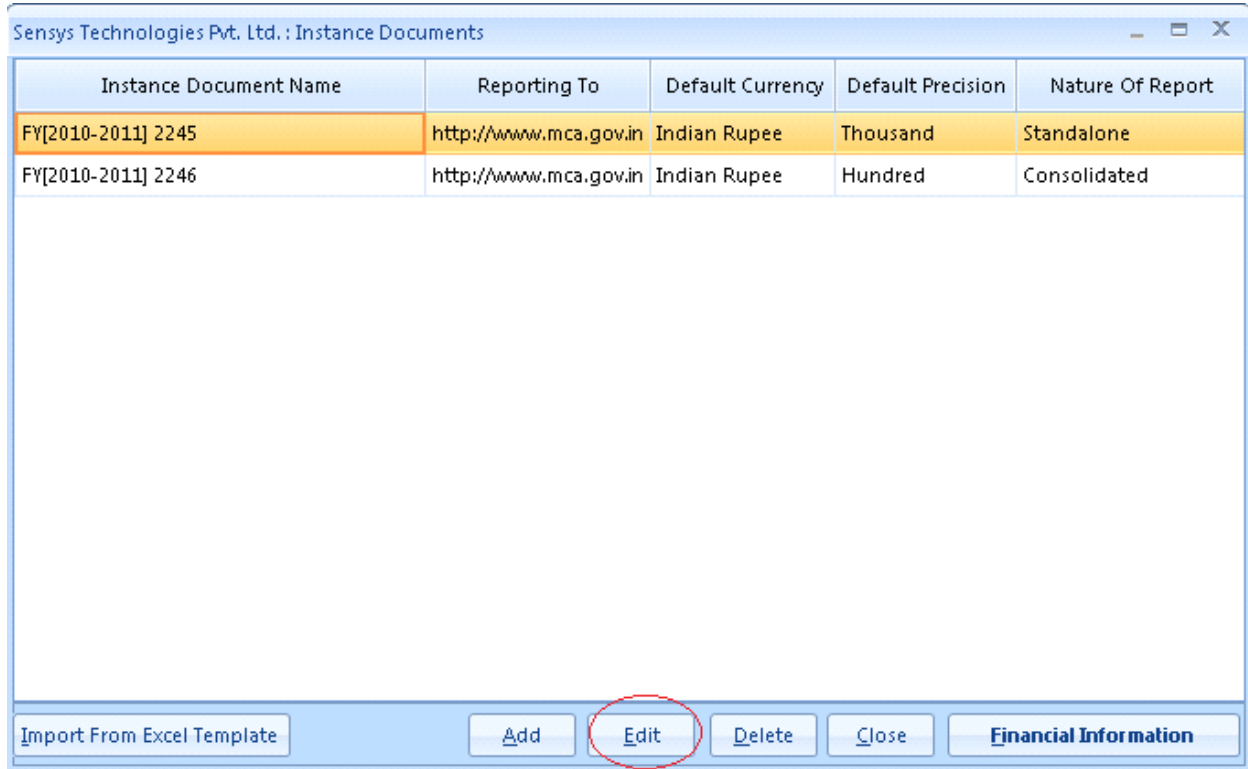
Save Cancel

On clicking the 'Save' button, the instance document is added in the InstantXBRL software.

## **(b) Edit Instance Document**

Please follow the below steps to edit an instance document in Sensys InstantXBRL application.

(1) In the InstantXBRL application, select the Entity for which you need to edit instance document and click the icon 'Manage Instance Documents'. Next, click the 'Edit' button as shown below.



On clicking the 'Edit' button, the following window opens up to edit the instance document.

Make the necessary changes in the 'Edit' window and click on the 'Save' button to save the changes as shown in the figure below.

Do not change the value of Schema Location since it is provided by MCA (Ministry of Corporate Affairs).

Sensys Technologies : Document Details

Entity Name: Sensys Technologies

Instance Name: FY[2010-2011] 88495

Reporting Agency: <http://www.mca.gov.in/CIN>

Default Currency: Indian Rupee

Default Precision: Actual

Schema Location: E:\Nitin Aug 05 2011\Sensys Instant XBRL\Taxonomy-27August 27 Sept2011\ci\in-gaap-ci-2011-03-31.xsd Browse

Default Location to save instance documents: C:\SensysXBRL\Sensys Technologies\FY 2010-2011 Browse

Choose Default Periods

Activated	Periods
<input type="checkbox"/>	01/04/2009 - 31/03/2010
<input checked="" type="checkbox"/>	01/04/2010 - 31/03/2011

Document Information

For Financial Year: 01/04/2009 To 31/03/2010

Nature Of Report: Standalone

Level Of Rounding: Actual

Type Of Balance Sheet: Sources and Application of Funds [Vertica

Type Of P & L Statement: Main

Type Of Cash Flow Statement: Direct Method

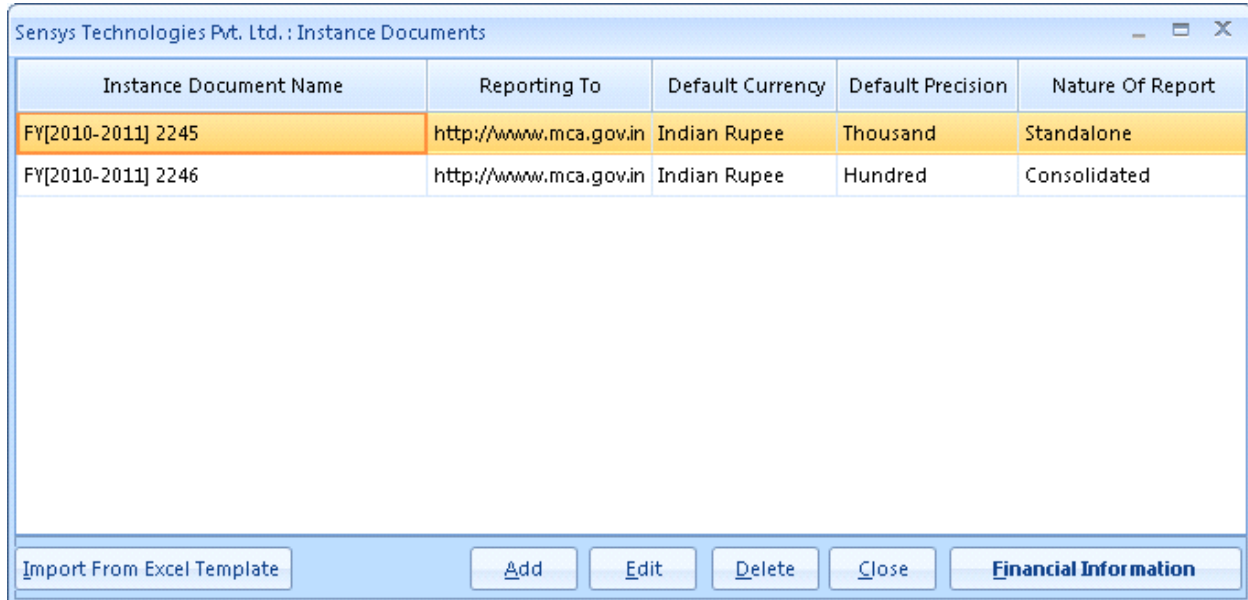
Save Cancel

On clicking the 'Save' button, the changes are saved in the document.

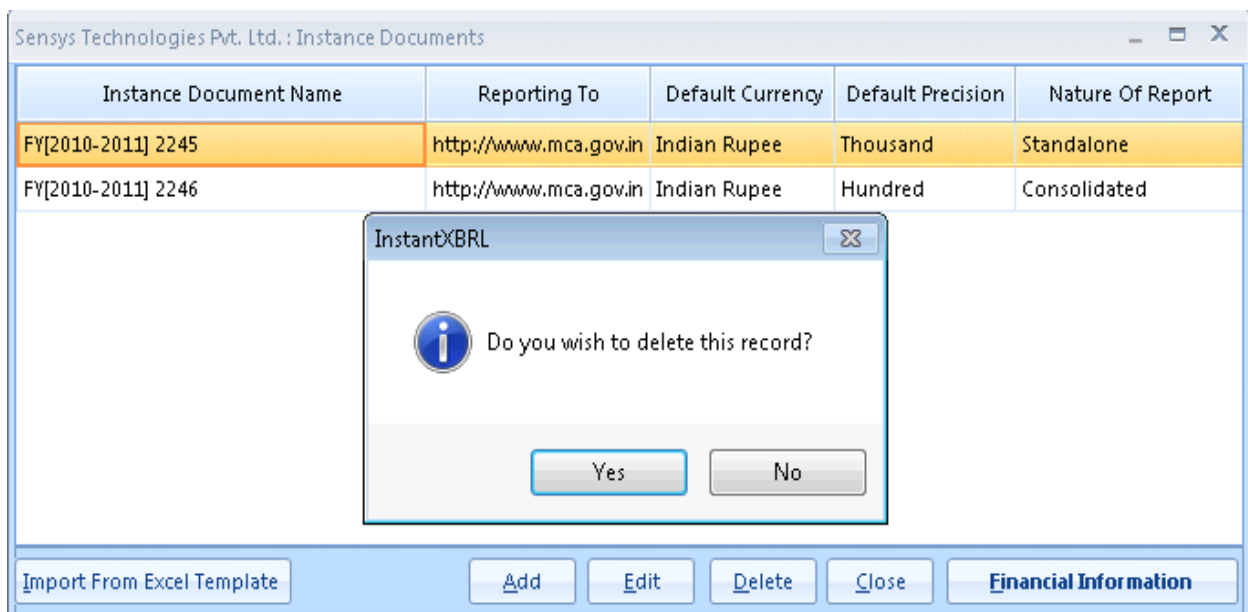
### (c) Delete Instance Document

Please follow the below steps to delete an instance document in Sensys InstantXBRL application.

(1) In the InstantXBRL application, select the Entity for which you need to delete instance document and click the icon 'Manage Instance Documents'. Next, click the 'Delete' button as shown below.



(2) At this stage, the application asks for the confirmation of the deletion of the record. Click on the 'Yes' button to delete the document instance from the application as shown below.

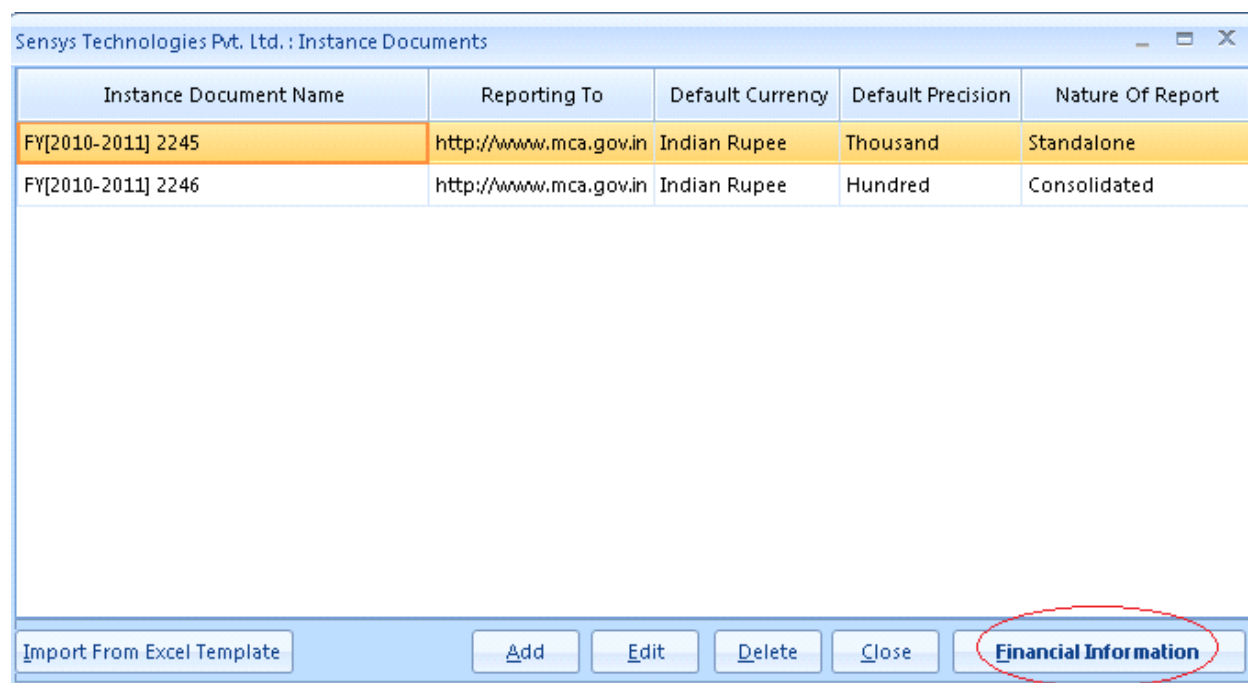


### (d) **Financial Information**

Please follow the below steps to view the Financial Information of the instance document in Sensys InstantXBRL application.

(1) In the InstantXBRL application, select the Entity for which you wish to view the Financial Information and click the available icon 'Manage Instance Documents'.

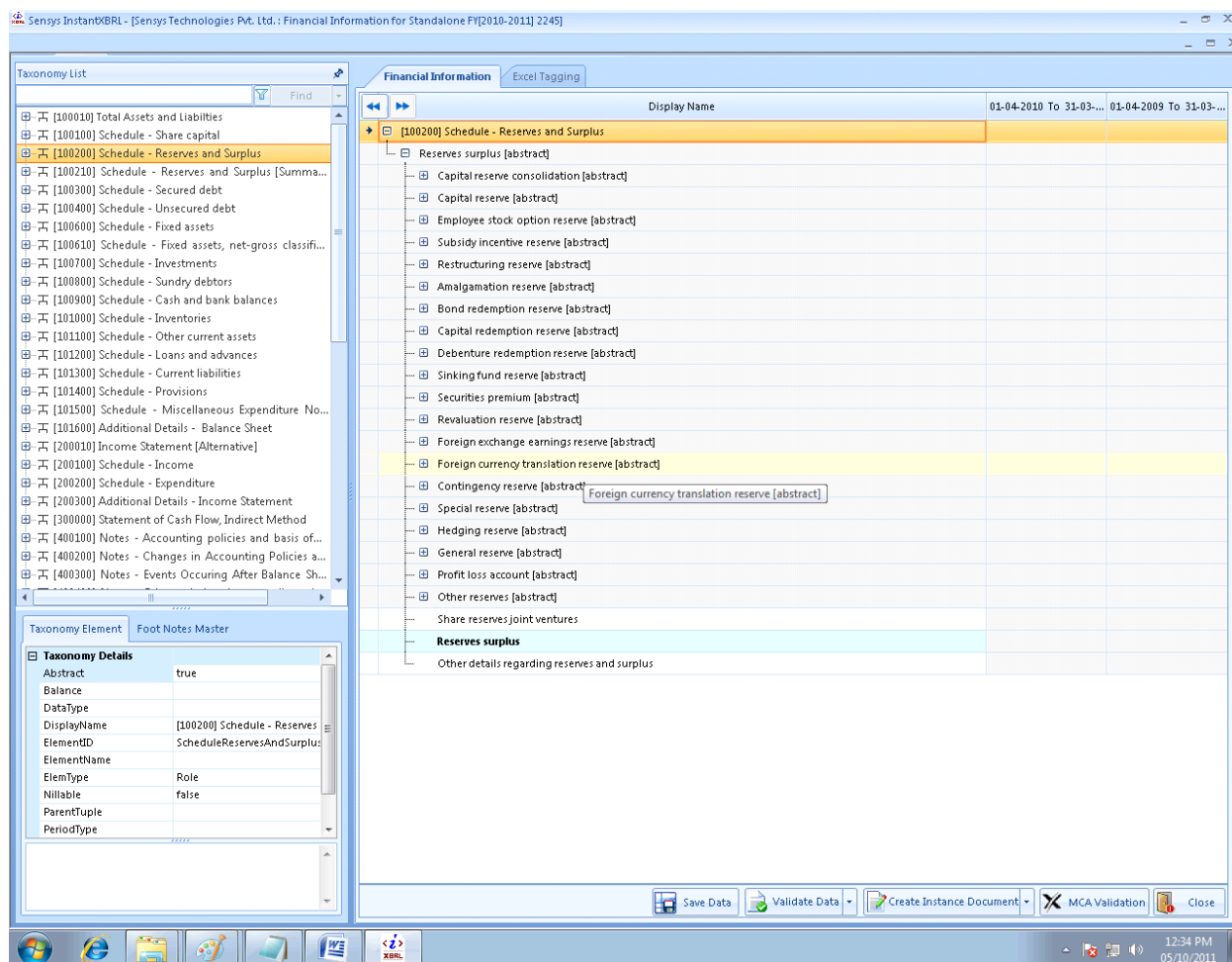
(2) At this stage, the Instance Document window is displayed. Click the button 'Financial Information' available in this window as shown in the figure below.



Next, the application displays the financial information with the Taxonomy list on the left side of the selected Instance Document in XBRL format as shown below.


On the right-side, the data entry for the taxonomy element is done.

The Taxonomy list is provided by MCA (Ministry of Corporate Affairs).











## Information about Taxonomy Element



In the instance document, the taxonomy element is represented by various icons to describe itself.


The icon  indicates that the element is an abstract element in the instance document as shown in the figure below.






Classes of assets [abstract]	Bills payable acceptances
Capital work-in progress, net [abstract]	Retention money payable
 [100610] Schedule - Fixed assets, net-gross classifi...	Accrued expenses payable [abstract]
 [100700] Schedule - Investments	Deposit liabilities [abstract]
 [100800] Schedule - Sundry debtors	Deferred revenue current
 Sundry debtors [abstract]	Finance lease obligation current
 [100900] Schedule - Cash and bank balances	Other current liabilities
 Cash bank balance [abstract]	
 [101000] Schedule - Inventories	

The icon  indicates that the element is for data entry. In other words, you can enter data in this element as shown below.



Sensys InstantXBRL - [Sensys Technologies Pvt. Ltd. : Financial Information for Standalone FY[2010-2011] 2245]			
Financial Information			
Display Name	01-04-2010 To 31-03-...	01-04-2009 To 31-03-...	
[100700] Schedule - Investments			
Investments, net [abstract]			
Current and long-term investments [abstract]			
Investment property			
Investment associates			
 Investment joint ventures			
Investment subsidiaries			
Investments in capital partnership firms			
Unutilised money investments			
Share investments joint ventures			
Provision long-term investments			
Provision current investments			
 Investments, net			
Other details regarding investments			

The icon  indicates that the element is a sum (total) of all the elements in the instance document as shown below.

Government securities local authorit...	 Long-term investments		
Debt securities long-term [abstract]	Current investments [abstract]		
Equity securities long-term [abstract]	Government securities local authorities current [abstract]		
Preference securities long-term [abs...	Government securities local authorities current quoted [abstract]		
Mutual funds long-term [abstract]	Government securities local authorities current unquoted [abstract]		
Other investments long-term [abstr...	Government securities local authorities current unquoted trade		1200
 Long-term investments	Government securities local authorities current unquoted non-trade		
Current investments [abstract]			

The blue colour icon indicates that the element is empty and the maroon colour icon  indicates that the element has data.

The icon  indicates that the element has a hyperlink as below.

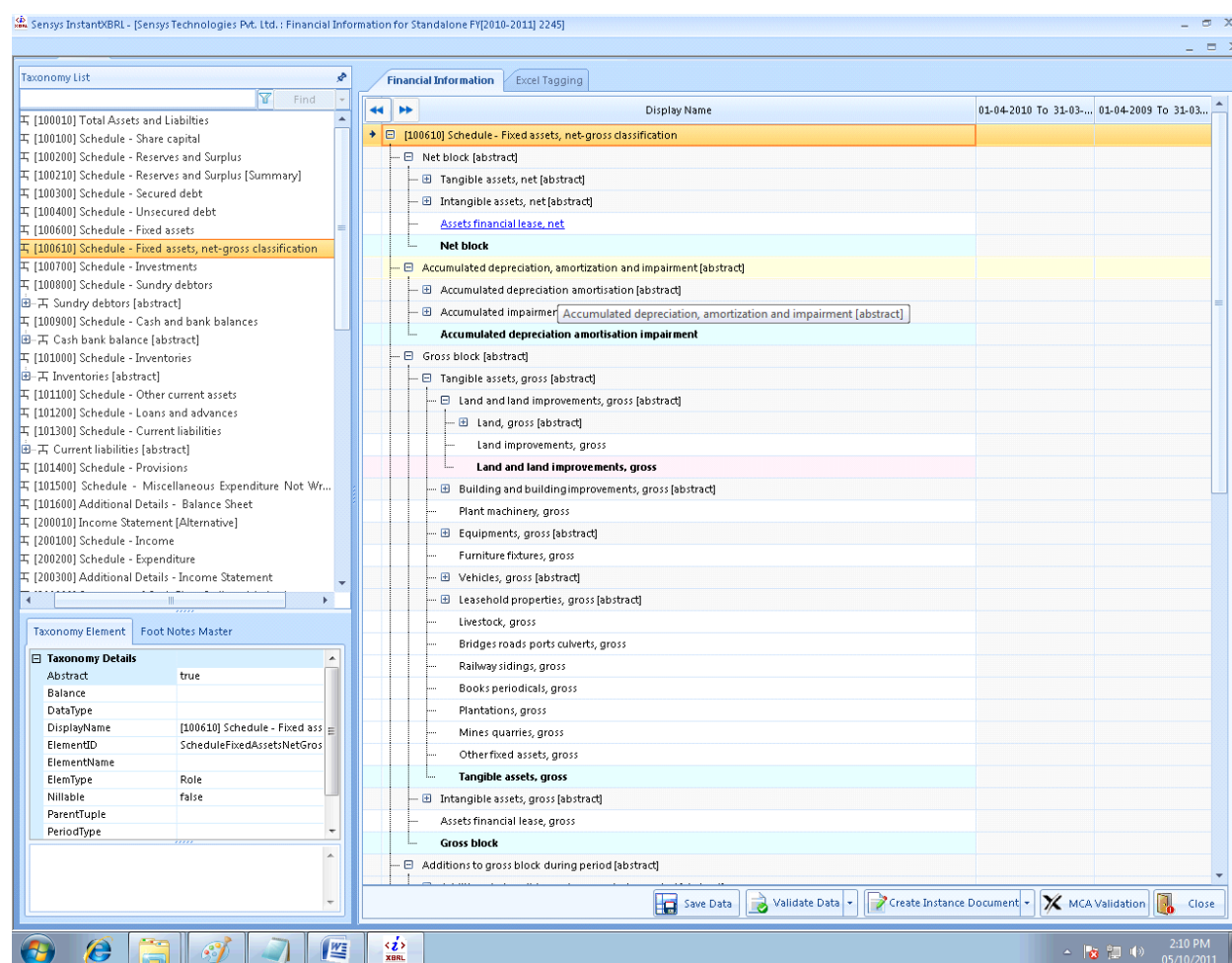
[100400] Schedule - Unsecured debt	Net block [abstract]		
[100600] Schedule - Fixed assets	Gross block, at beginning of period		
Summary of assets [abstract]	<a href="#">Additions to gross block during period</a>		
Net block [abstract]	<a href="#">Deductions in gross block during period</a>		
Gross block, at beginning of period	<a href="#">Gross block, at end of period</a>		2784
Additions to gross block during period	Accumulated depreciation, amortization and impairment [abstract]		
Deductions in gross block during period	Net block, at beginning of period		
Gross block, at end of period	 Net block, at end of period		2784
Accumulated depreciation, amortization...	Other details regarding fixed assets		
Net block, at beginning of period	Classes of assets [abstract]		
 Net block, at end of period	Tangible assets, net [abstract]		
Other details regarding fixed assets			
Classes of assets [abstract]			
Capital work-in progress, net [abstract]			

## Financial Data Entry

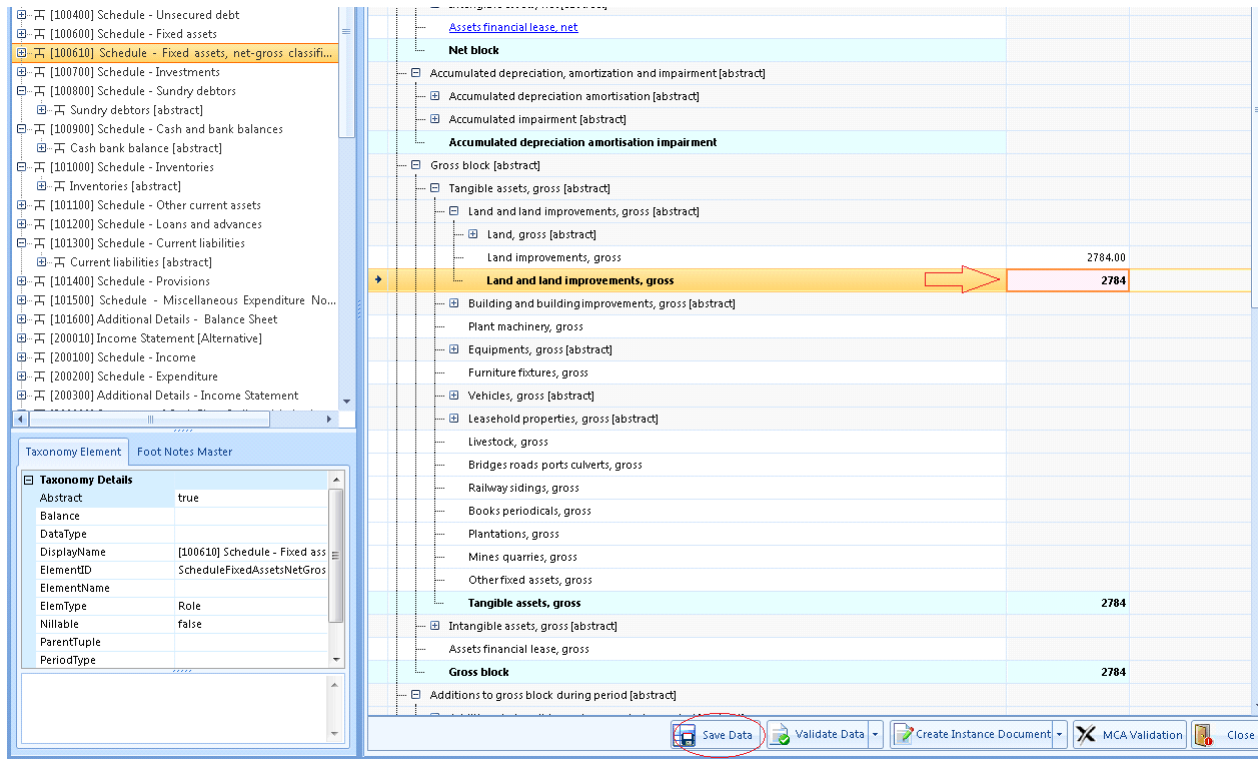
To enter the financial data in the Instance Document, select the taxonomy element head on the left hand side where you wish to enter the data amount.

The data entry can be done on the right hand side of the application as shown in the figure below.

Select the taxonomy element on the right hand side for which you need to enter the data amount.



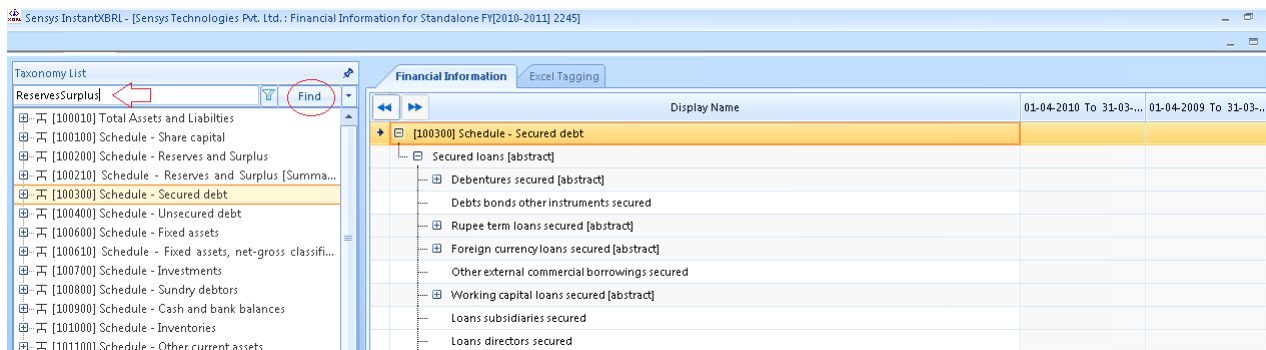
Next, enter the data amount at the desired taxonomy element and click on the 'Save' button as shown in the figure below.



At this stage, the data amount is added in the Instance Document.

## **Find Taxonomy Element**

To search a Taxonomy element from the Taxonomy list, enter the Element name in the search textbox and click the 'Find' button as below.



On clicking the 'Find' button, the application displays the element in the Instance Document as shown in the figure below.

Sensys InstantXBRL - [Sensys Technologies Pvt. Ltd.: Financial Information for Standalone FY[2010-2011] 2245]

**Taxonomy List**

- ReservesSurplus
  - [100010] Total Assets and Liabilities
    - Total assets total liabilities [abstract]
      - Total liabilities [abstract]
        - Shareholders' funds [abstract]
          - Paid-up share capital
          - Reserves surplus**
          - Equity share warrants
        - Shareholders' funds
        - Share application money pending allotment [abstract]
          - Minority interests, net
        - Net deferred tax liability
        - Loan funds [abstract]
          - Current liabilities provisions [abstract]
            - Other liabilities
        - Total liabilities
      - Total assets [abstract]
        - Goodwill on consolidation [abstract]
          - Fixed assets [abstract]
            - Investments, net
            - Net deferred tax asset
            - Finance lease receivables long-term
            - Current assets loans advances [abstract]
              - Miscellaneous expenditure not written off
              - Profit loss debit balance
              - Other assets
          - Total assets

**Taxonomy Element**

**Foot Notes Master**

**Taxonomy Details**

Abstract	false
Balance	False
DataType	monetaryItemType
DisplayName	Reserves surplus
ElementID	in-gaap_ReservesSurplus

**Financial Information**

Display Name	01-04-2010 To 31-03-...	01-04-2009 To 31-03-...
[100010] Total Assets and Liabilities		
Total assets total liabilities [abstract]		
Total liabilities [abstract]		
Shareholders' funds [abstract]		
Paid-up share capital		
<b>Reserves surplus</b>		
Equity share warrants		
Shareholders' funds		
Share application money pending allotment [abstract]		
Minority interests, net		
Net deferred tax liability		
Loan funds [abstract]		
Current liabilities provisions [abstract]		
Other liabilities		
<b>Total liabilities</b>		
Total assets [abstract]		
Goodwill on consolidation [abstract]		
Fixed assets [abstract]		
Investments, net		1200
Net deferred tax asset		
Finance lease receivables long-term		
Current assets loans advances [abstract]		
Miscellaneous expenditure not written off		
Profit loss debit balance		
Other assets		
<b>Total assets</b>		3984

## Taxonomy Element data Calculation

There is a way to find out as to how a particular element data was calculated in the Instance Document of InstantXBRL.

Select an element, right click and choose the option "Calculated Using" as Shown in the figure below.

[101100] Schedule - Other current assets

[101200] Schedule - Loans and advances

[101300] Schedule - Current liabilities

[101400] Schedule - Provisions

[101500] Schedule - Miscellaneous Expenditure Not Wr...

[101600] Additional Details - Balance Sheet

[200000] Income Statement [Main]

[200100] Schedule - Income

Assets financial lease, gross

**Gross block**

Additions to gross

Additions to

Additions to intangible assets, gross during period [abstract]

Additions to assets financial lease, gross during period

**Additions to, gross block during period**

	2010	2009
Assets financial lease, gross	211	255
<b>Gross block</b>	262857	435726
Additions to gross		
Additions to		
Additions to intangible assets, gross during period [abstract]		
Additions to assets financial lease, gross during period	152151	5455
<b>Additions to, gross block during period</b>	489759	215659

At this stage, the application opens a window showing the summary of the element and how it was calculated.

Calculation for : Gross block

	Display Name		01-04-20...	01-04-20...
[-]	[100610] Schedule - Fixed assets, net-gross classificati...			
→	Assets financial lease, gross	+	211	255
	Intangible assets, gross	+	158296	163225
	Tangible assets, gross	+	104350	272246
	Gross block		262857	435726

Double click to go to main screen.Right click for more options

Close

## Taxonomy Element References

To find out if a particular element is used elsewhere in the Instance Document of InstantXBRL software.

For this select the tag, right click and choose the option 'Other References' as shown in the figure below.

[-] [101000] Schedule - Inventories	Intangible assets, gross [abstract]		
[-] [101100] Schedule - Other current assets	Assets financial lease, gross	211	255
[-] [101200] Schedule - Loans and advances	Gross block	262857	435726
[-] [101300] Schedule - Current liabilities	Other References		
[-] [101400] Schedule - Provisions	Additions to Calculated Using [abstract]		
[-] [101500] Schedule - Miscellaneous Expenditure Not Wr...	Additions to tangible assets, gross during period [abstract]		
[-] [101600] Additional Details - Balance Sheet	Additions to intangible assets, gross during period [abstract]		
[-] [200000] Income Statement [Main]	Additions to assets financial lease, gross during period	152151	5455

At this stage, the application opens a window showing the instances where the particular tag is being used as shown in the figure below.

Other References for : Gross block

	Display Name	01-04-2...	01-04-2...
[-]	[100000] Sources and Application of Funds		
	Gross block	1014	114
→	[100600] Schedule - Fixed assets		
	Gross block, at end of period	11151	11151
[-]	[100610] Schedule - Fixed assets, net-gross classific..		
	Gross block	262857	435726

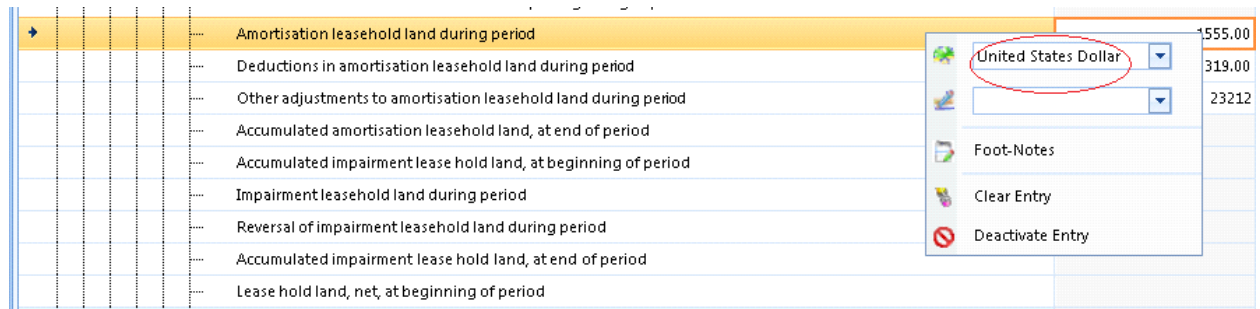
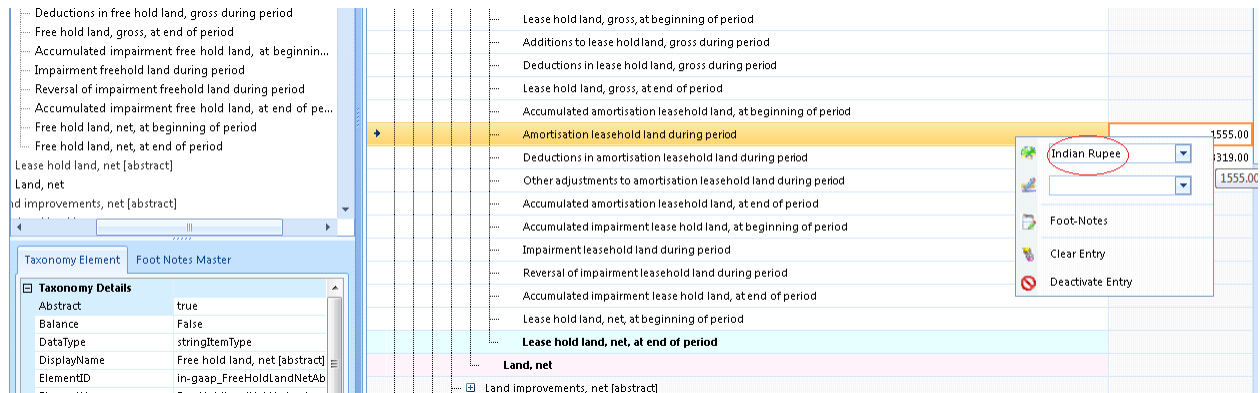
Double click to go to main screen.Right click for more options

Close

## Change Element Currency Type

It is possible to change the currency type of a particular element in the Instance Document of InstantXBRL software.

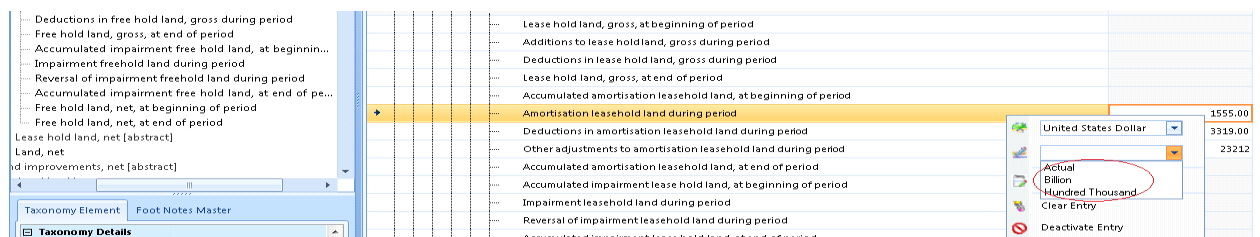
Select the amount for which you want to change the currency, right click and in the drop-down select the currency type of your choice.



## Change Element Precision Type

It is possible to change the precision type of a particular tag in the Instance Document of InstantXBRL software.

Select the amount for which you want to change the precision, right click and in the drop-down select the precision type of your choice.



	Deductions in lease hold land, gross during period	
	Lease hold land, gross, at end of period	
	Accumulated amortisation leasehold land, at beginning of period	
	<b>Amortisation leasehold land during period</b>	1555.00
	Deductions in amortisation leasehold land during period	
	Other adjustments to amortisation leasehold land during period	
	Accumulated amortisation leasehold land, at end of period	
	Accumulated impairment lease hold land, at beginning of period	
	Impairment leasehold land during period	
	Reversal of impairment leasehold land during period	
	Accumulated impairment lease hold land, at end of period	
	Lease hold land, net, at beginning of period	

United States Dollar

Hundred Thousand

Foot-Notes

Clear Entry

Deactivate Entry

## Clear Entry and Deactivate Entry

You can clear an entry and deactivate the entry in the Instance Document of InstantXBRL software as follows.

1) Select the entry which you wish to clear. Right-click and select the option 'Clear Entry' as shown below.

The screenshot shows the 'New Journal Entry' window in Sage 500. The window is divided into three panes. The left pane shows a list of accounts, with 'Land improvements, net [abstract]' selected. The middle pane shows a list of journal entry lines, with 'Amortisation leasehold land during period' selected. The right pane shows a dropdown menu for 'United States Dollar' and a 'Foot-Notes' section. A red arrow points to the 'Clear Entry' button.

At this stage, the amount entry is cleared from the Document.

2) To deactivate an entry in the Instance Document, select the entry which you wish to deactivate, right-click and then select the option 'Deactivate' to deactivate the entry.

The screenshot shows the 'Foot Notes Master' dialog box. The 'Taxonomy Element' is set to 'Leasehold land, net, at end of period'. The 'Foot Notes Master' list contains the following entries:

- Impairment freehold land durin...
- Reversal of impairment freehol...
- Accumulated impairment free...
- Free hold land, net, at beginnin...
- Free hold land, net, at end of p...
- Lease hold land, net [abstract]
- Land, net
- Land improvements, net [abstract]

The 'Deductions in amortisation leasehold land during period' entry is selected. The 'Currency' dropdown is set to 'Indian Rupee'. The 'Foot-Notes' field is empty. The 'Clear Entry' button is disabled, and the 'Deactivate Entry' button is highlighted with a red arrow.

To activate the entry in the Instance Document again, select the entry and click 'Activate' to activate it.

Taxonomy Element	Foot Notes Master	
Reversal of impairment freehol...		
Accumulated impairment free...		
Free hold land, net, at beginnin...		
Free hold land, net, at end of p...		
Lease hold land, net [abstract]		
Land, net		
Land improvements, net [abstract]		
Deductions in amortisation leasehold land during period		
Other adjustments to amortisation leasehold land during period		
Accumulated amortisation leasehold land, at end of period		
Accumulated impairment lease hold land, at beginning of period		
Impairment leasehold land during period		
Reversal of impairment leasehold land during period		
Accumulated impairment lease hold land, at end of period		
Lease hold land, net, at beginning of period		
Lease hold land, net, at end of period		23212

## Navigation with links

In InstantXBRL, there is an option to navigate with links to view the financial information.

For eg – If an element contains the hyperlink, click on the hyperlink to view the data associated with it as shown in the figure below.

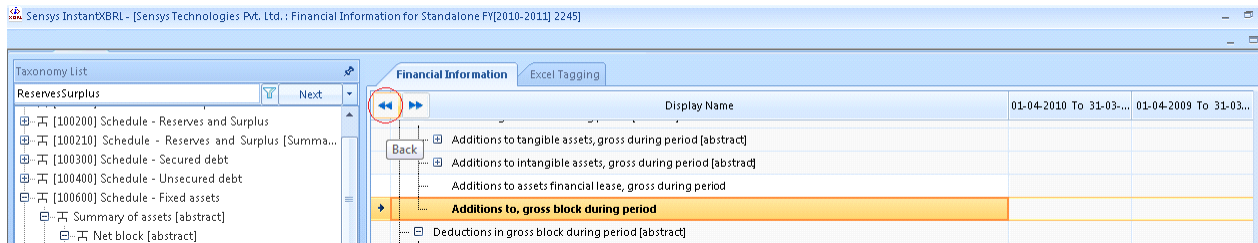
Taxonomy Element	Foot Notes Master	
Gross block, at beginning of period		
Additions to, gross block during period		
Deductions in, gross block during period		
Gross block, at end of period		2784
Accumulated depreciation, amortization and impairment [abstract]		
Net block, at beginning of period		
Net block, at end of period		2784
Other details regarding fixed assets		
Classes of assets [abstract]		
Tangible assets, net [abstract]		

On clicking the hyperlink, the additional data associated with the link can be seen as shown in the figure below.

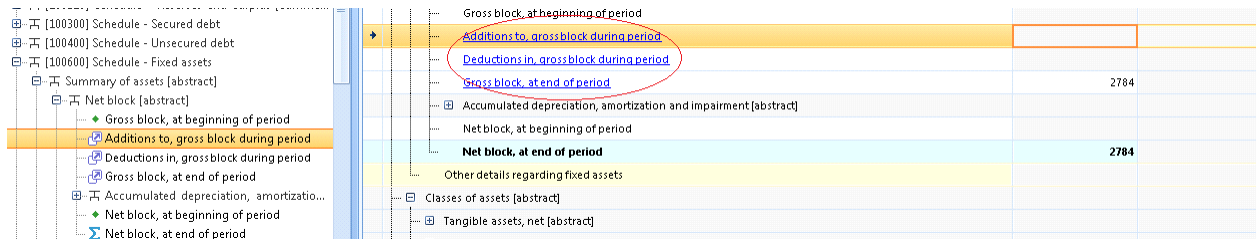
Taxonomy Element	Foot Notes Master	
Additions to, gross block during period		
Deductions in gross block during period [abstract]		
Deductions in tangible assets, gross during period [abstract]		
Deductions in intangible assets, gross during period [abstract]		
Deductions in assets financial lease, gross during period		
Deductions in, gross block		
Depreciation amortisation during period [abstract]		
Depreciation tangible assets during period [abstract]		
Amortisation intangible assets during period [abstract]		
Depreciation amortisation assets financial lease during period		
Depreciation amortisation during period		
Other adjustments to depreciation amortisation during period [abstract]		
Other adjustments to depreciation tangible assets during period [abstract]		
Other adjustments to amortisation intangible assets during period [abstract]		
Other adjustments to depreciation amortisation assets financial lease during period		
Other adjustments to depreciation amortisation during period		
Deductions in depreciation amortisation during period [abstract]		
Deductions in depreciation tangible assets during period [abstract]		
Deductions in amortisation intangible assets during period [abstract]		
Deductions in depreciation amortisation assets financial lease during period		
Deductions in depreciation amortisation during period		
Impairment during period [abstract]		
Impairment tangible assets during period [abstract]		
Impairment intangible assets during period [abstract]		
Impairment assets financial lease during period		



To come back to the original view, click on the back option provided at the top of the window as shown below.

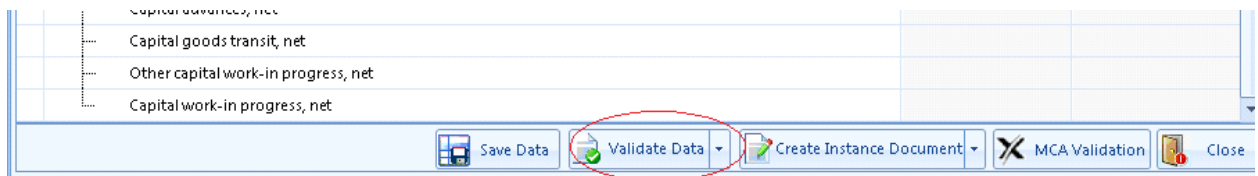


On clicking the back button, the application displays the earlier link as shown in the figure below.



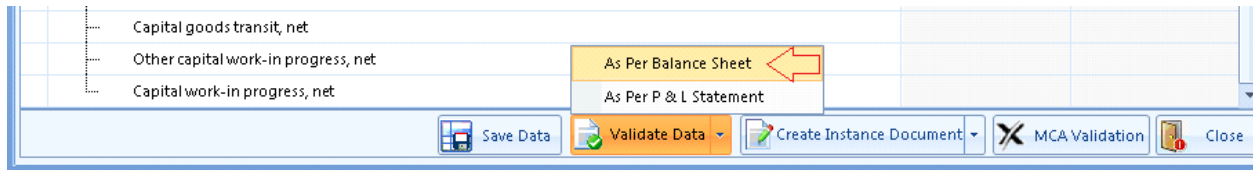
## Validate Data

To Validate Data in an Instance Document in Sensys InstantXBRL software, click on the option 'Validate Data' as shown below.

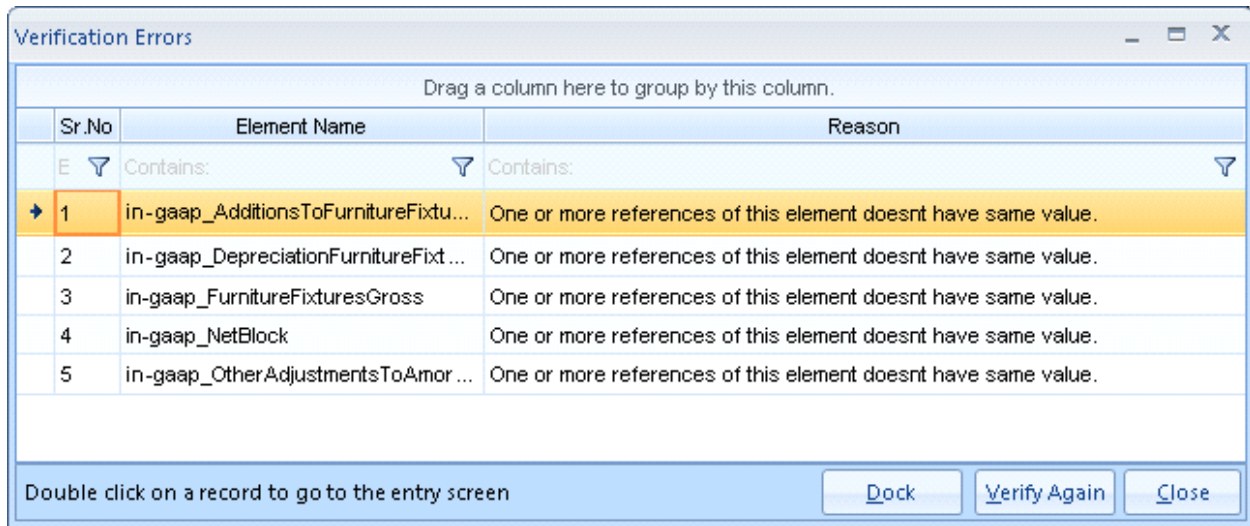


## Validate Data as per Balance Sheet

To validate data as per Balance Sheet, click the option 'As per Balance Sheet' as shown in the figure below.



At this stage, the data is validated as per Balance Sheet. If there are validation errors, the following window opens up.

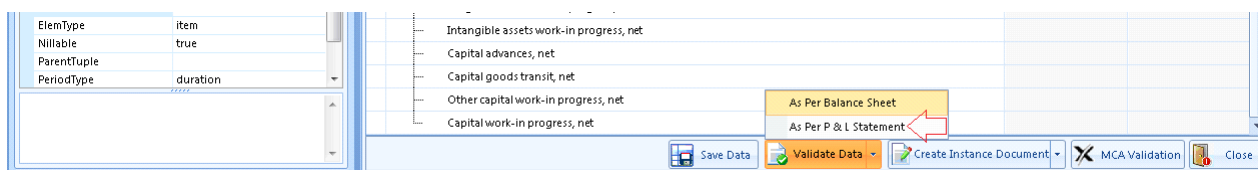


To troubleshoot, double click on a record to go to the entry in the Instance Document.

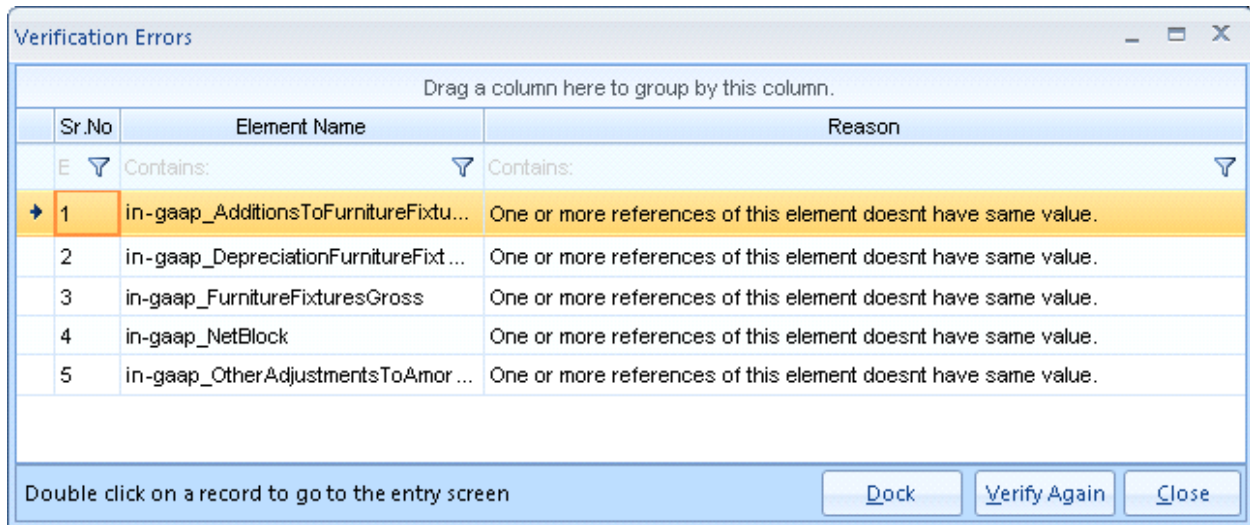
To verify the entry again, click on the 'Verify Again' button.

### Validate Data as per Profit & Loss (P & L) Statement

To validate data as per P & L, click the option 'As per P & L Statement' as shown in the figure below.



At this stage, the data is validated as per P & L Statement. If there are validation errors, the following window opens up.

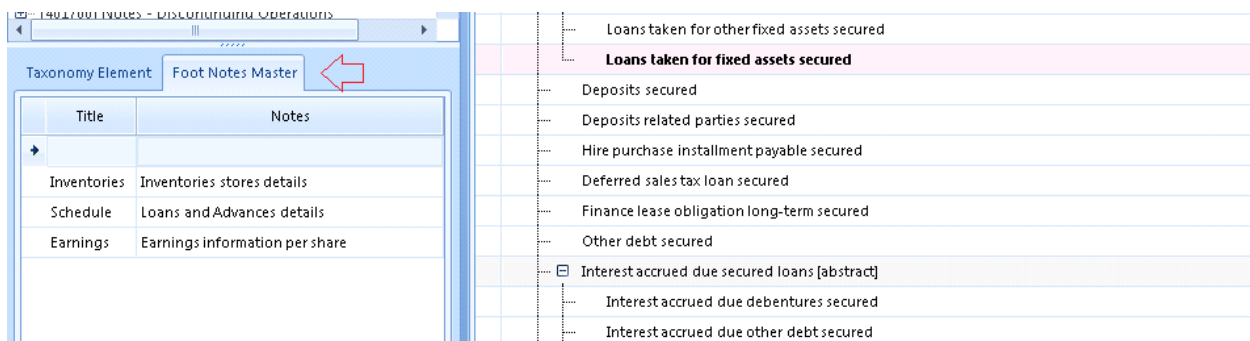


To troubleshoot, double click on a record to go to the entry in the Instance Document of Instant XBRL software.

To verify the entry again, click on the 'Verify Again' button.

## **Foot Notes Master**

To add Foot notes in the InstantXBRL software, click on the option 'Foot Notes Master' as shown in the figure below.



Next, click on the field and insert your notes in the 'Title' and 'Notes' column as shown in the figure below.

Taxonomy Element		Foot Notes Master	
Title	Notes		
Notes	Subsidiary Information		
Inventories	Inventories stores details		
Schedule	Loans and Advances details		
Earnings	Earnings information per share		

Loans taken for fixed assets secured	
Deposits secured	
Deposits related parties secured	
Hire purchase installment payable secured	
Deferred sales tax loan secured	
Finance lease obligation long-term secured	
Other debt secured	
<input checked="" type="checkbox"/> Interest accrued due secured loans [abstract]	
Interest accrued due debentures secured	
Interest accrued due other debt secured	
Interest accrued due secured loans	

## Import from Excel for drag & drop data input

You can also insert the data in Taxonomy element using the drop & drop feature supported in the Instance Document of Instant XBRL.

To accomplish this, click on the tab 'Import from Excel' available at the top of the instance document as shown below and click on the 'Browse' button to select the excel template as below.

Sensys InstantXBRL - [Sensys Technologies Pvt. Ltd.: Financial Information for Standalone FY[2010-2011] 2245]

Taxonomy List		Financial Information		Excel Tagging		Browse	
[100010] Total Assets and Liabilities		A	B	C	D	E	F
[100100] Schedule - Share capital		1					
[100200] Schedule - Reserves and Surplus		2					
[100210] Schedule - Reserves and Surplus [Summa...		3					
[100300] Schedule - Secured debt		4					
[100400] Schedule - Unsecured debt		5					
[100600] Schedule - Fixed assets		6					
[100610] Schedule - Fixed assets, net-gross classifi...		7					
[100700] Schedule - Investments		8					
[100800] Schedule - Sundry debtors		9					
[100900] Schedule - Cash and bank balances		10					
[101000] Schedule - Inventories		11					
[101100] Schedule - Other current assets		12					
[101200] Schedule - Loans and advances		13					
[101300] Schedule - Current liabilities		14					
[101400] Schedule - Provisions		15					
[101500] Schedule - Miscellaneous Expenditure No...		16					
[101600] Additional Details - Balance Sheet		17					
[100010] Income Statement (Alternative)		18					
		19					
		20					
		21					
		22					
		23					
		24					
		25					
		26					
		27					
		28					
		29					
		30					
		31					
		32					

Selected Period: Selected Unit: Selected Precision

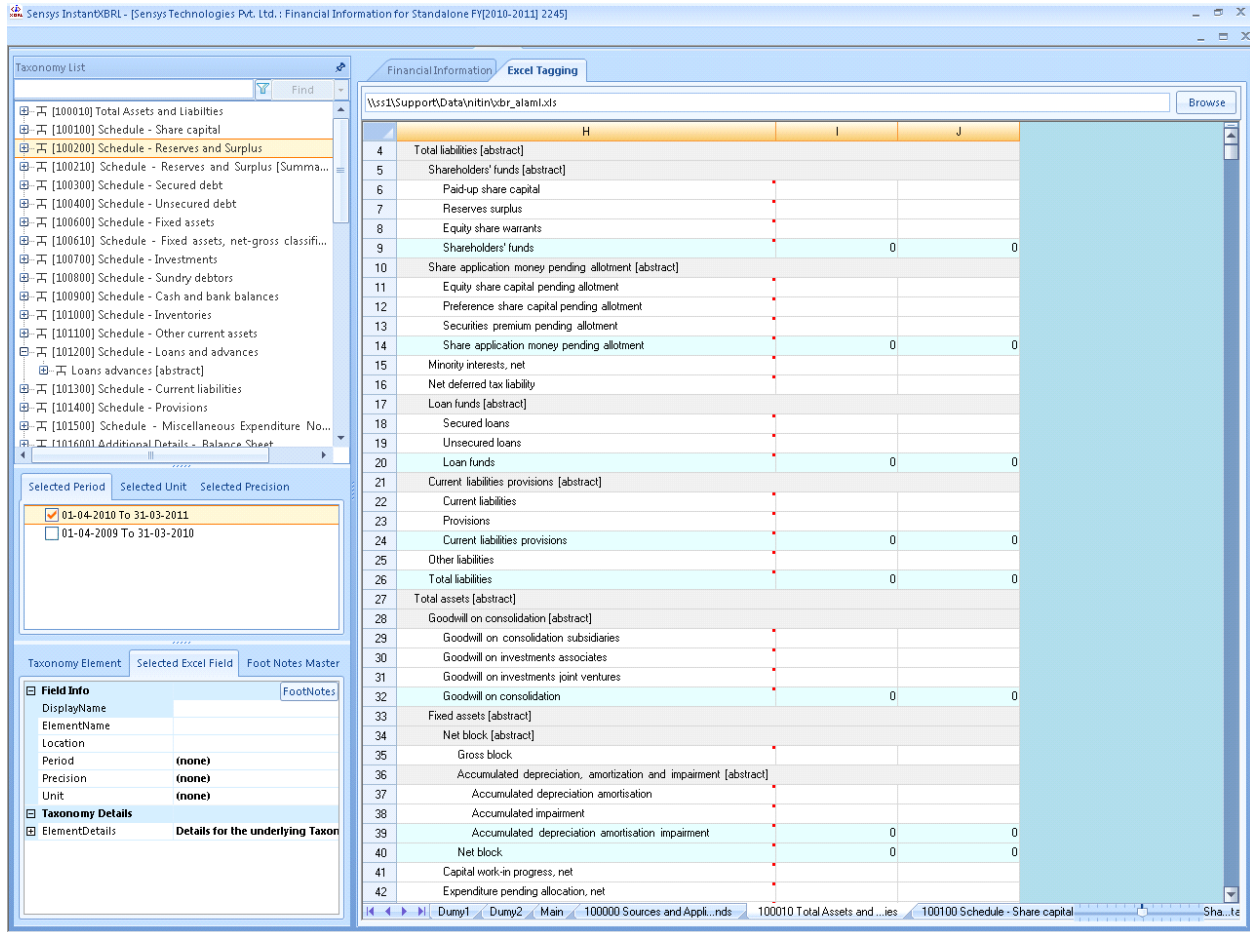
☒ 01-04-2010 To 31-03-2011

☐ 01-04-2009 To 31-03-2010

Taxonomy Element: Selected Excel Field: Foot Notes Master

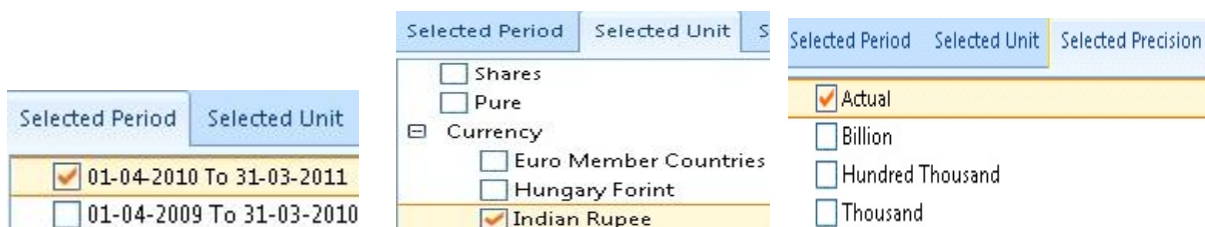
Field Info: DisplayName: ElementName: Location:

After selecting the excel template, the data from excel template is loaded in the Instance document of Sensys InstantXBRL application as shown in the figure below.



At this stage, select the taxonomy element for which you want to enter the data through excel template.

Choose the 'Selected Period', 'Selected Unit' and 'Selected Precision' for the element as per your requirement as shown below.



Initially, the Taxonomy element data is blank as shown below.

The screenshot shows the 'Debt' section of the 'Financials' tree. The 'Secured loans [abstract]' item is expanded, showing its sub-items. The 'Fully convertible debentures secured' item is highlighted in orange, and a red arrow points to it from the left. The hierarchy is as follows:

- Secured loans [abstract]
  - Debentures secured [abstract]
    - Fully convertible debentures secured
    - Partly convertible debentures secured
    - Non-convertible debentures secured
  - Debt bonds other instruments secured
  - Rupee term loans secured [abstract]
  - Foreign currency loans secured [abstract]
  - Other external commercial borrowings secured

Now, drag the selected element to the value in the excel sheet so that the element gets populated with the value as shown below.

	2	Description	Current Year	Previous Year
100200] Schedule - Reserves and Surplus	3	Secured loans [abstract]		
100210] Schedule - Reserves and Surplus [Summary]	4	Debentures secured [abstract]		
100300] Schedule - Secured debt	5	Fully convertible debentures secured	5555.00	335656.00
Secured loans [abstract]	6	Partly convertible debentures secured	222.00	65656.00
Debentures secured [abstract]	7	Non-convertible debentures secured	3232.00	6665.00
Fully convertible debentures secured	8	Debentures secured	9009	407977
Partly convertible debentures secured	9	Debts bonds other instruments secured	333.00	566.00
Non-convertible debentures secured	10	Rupee term loans secured [abstract]		
Debentures secured	11	Rupee term loans banks secured	3233.00	56.00
Debts bonds other instruments secured	12	Rupee term loans financial institutions secured	2323.00	6665.00
Rupee term loans secured [abstract]	13	Rupee term loans others secured	23232.00	5665.00
Foreign currency loans secured [abstract]				

Go to the tab 'Financial Information', click on the 'Save Data' to save the data in the Instance Document.

At this stage, the data is saved and can be seen in the element(under Financial Information) as shown in the figure below.

[-] [100200] Schedule - Reserves and Surplus			
[-] Reserves surplus [abstract]			
[-] [100210] Schedule - Reserves and Surplus [Summary]			
[-] [100300] Schedule - Secured debt			
[-] Secured loans [abstract]			
[-] Debentures secured [abstract]			
[-] Fully convertible debentures secured			
[-] Partly convertible debentures secured			
[-] Non-convertible debentures secured			
[-] Debentures secured			
[-] Debts bonds other instruments secured			
[-] Rupee term loans secured [abstract]			
[-] Foreign currency loans secured [abstract]			
[-] Other external commercial borrowings secured			

This element input achieved through drag & drop feature is also known as 'Markup Information' in Sensys Instant XBRL software.

To know details about Field, click on the option 'Selected Excel Field' and to add notes about the field, click on the 'Notes' button.

The screenshot shows the Sensys Instant XBRL 1.1 interface. On the left, a tree view displays the 'Debt' taxonomy element, with 'Fully convertible debentures secured' selected. Below this, the 'Foot Notes Master' section is visible, showing a table with columns for 'Field Info', 'Taxonomy Element', 'Selected Excel Field', and 'Foot Notes'. A red arrow points to the 'FootNotes' tab in the 'Foot Notes Master' section.

Field Info	Taxonomy Element	Selected Excel Field	Foot Notes
DisplayName	Fully convertible debentures secured		
ElementName	FullyConvertibleDebenturesSecu		
Location	100300 Schedule - Secured debt		

## Delete Markup Information

If you wish to remove the Markup information, then select the Markup information, right-click and select the option 'Delete Markup Information' as shown in the figure below.

The screenshot shows the Sensys Instant XBRL 1.1 interface. On the left, a tree view displays the 'Debt' taxonomy element, with 'Fully convertible debentures secured' selected. Below this, the 'Foot Notes Master' section is visible, showing a table with columns for 'Field Info', 'Taxonomy Element', 'Selected Excel Field', and 'Foot Notes'. A right-click context menu is open over the 'Fully convertible debentures secured' row, with the 'Delete Markup Information' option selected.

Field Info	Taxonomy Element	Selected Excel Field	Foot Notes
DisplayName	Fully convertible debentures secured		
ElementName	FullyConvertibleDebenturesSecu		
Location	100300 Schedule - Secured debt		

On clicking the 'Delete Markup Information', the Markup in the document is removed as shown in the figure below.

The screenshot shows the Sensys Instant XBRL 1.1 interface. On the left, a tree view displays the 'Debt' taxonomy element, with 'Fully convertible debentures secured' selected. Below this, the 'Foot Notes Master' section is visible, showing a table with columns for 'Field Info', 'Taxonomy Element', 'Selected Excel Field', and 'Foot Notes'. The 'Fully convertible debentures secured' row is highlighted, and the 'Delete Markup Information' option is no longer visible in the context menu.

Field Info	Taxonomy Element	Selected Excel Field	Foot Notes
DisplayName	Fully convertible debentures secured		
ElementName	FullyConvertibleDebenturesSecu		
Location	100300 Schedule - Secured debt		

The value as shown in the Financial Information tab for the corresponding element is also removed since the Markup is deleted.

The screenshot shows a tree view on the left with 'Fully convertible debentures secured' selected. The main table shows the following data:

Element	Value	Unit
Debt securities (abstract)		
Fully convertible debentures secured		
Partly convertible debentures secured		
Non-convertible debentures secured		
Debt securities (abstract)		
Fully convertible debentures secured		

## Add Foot Notes from Excel

The Instant XBRL software also provides the option to add Foot Note directly from excel.

Import the excel template in the Instance Document as explained earlier, select the text to be added to Foot note.

Next, right-click and select the option 'Add to Foot Notes' as shown in the figure below.

The screenshot shows a table with the following data:

Line	Description	Value	Unit
6	Partly convertible debentures unsecured	155.00	555.00
7	Non-convertible debentures unsecured	555.00	155.00
8	Debt securities unsecured	23941	46366
9	Debt securities other instruments unsecured	45554.00	5345.00
10	Rupee term loans unsecured (abstract)		
11	Rupee term loans banks unsecured	1555.00	11555.00
12	Rupee term loans financial	11.00	155.00
13	Rupee term loans others unsecured	155.00	155.00
14	Rupee term loans unsecured	1721	11865

A right-click context menu is open over row 11, showing the option 'Add To FootNotes'.

The selected text is added to Foot Notes as shown below.

The screenshot shows the same table as above, but with row 9 highlighted in yellow. The data is as follows:

Line	Description	Value	Unit
5	Fully convertible debentures unsecured	23231.00	46666.00
6	Partly convertible debentures unsecured	155.00	555.00
7	Non-convertible debentures unsecured	555.00	155.00
8	Debt securities unsecured	23941	46366
9	Debt securities other instruments unsecured	45554.00	5345.00
10	Rupee term loans unsecured (abstract)		
11	Rupee term loans banks unsecured	1555.00	11555.00

To remove Foot Notes, right-click and select 'Delete Foot Notes'.

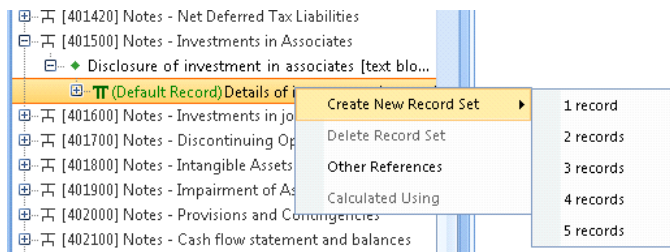
The screenshot shows the same table as above, but with row 9 highlighted in yellow. A right-click context menu is open over row 11, showing the option 'Delete FootNotes'.

Line	Description	Value	Unit
6	Partly convertible debentures unsecured	155.00	555.00
7	Non-convertible debentures unsecured	555.00	155.00
8	Debt securities unsecured	23941	46366
9	Debt securities other instruments unsecured	45554.00	5345.00
10	Rupee term loans unsecured (abstract)		
11	Rupee term loans banks unsecured	1555.00	11555.00
12	Rupee term loans financial	11.00	155.00
13	Rupee term loans others unsecured	155.00	155.00
14	Rupee term loans unsecured	1721	11865
15	Foreign currency loans unsecured (abstract)		

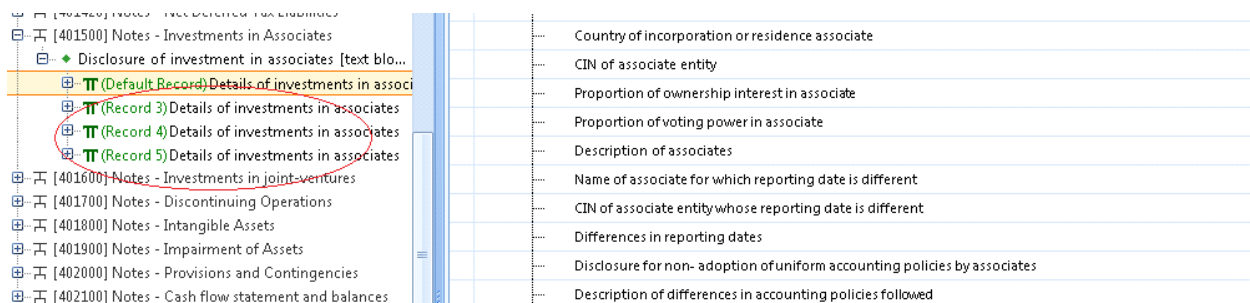


## Create New Record Set in Taxonomy Element

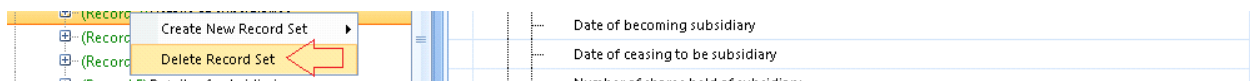
To create a new record set in a Taxonomy element, select the element, right-click and select 'Create New Record Set' as shown.



After selecting 'Create New Record', select the no of record set you want to add and the corresponding no of record set are added.

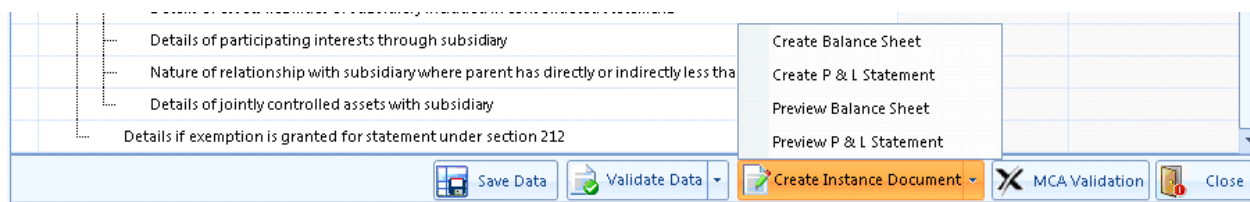


To remove the record, select the record and click 'Delete Record Set'.



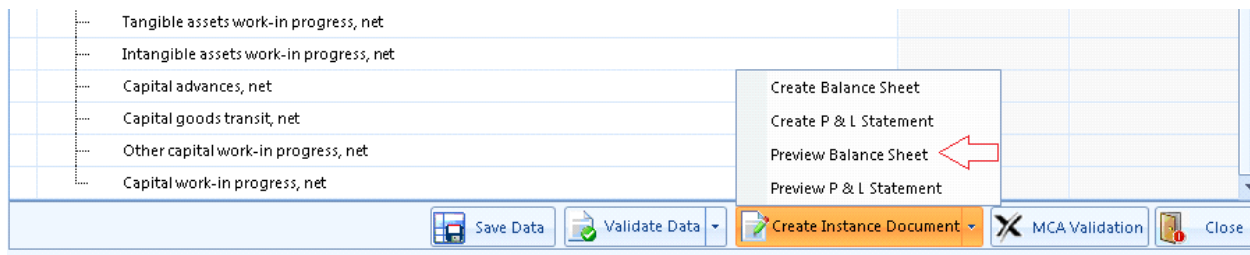
## Create Instance Document

To Preview and Create Balance Sheet and P & L Statement in Sensys InstantXBRL software, click on the option 'Create Instance Document' as shown below.



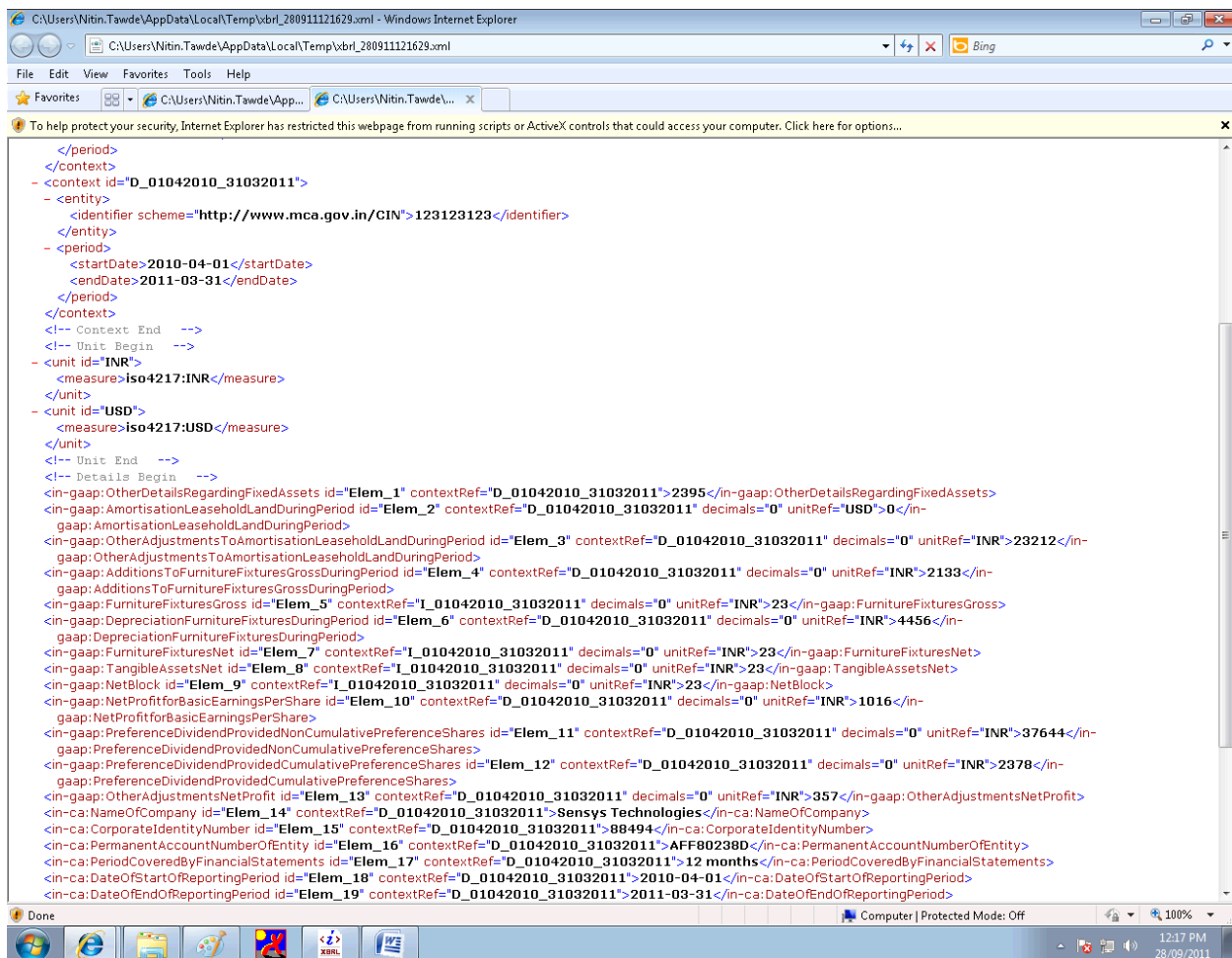
(a) Preview Balance Sheet

To Preview a Balance Sheet in Sensys InstantXBRL software, click on the option 'Create Instance Document' as shown below.



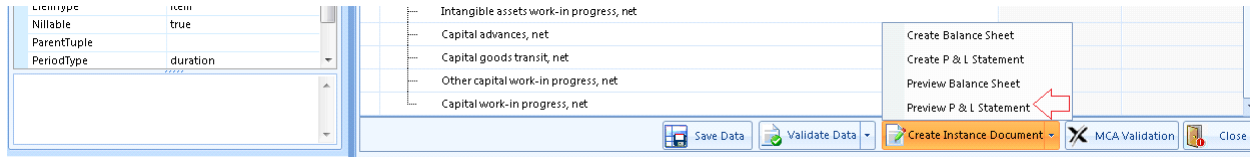
At this stage, the application displays options to Preview Balance Sheet. Select the option 'Preview Balance Sheet'.

On clicking the option 'Preview Balance Sheet', the preview is generated in XML format as shown below.



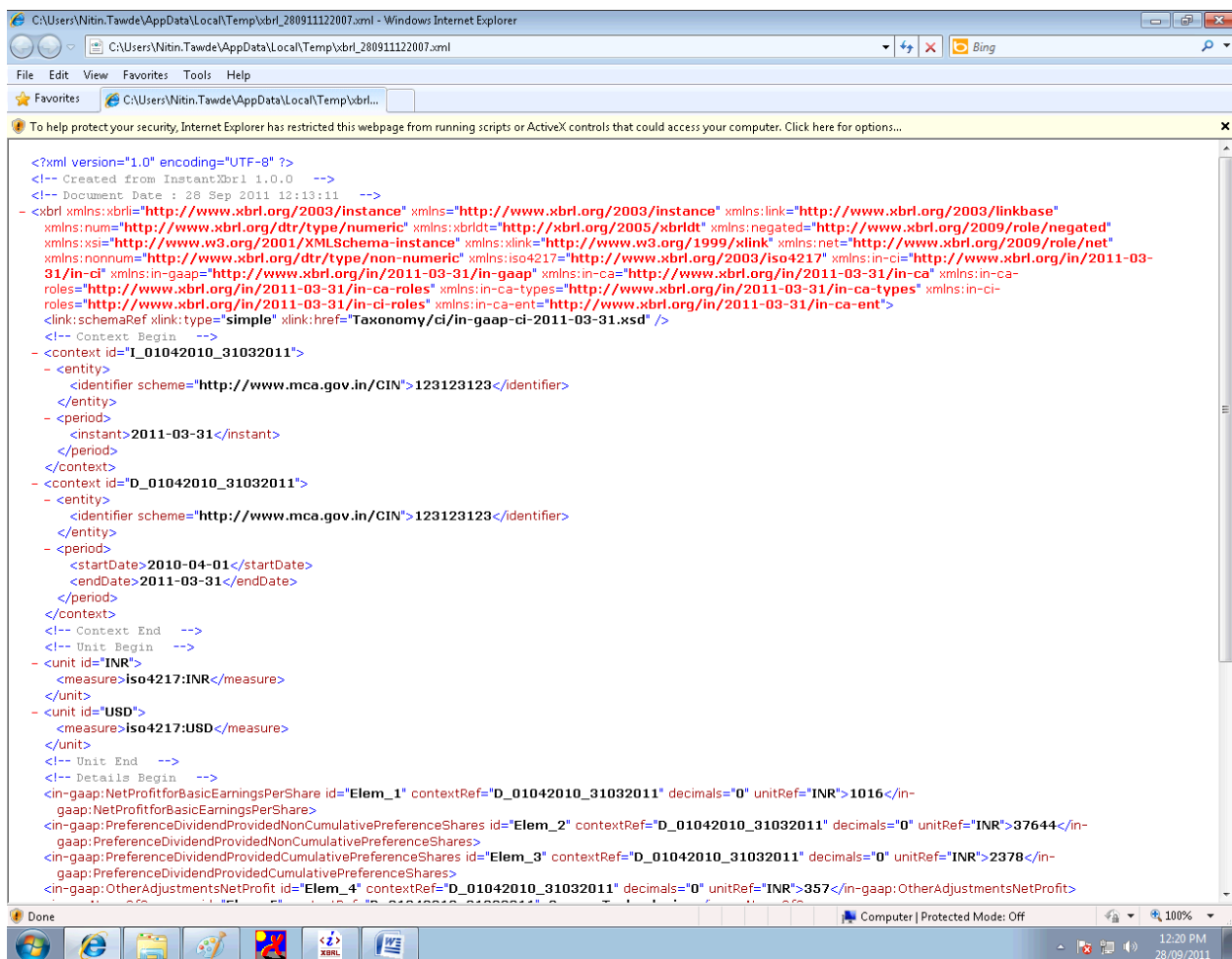
## (b) Preview P & L Statement

To Preview a P & L Statement in Sensys InstantXBRL software, click on the option 'Create Instance Document' as shown below.

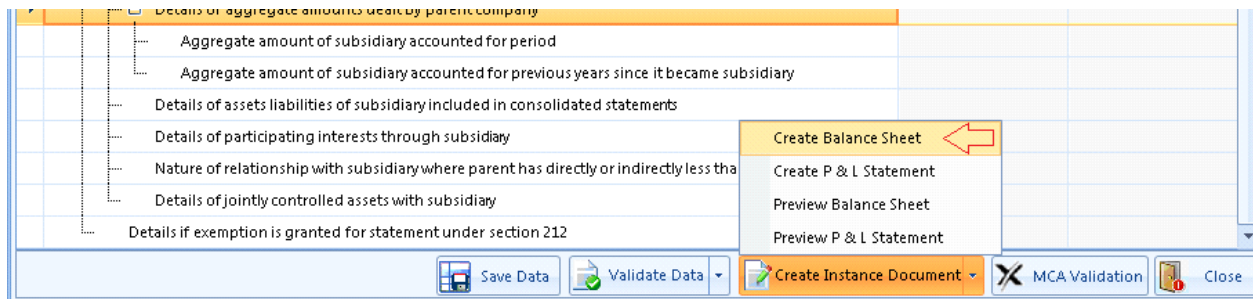


At this stage, the application displays options to 'Preview P & L Statement'. Select the option 'Preview P & L Statement'.

On clicking the option 'Preview P & L Statement', the preview is generated in XML format as shown below.

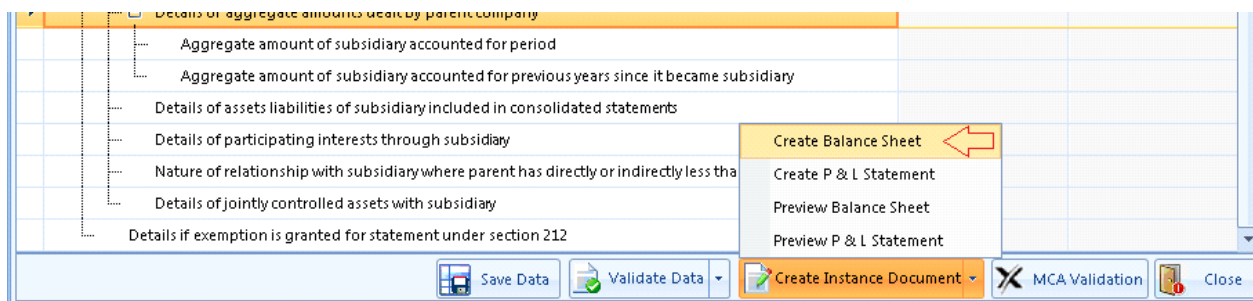


To create an Instance Document in Sensys InstantXBRL software, click on the option 'Create Instance Document' as shown below.

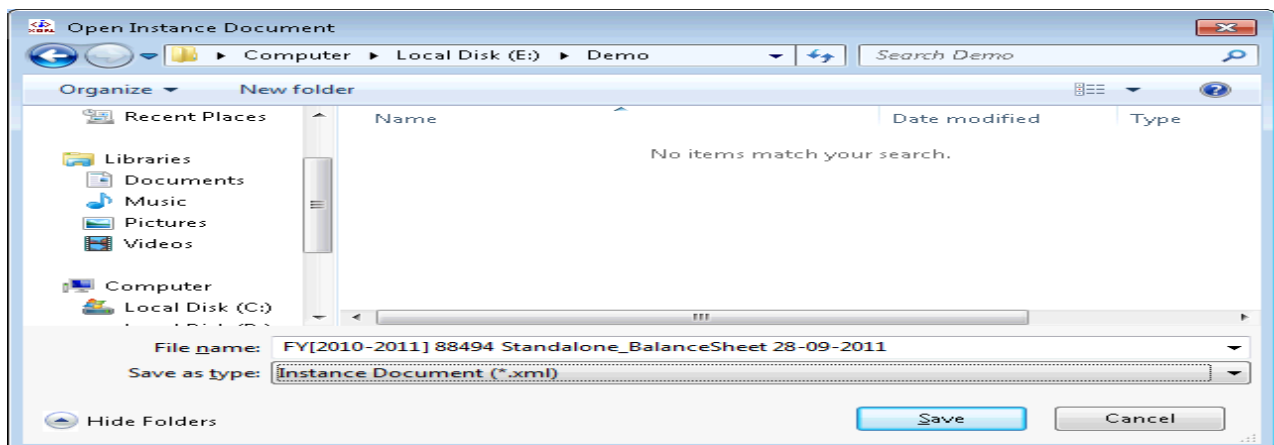


### (c) Create Balance Sheet

To create Balance Sheet, click the option 'Balance Sheet' as shown in the figure below.

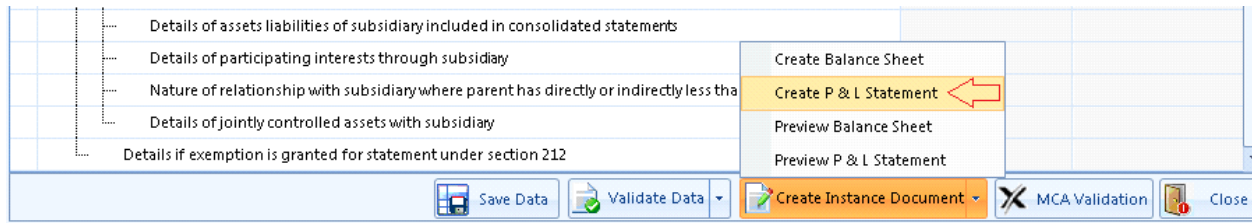


At this stage, the save windows opens up to save the Instance Document in XML format as per Balance Sheet as shown below.

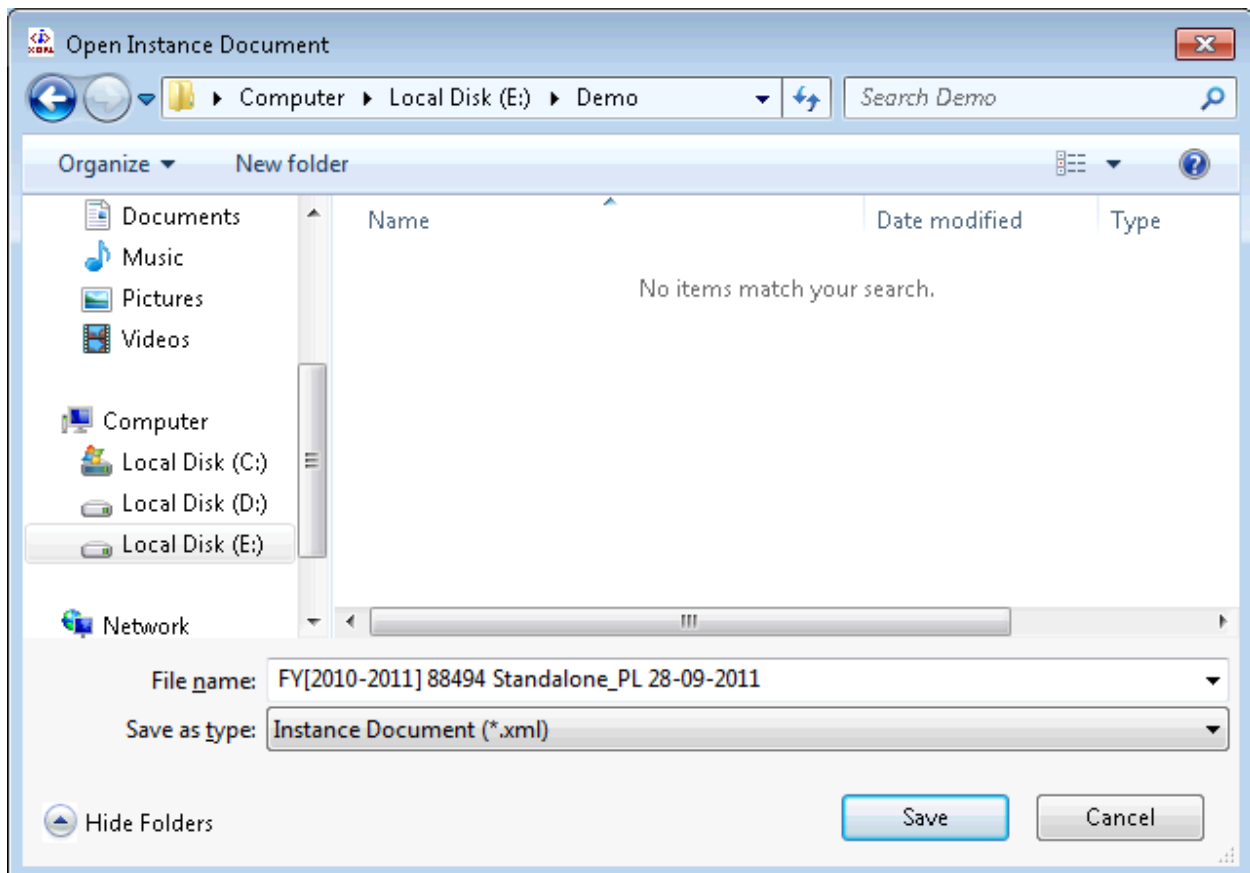


### (d) Create P & L Statement

To create P & L statement, click the option 'P & L Statement' as shown in the figure below.



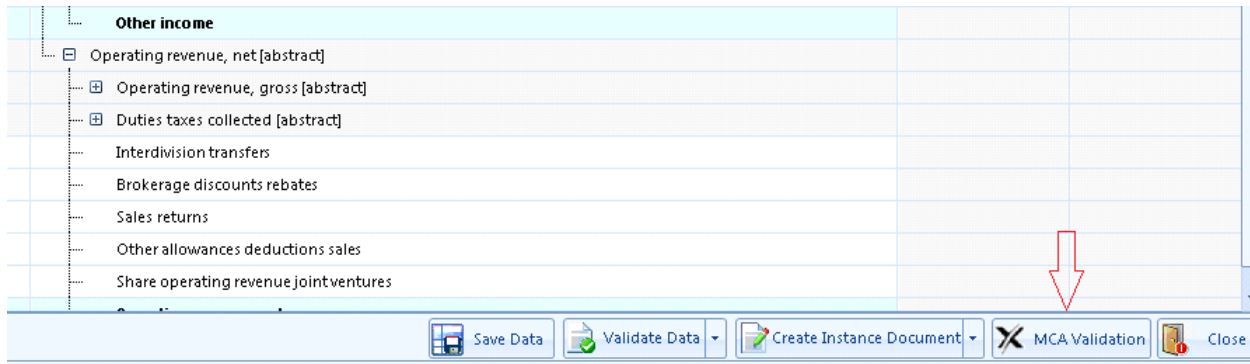
At this stage, the save windows opens up to save the Instance Document in XML format as per P & L statement as shown below.



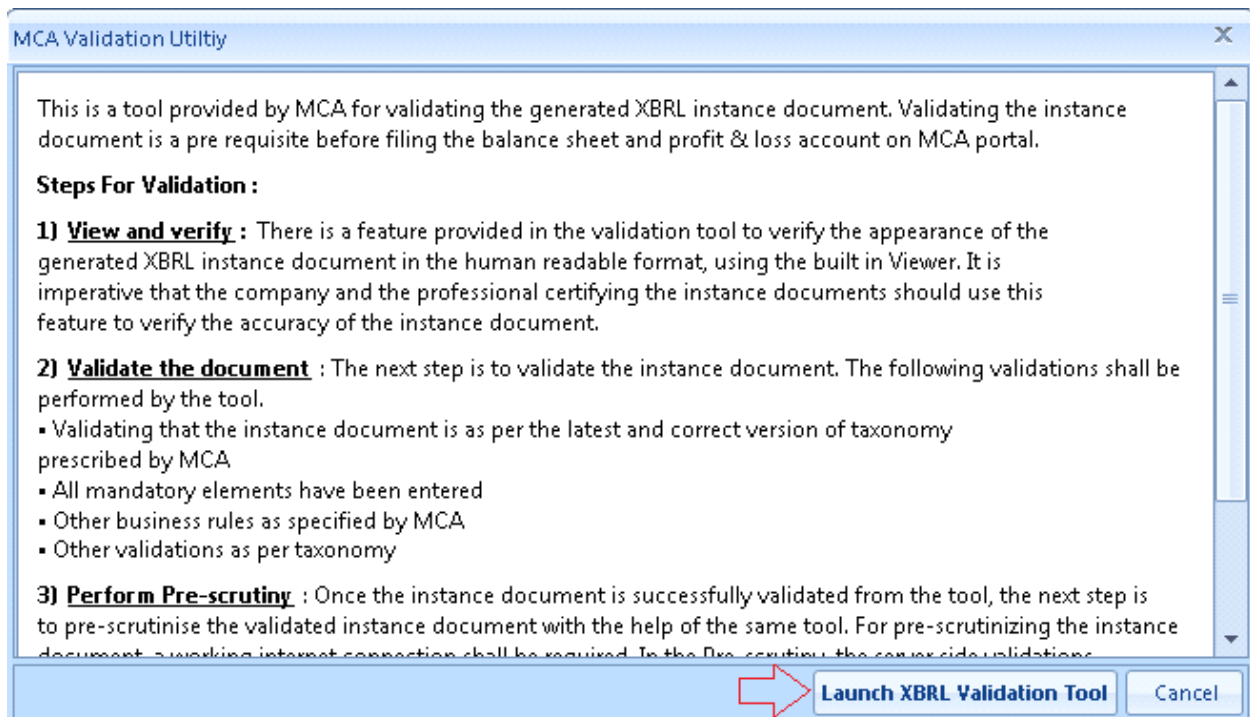
## MCA Validation

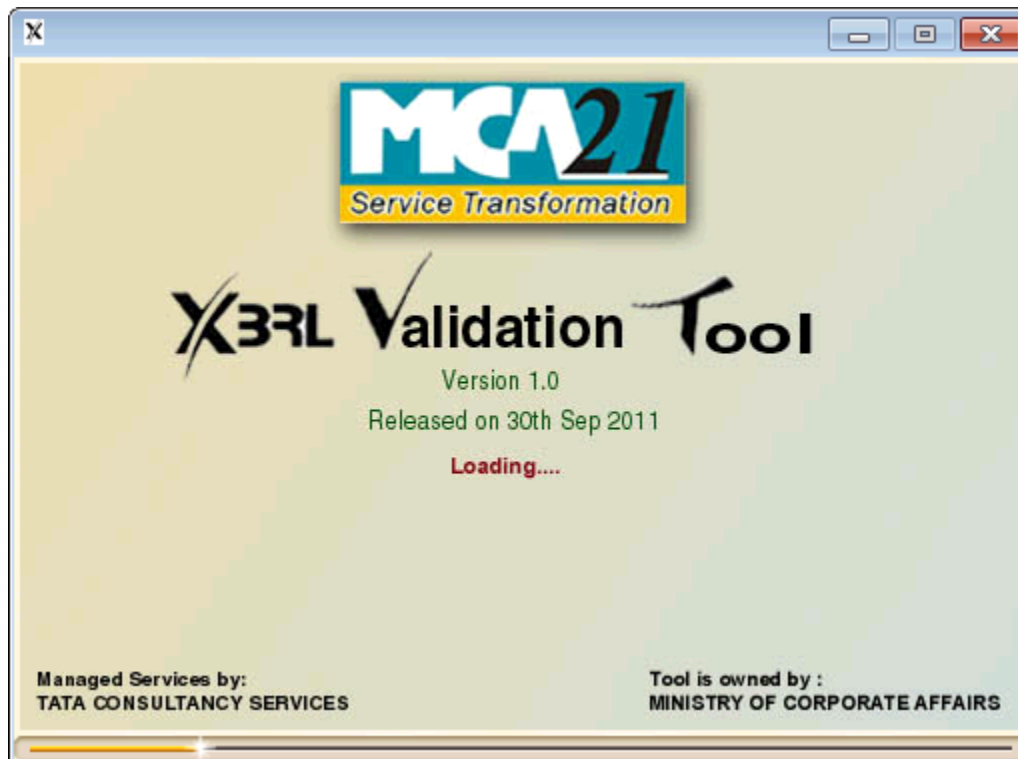
The MCA validation tool can be invoked from the Sensys Instant XBRL software to validate the instance document as follows:

(1) In the Instance Document, click on the button 'MCA Validation' as shown in the figure below.



(2) Next, a window opens up with instructions. Click on the button 'Launch XBRL Validation Tool' as shown in the figure below.

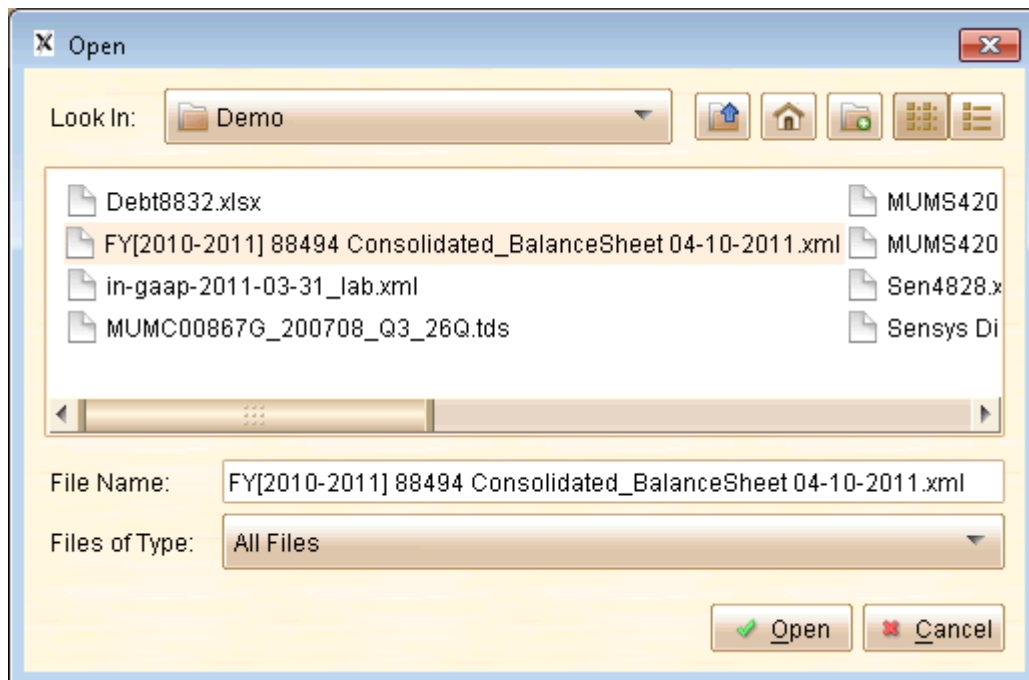




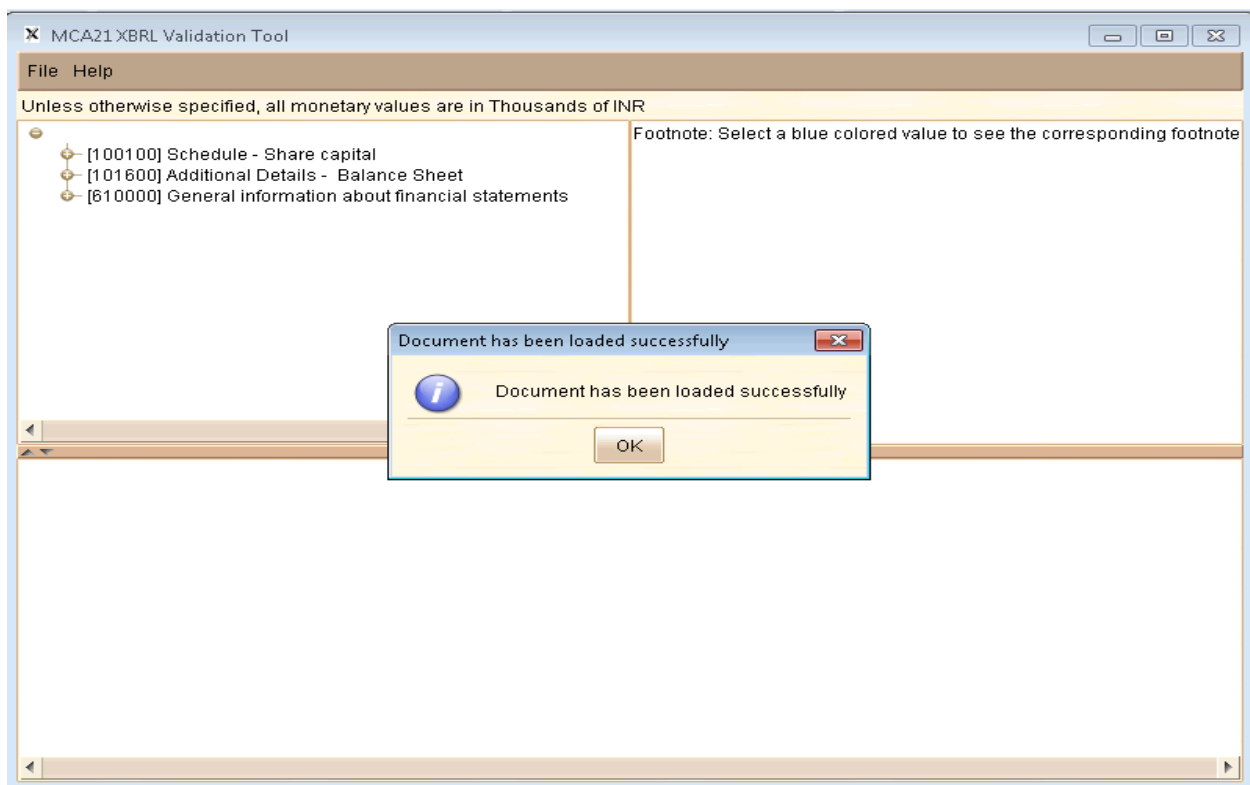
(3) The MCA validation tool opens up. Click on the File menu and select the option 'Open' as shown in the figure below.



(4) Next, browse to the XML file location and click on the 'Open' button to load the XML file.

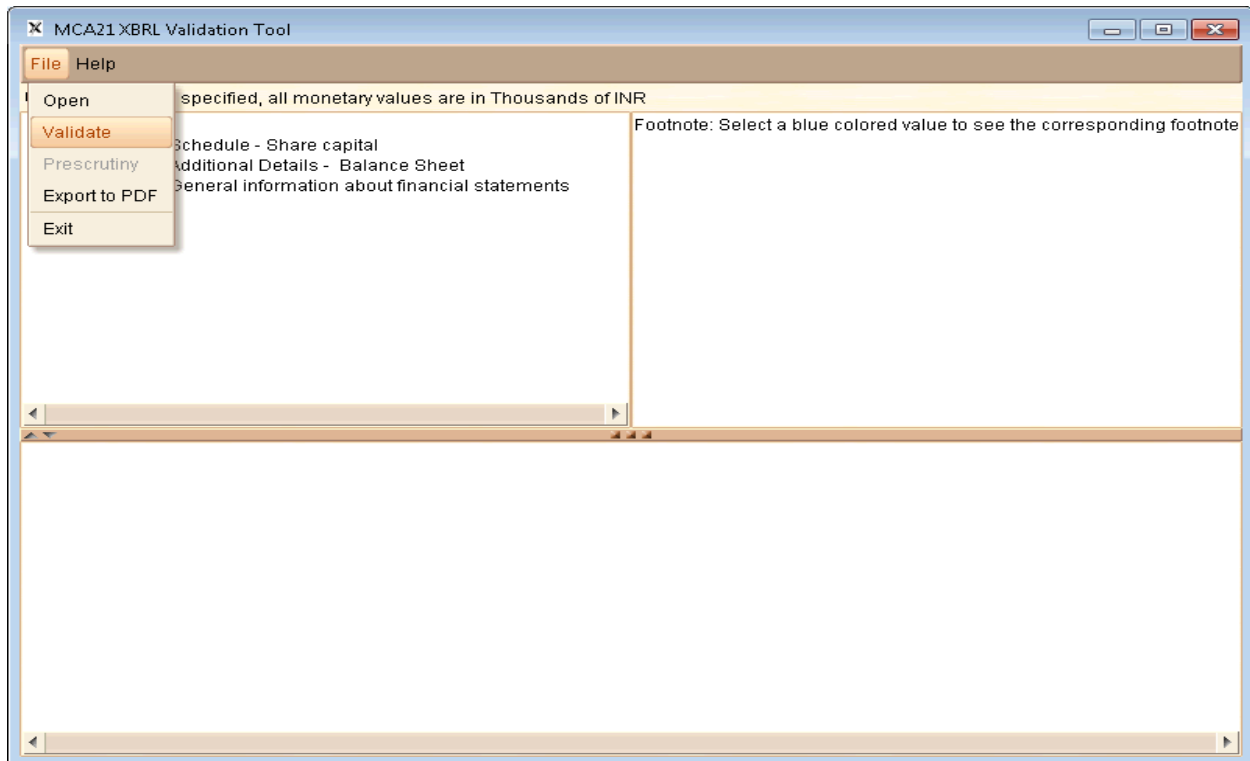


At this stage, the document is loaded in the application as below.



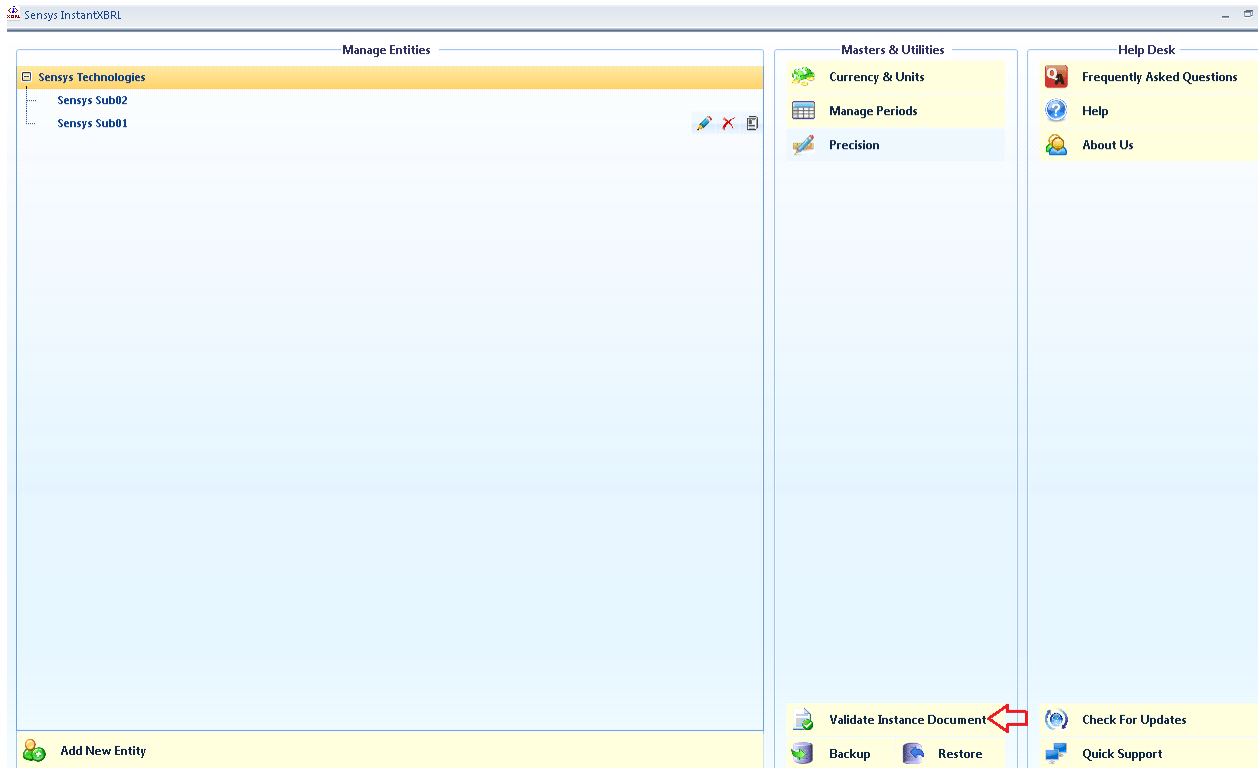
Next, click on the 'File' menu and then select the option 'Validate' to validate the document as shown below.



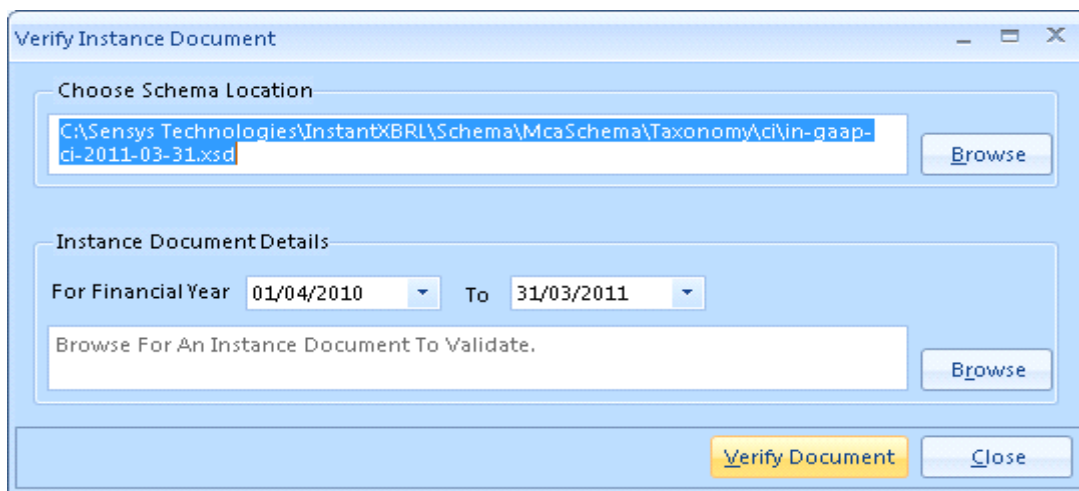


## **Validate Instance Document**

To Validate an Instance Document in Sensys InstantXBRL software, click on the option 'Validate Instance Document' as shown below.

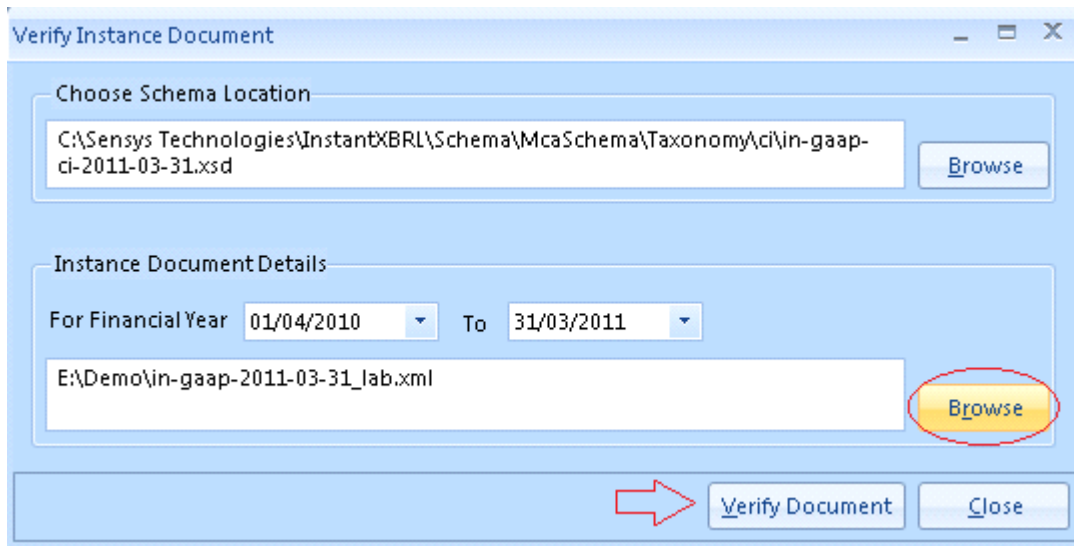


At this stage, a window opens up to browse for an Instance Document to validate it as shown in the figure below.

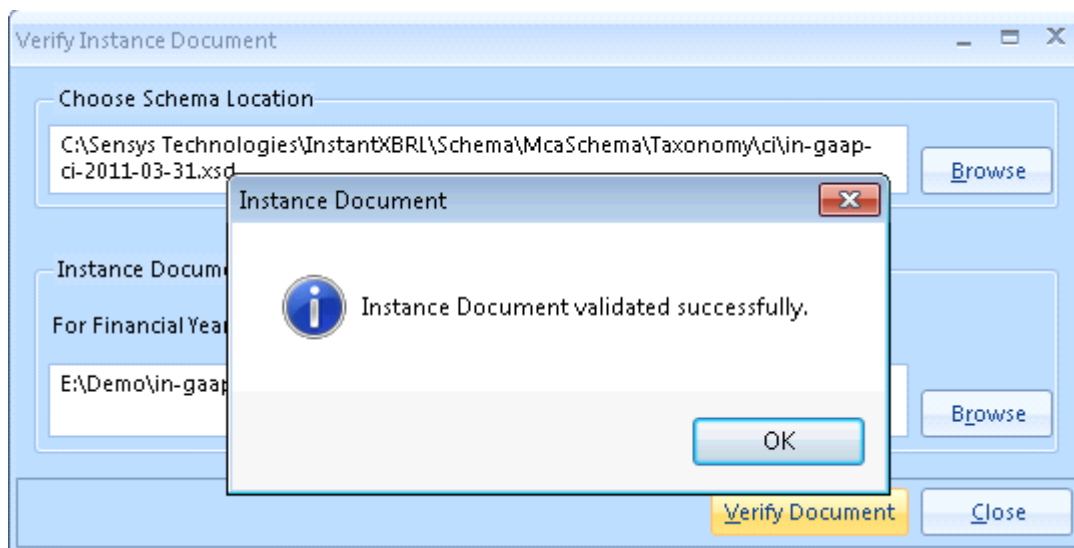


Click on the 'Browse' button and select the Instance Document to validate it.

Next, click on the button 'Verify Document' to verify the selected Instance Document as shown in the figure below.

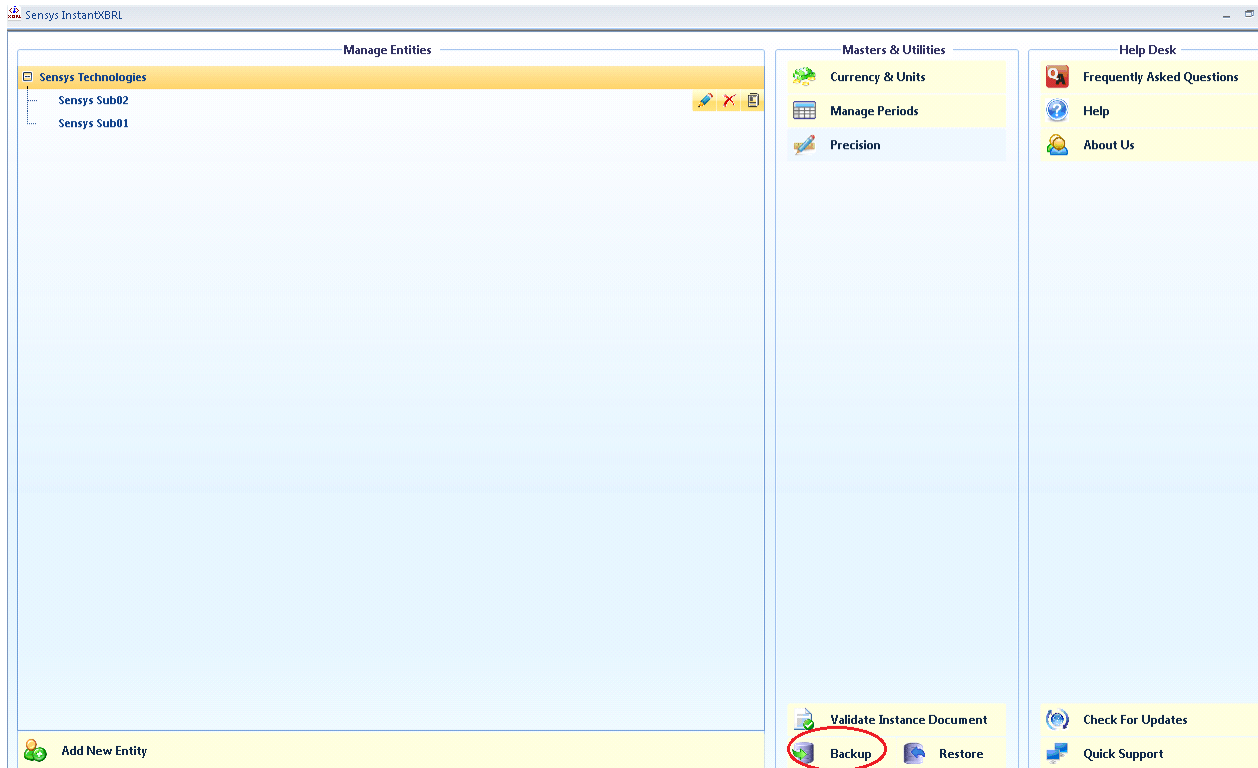


On clicking the button 'Verify Document', the application validates the selected Instance Document and gives the following message.

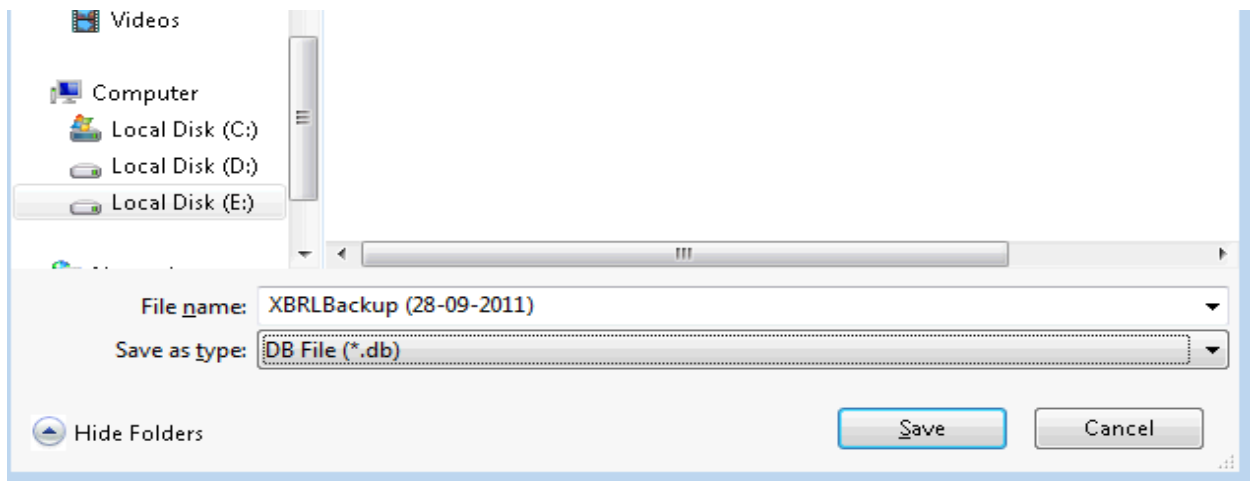


## **Data Backup from InstantXBRL**

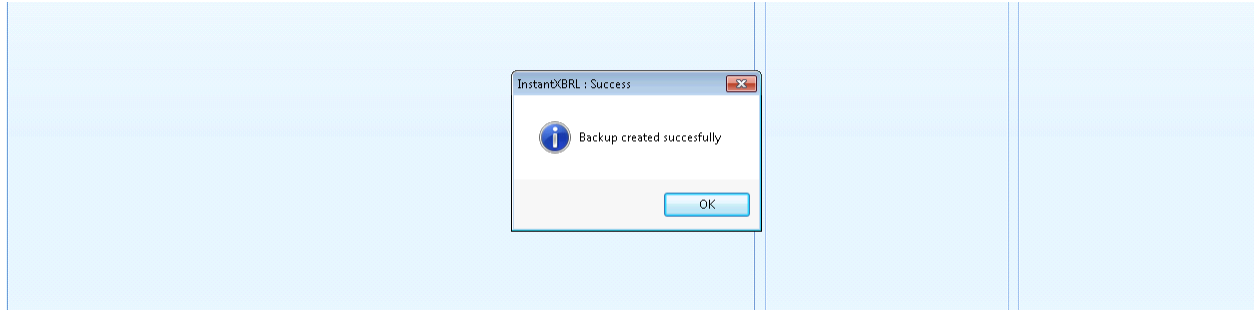
To take a backup of data from Sensys InstantXBRL software, click on the option 'Backup' as shown in the figure below.



At this stage, the application will prompt to save the backup file. Click on the 'Save' button to save the back up on your computer.

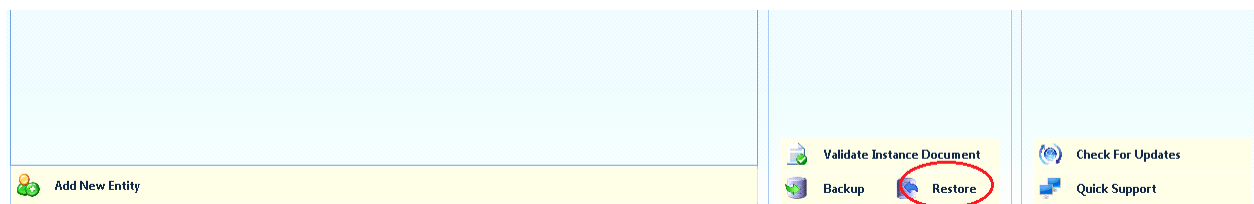


The application gives a message saying Backup created successfully.



## **Data Restore from InstantXBRL**

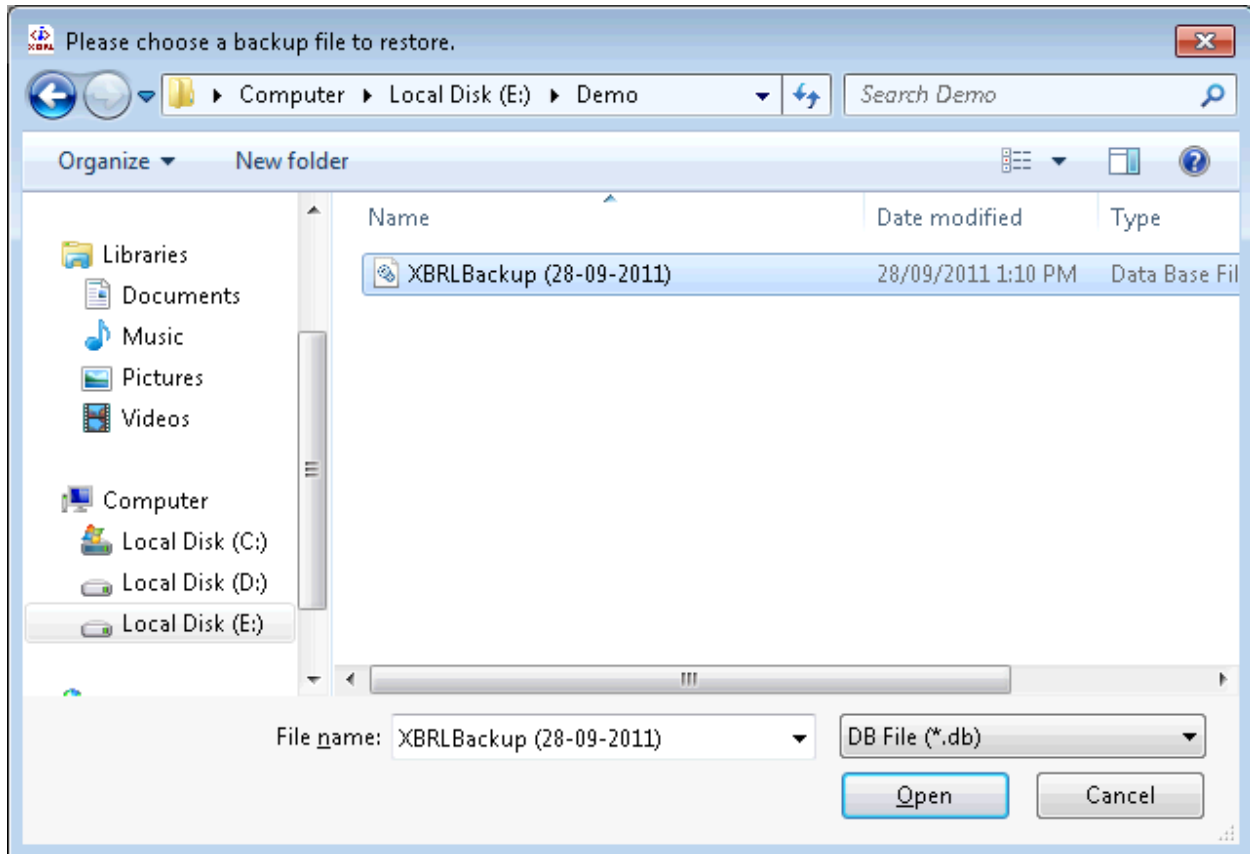
To restore backed up data into Sensys InstantXBRL software, click on the option 'Restore' as shown in the figure below.



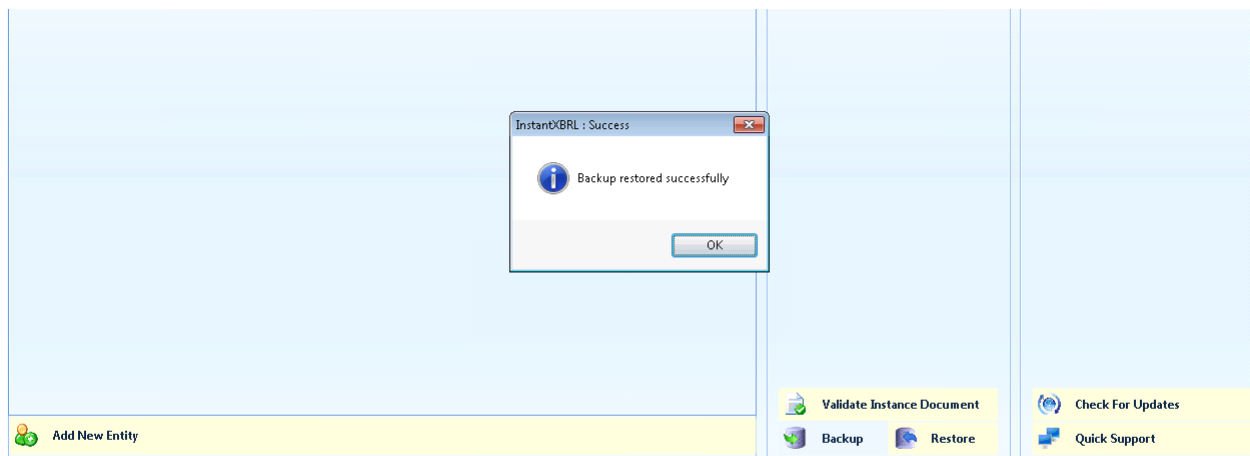
At this stage, the application prompts to choose a backup file to restore the data in the InstantXBRL application.

Select the backup file from your local computer.

Next, click on the 'Open' button to restore the backed up data in the application as shown in the figure below.



On clicking the 'Open' button, the application gives a message saying Backup restored successfully as shown in the figure below.\

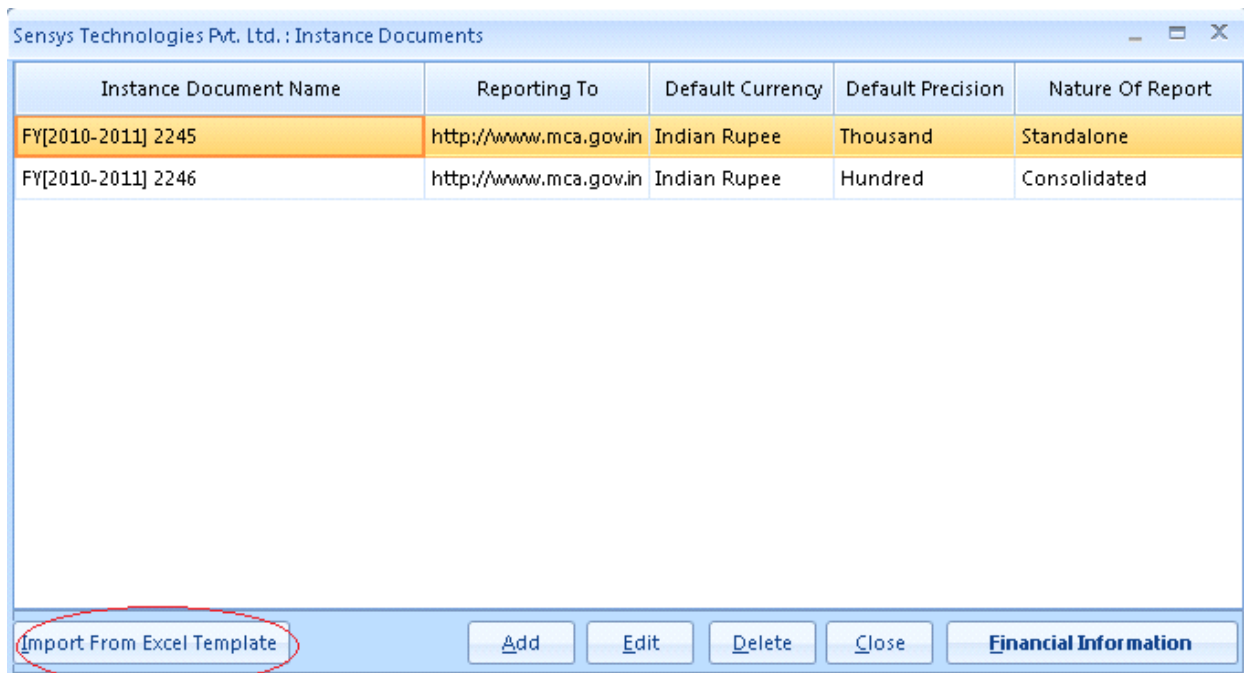


Software version : 1.0.0  
 Help Line : ++91 22 66278600  
 E-mail : [xbri@sensysindia.com](mailto:xbri@sensysindia.com) Website : [www.sensysindia.com](http://www.sensysindia.com)

## **Import from Excel Template in Instance Document**

Please follow the below steps to import data from excel into the document instance in Sensys InstantXBRL application.

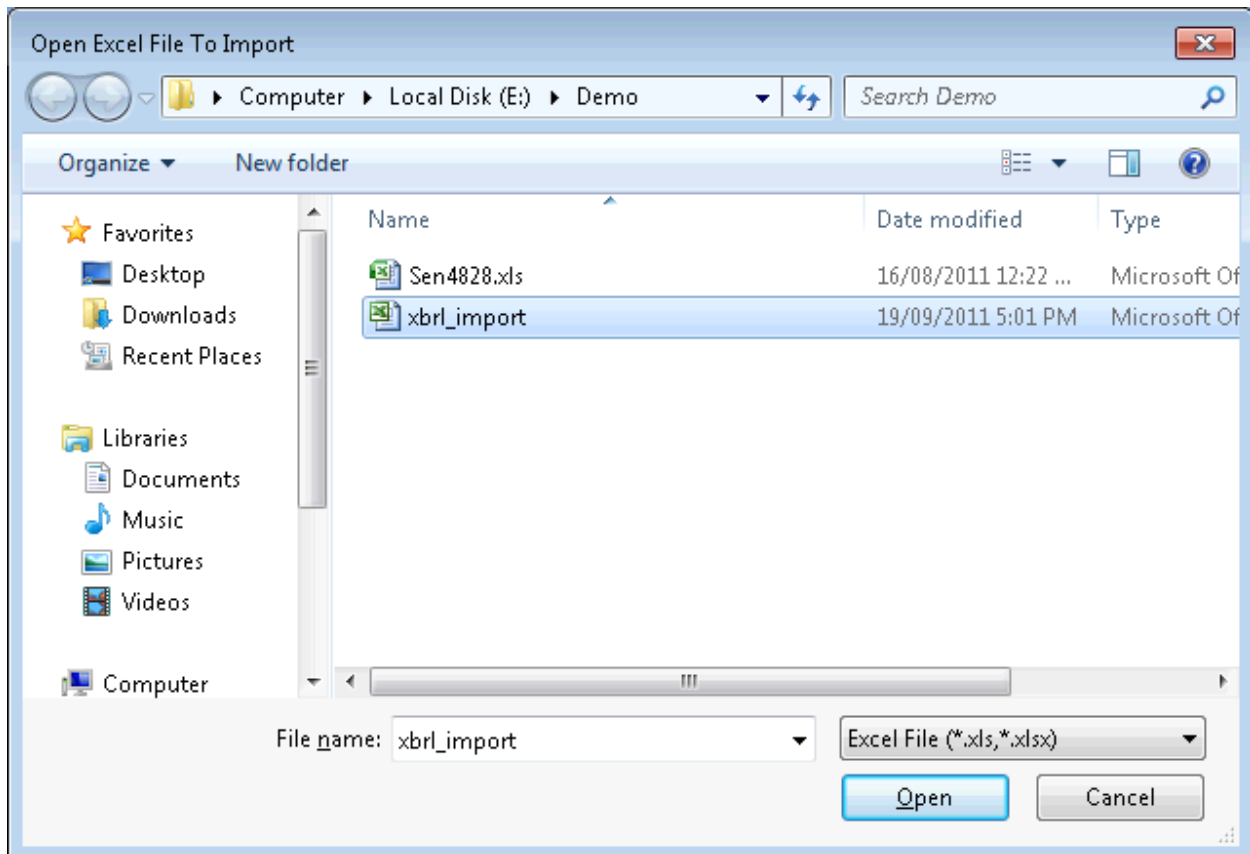
(1) In the InstantXBRL application, select the Instance Document and click on the button 'Import from Excel Template' as shown in the figure below.



(2) At this stage, the application opens a dialog box to select the excel file with data to be imported into the application.

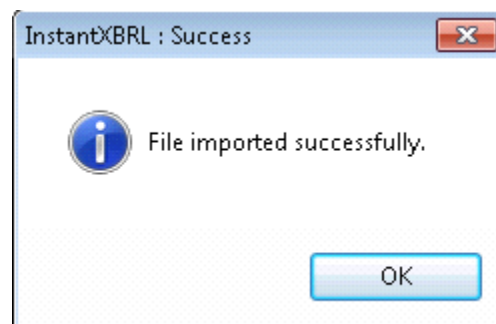
(3) Browse through to the excel file which contains the financial data.

Next, click on the 'Open' button to import the data into the application as shown in the figure below.



After selecting the excel template and clicking the 'Open' button, the application imports the data from excel file into the Sensys InstantXBRL application.

The application gives a message saying that the file is imported

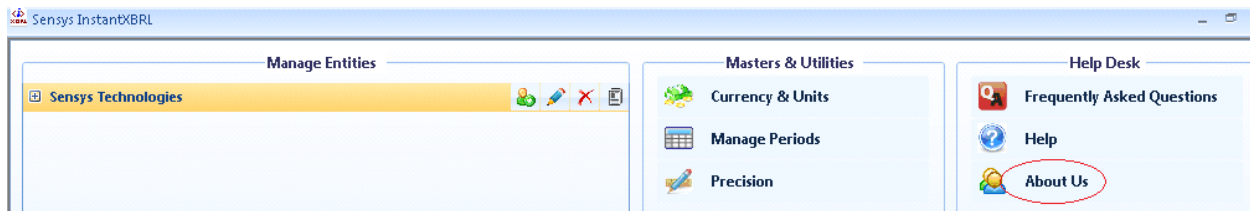




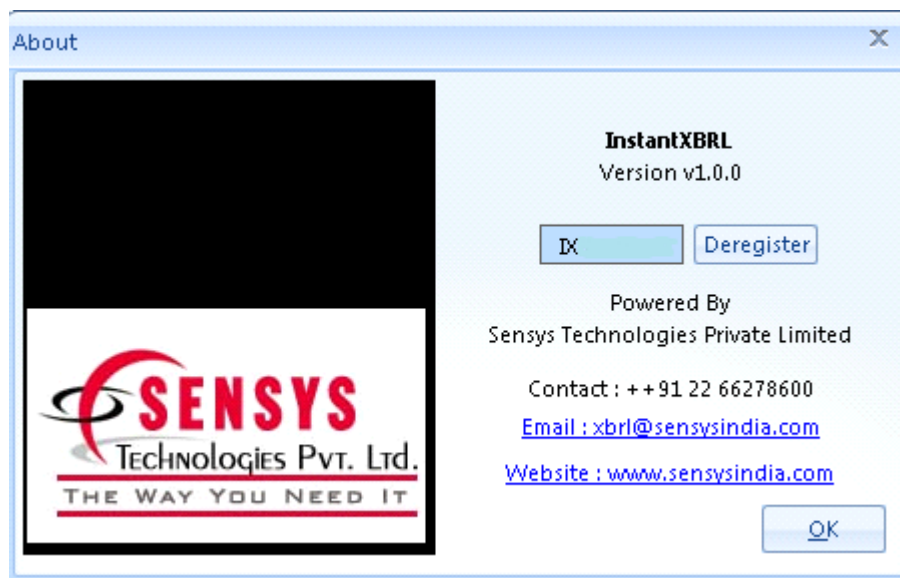
## **De-Registration of Sensys InstantXBRL software**

Please follow the below steps in case if you wish to De-Register the Sensys Instant XBRL software.

(1) In the Instant XBRL software, click on the link 'About Us'.



(2) At this stage, the application displays a dialog box with an option to 'De-register' the software as shown in the figure below.



(2) Next, click on the 'Deregister' button to De-Register the software key and the Instant XBRL software.

## **6. Frequently Asked Questions (FAQ) – Instant XBRL**

### **(1) What is the basic purpose of Sensys InstantXBRL software?**

The Sensys InstantXBRL is a software designed to enable you to file your Financial Statements in XBRL(eXtensible Business Reporting Language) format as per the MCA(Ministry of Corporate Affairs) mandate.

### **(2) What should I do if I get an already registered message while registering the Sensys InstantXBRL software?**

If you get an already registered message while registering the Sensys InstantXBRL application, it means that the user name(software key) is already registered with Sensys Technologies.



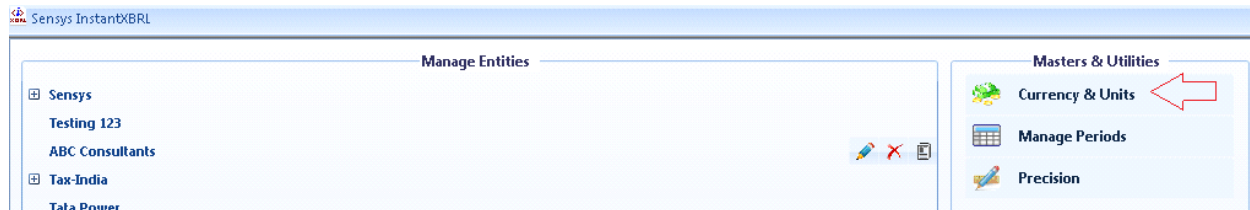
There is already a user registered with that code

In such cases, you need to login using your username(software key) and password directly.

### **(3) What should I do if I cannot view the desired currency type while adding or editing an entity in Sensys InstantXBRL application?**

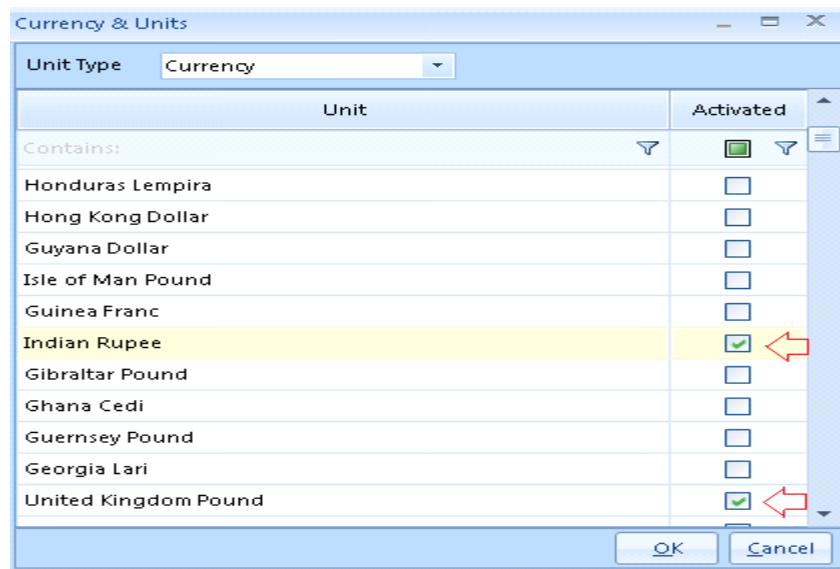
Please follow the below steps if you cannot see the desired currency type while adding or editing an entity.

1) Click the option 'Currency & Units' available under Masters & Utilities section as shown with arrow mark in the figure below.



At this stage, the Currency & Units window opens up with option to select the currency you wish to view in add/edit entity window.

Select the checkbox against your currency and click the 'OK' button.

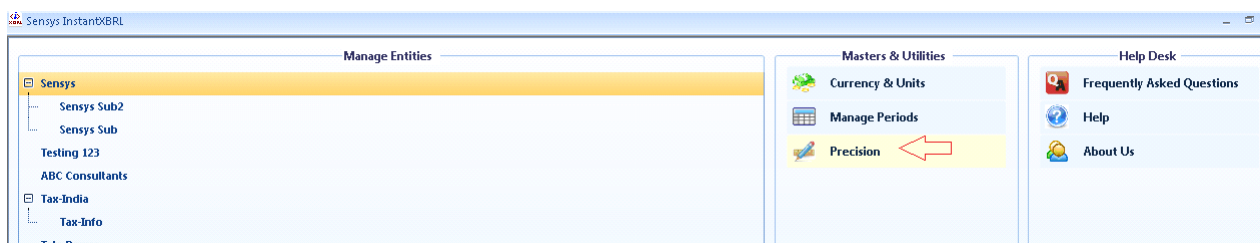


The selected currency can now be seen in the add/edit entity details window as shown in the figure below.

#### **(4) What should I do if I cannot view the desired default precision while adding or editing an entity in Sensys InstantXBRL application?**

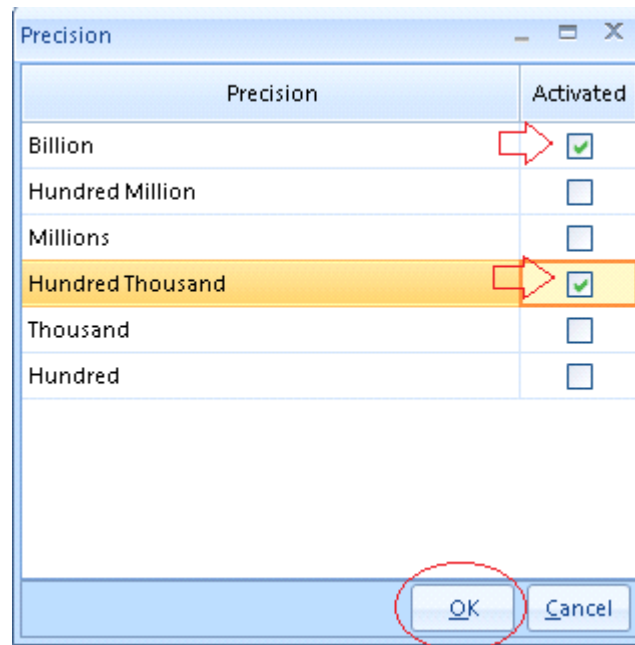
Please follow the below steps if you cannot see the desired default precision while adding or editing an entity.

1) Click the option 'Precision' available under 'Masters & Utilities' section as shown with arrow mark in the figure below.



At this stage, the Precision window opens up with option to select the type of Precision you wish to view in add/edit entity window.

Select the checkbox against your preferred type of Precision and click the 'OK' button as shown in the figure below.

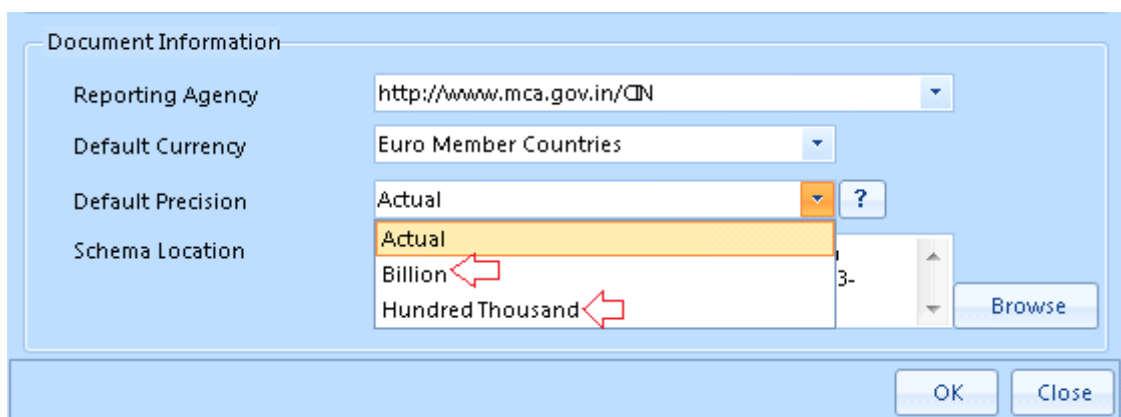


The screenshot shows a window titled "Precision" with a table containing the following data:

Precision	Activated
Billion	<input checked="" type="checkbox"/>
Hundred Million	<input type="checkbox"/>
Millions	<input type="checkbox"/>
Hundred Thousand	<input checked="" type="checkbox"/>
Thousand	<input type="checkbox"/>
Hundred	<input type="checkbox"/>

Red arrows point to the "Activated" checkboxes for "Billion" and "Hundred Thousand". The "Hundred Thousand" row is highlighted in yellow. At the bottom, the "OK" button is circled in red.

The selected Precision can now be seen in the add/edit entity details window as shown in the figure below.



The screenshot shows a window titled "Document Information" with the following fields:

- Reporting Agency: <http://www.mca.gov.in/CIN>
- Default Currency: Euro Member Countries
- Default Precision: Actual (dropdown menu)
- Schema Location: Actual (dropdown menu)

The "Default Precision" dropdown menu is open, showing the following options: Actual, Billion, and Hundred Thousand. Red arrows point to "Billion" and "Hundred Thousand". A "Browse" button is visible next to the "Schema Location" field. At the bottom, "OK" and "Close" buttons are present.

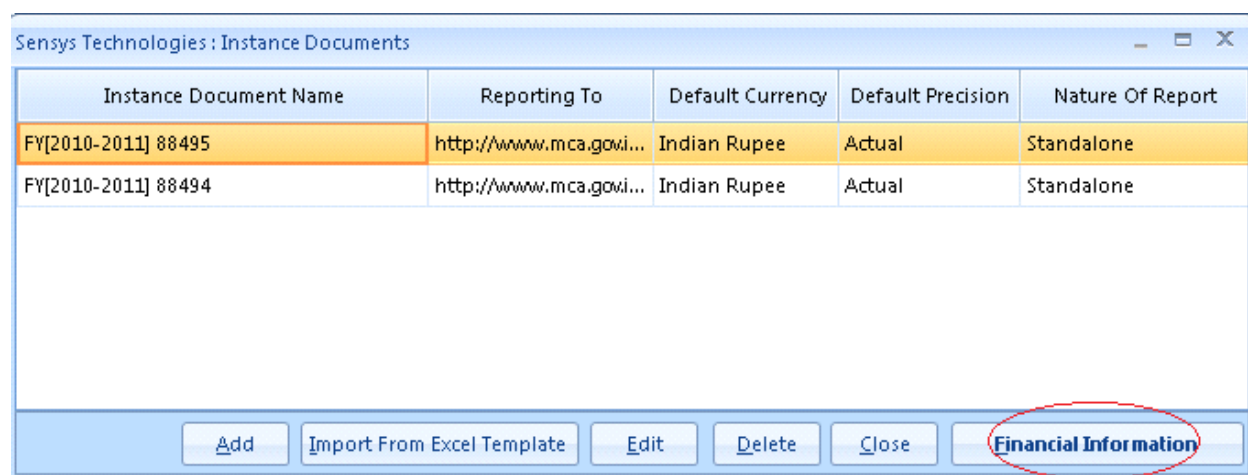
## **(5) How do I manage(add/modify/delete) the Financial Period in Sensys InstantXBRL application?**

To know about managing the Financial Period, [click here](#).

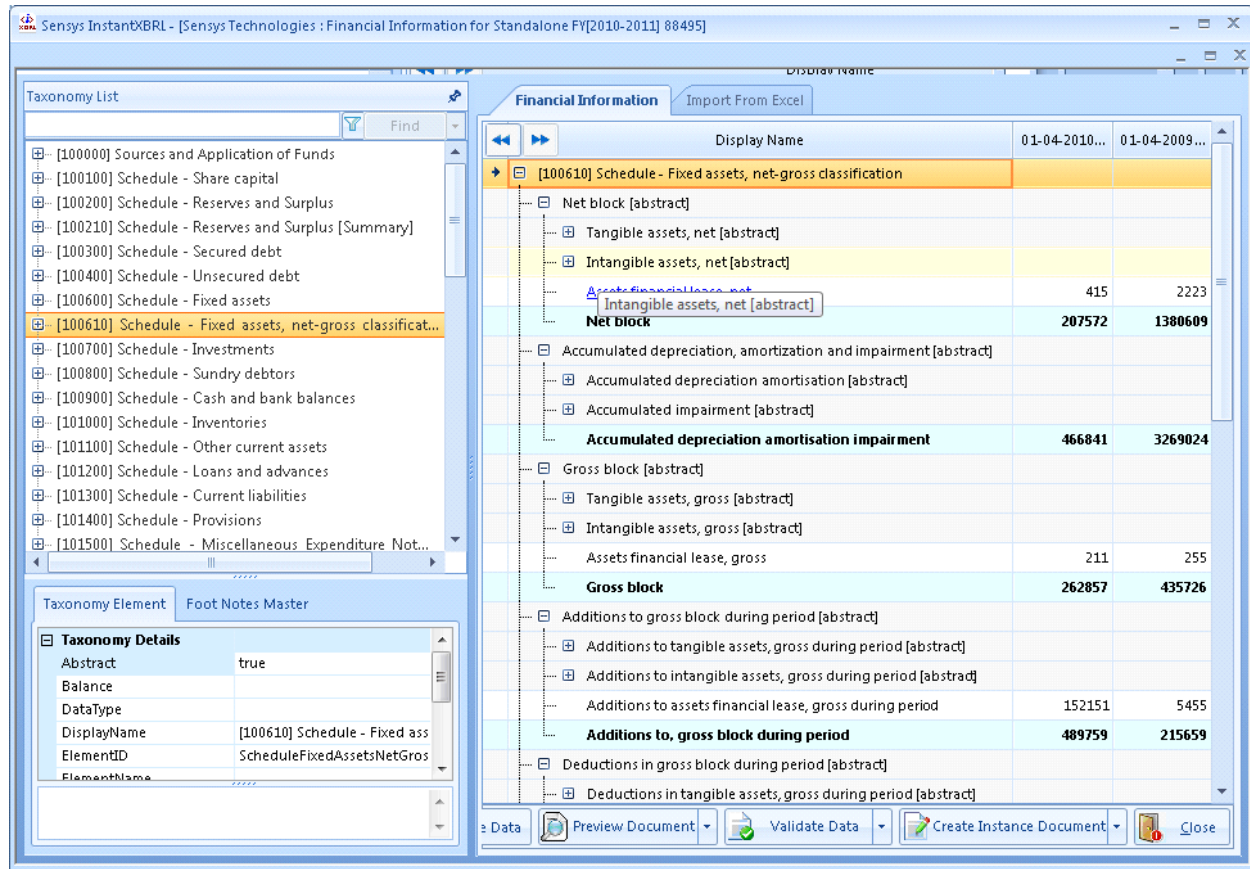
## **(6) How do I enter financial data in the Instance Document of Sensys InstantXBRL software?**

Please follow the below steps to enter financial data in the Instance Document of Sensys InstantXBRL software.

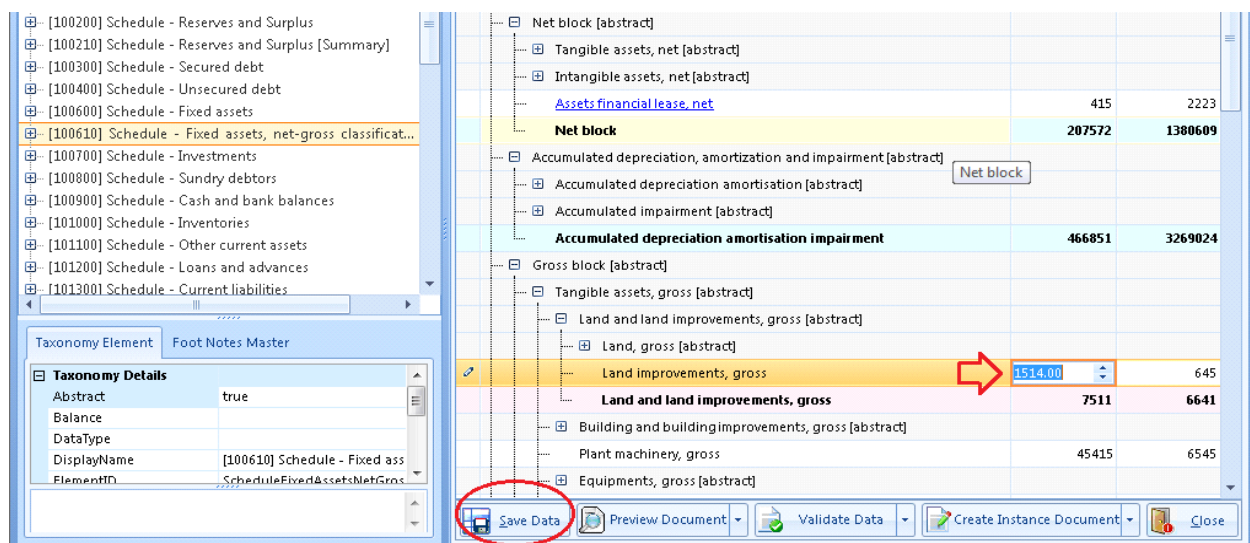
a) In the 'Instance Document' window, select the Instance Document and then click on the button 'Financial Information' as shown below.



b) Next, the application opens the instance document with financial information as shown in the figure below.



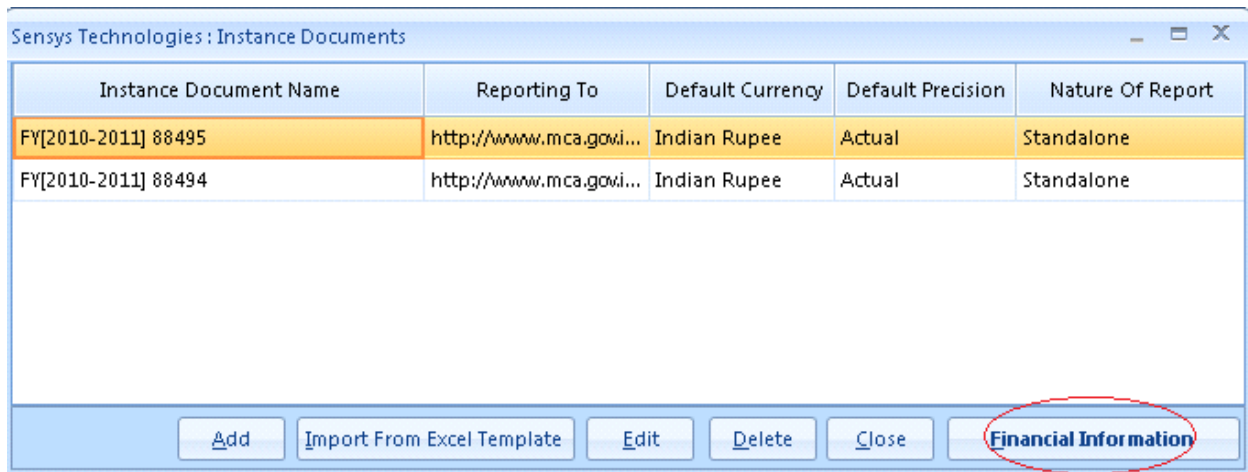
At this stage, select the tag where you wish to enter the amount.  
Enter the amount and click on the 'Save' button as shown below.



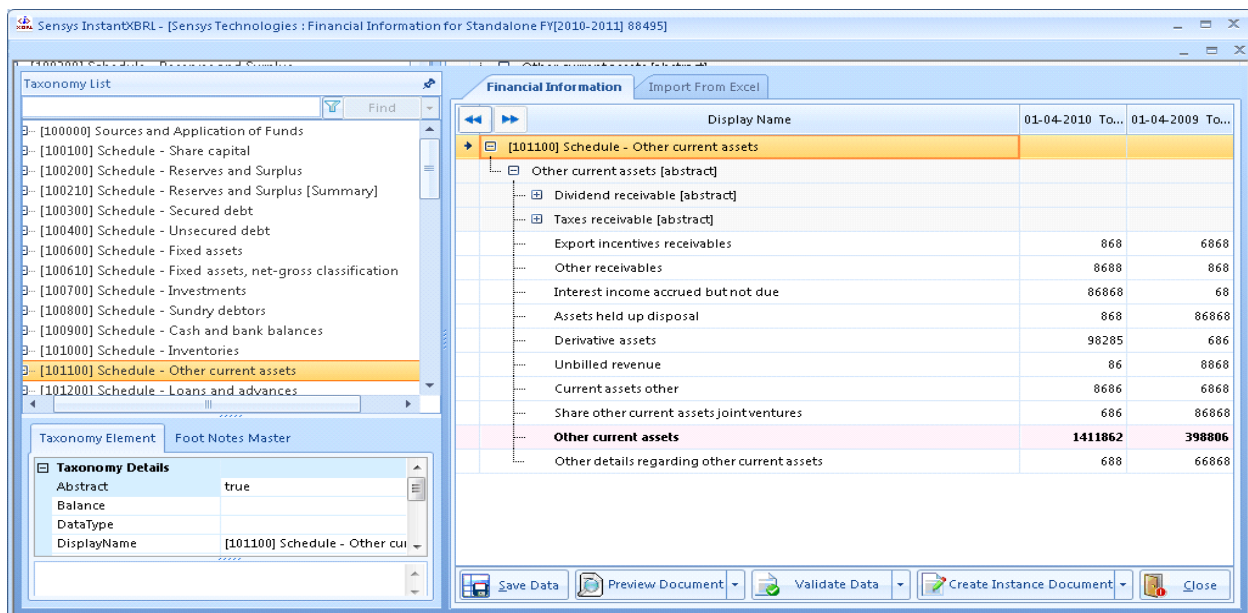
## (7) How do I view data from an excel template in the Instance Document of Sensys InstantXBRL software?

Please follow the below steps to view data from an excel template in the Instance Document of Sensys InstantXBRL software.

a) In the 'Instance Document' window, select the Instance Document and then click on the button 'Financial Information' as shown below.

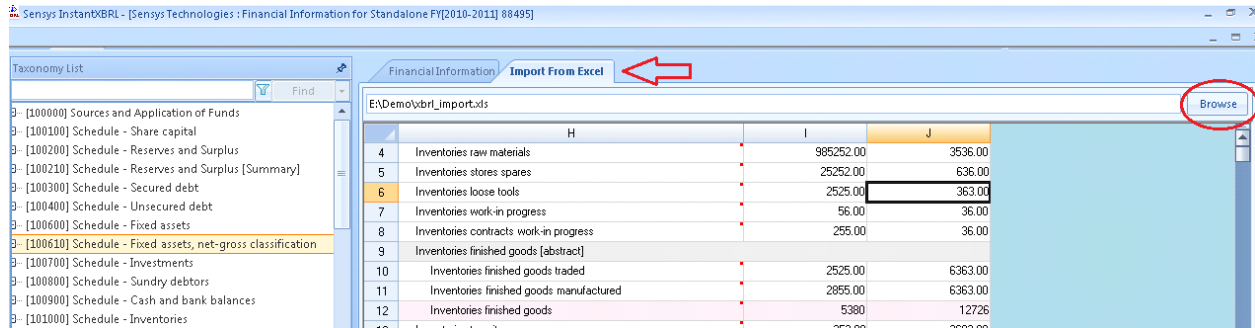


b) Next, the application opens the instance document with the financial information as show below.

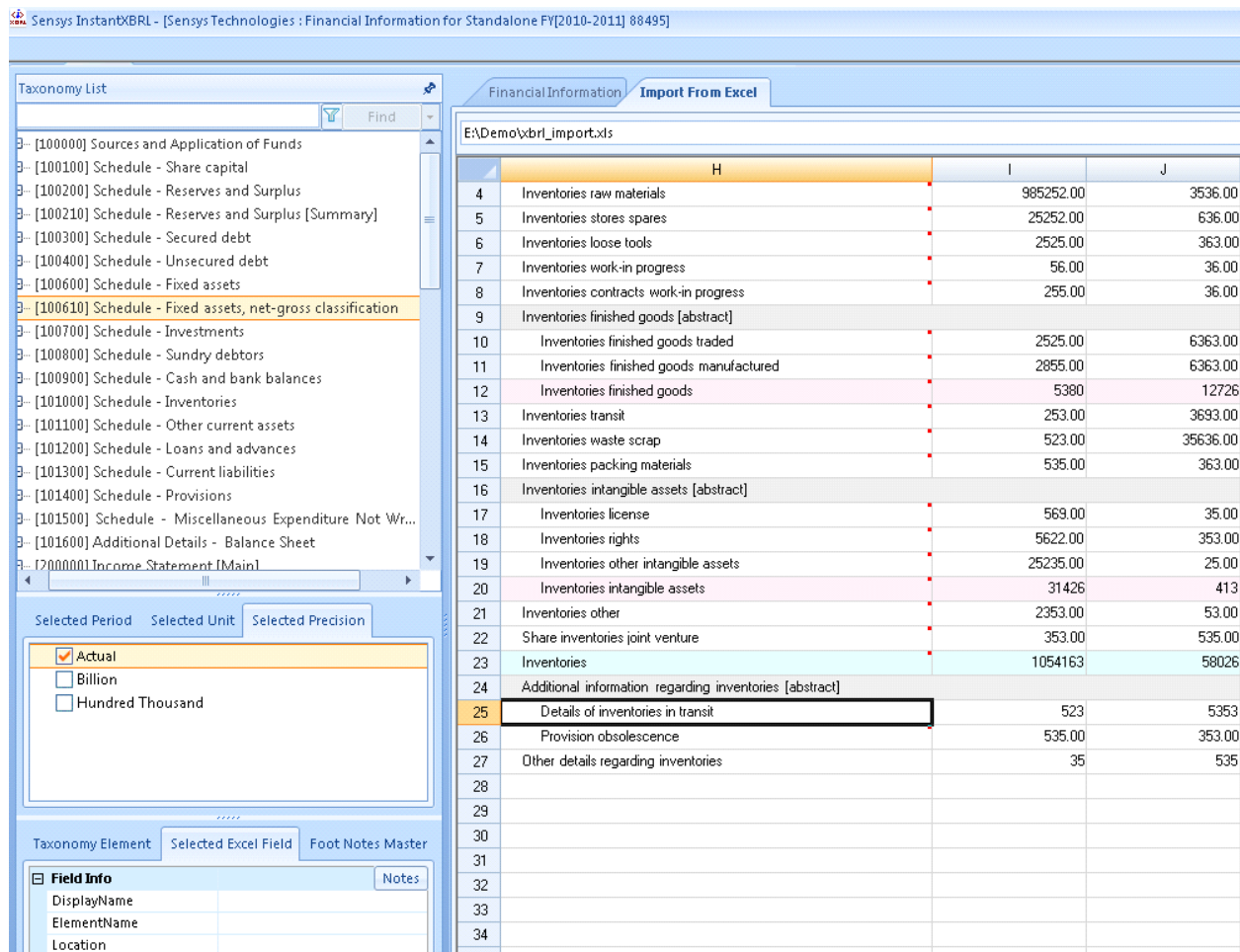




c) Next, click on the tab 'Import from Excel' available at the top of the instance document and click on the 'Browse' button to select the excel file as shown in the figure below.



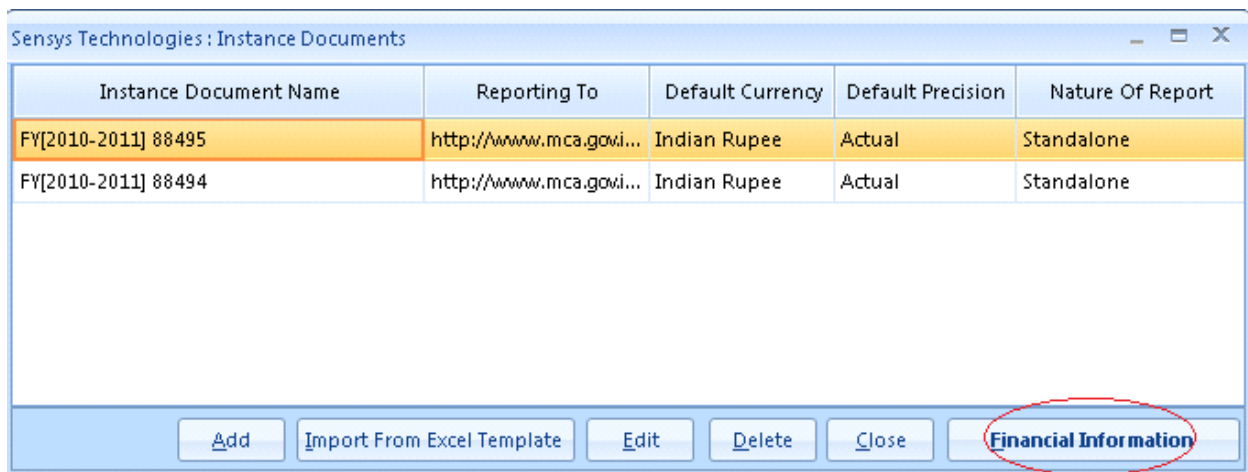
At this stage, the data from excel template is loaded in the Instance document of Sensys InstantXBRL application.



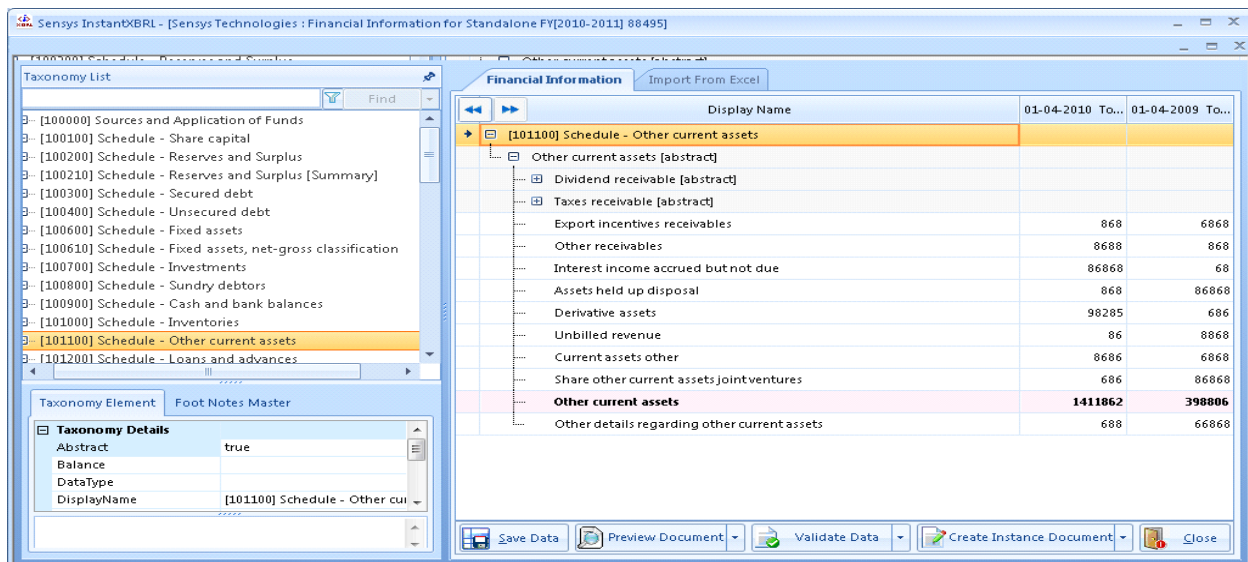
## (8) How do I tag the taxonomy data from the Instance Document to a value in an excel template in the Sensys InstantXBRL software?

Please follow the below steps to tag the taxonomy data from the Instance Document to a value in an excel template.

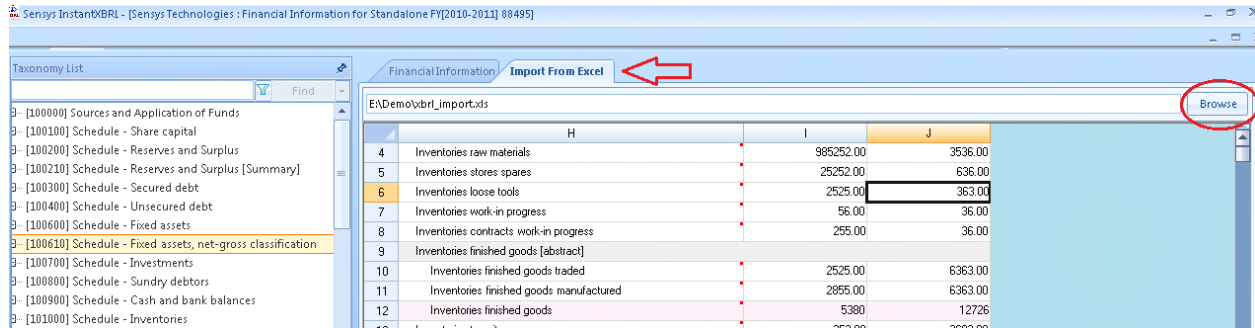
a) In the 'Instance Document' window, select the Instance Document and then click on the button 'Financial Information' as shown below.



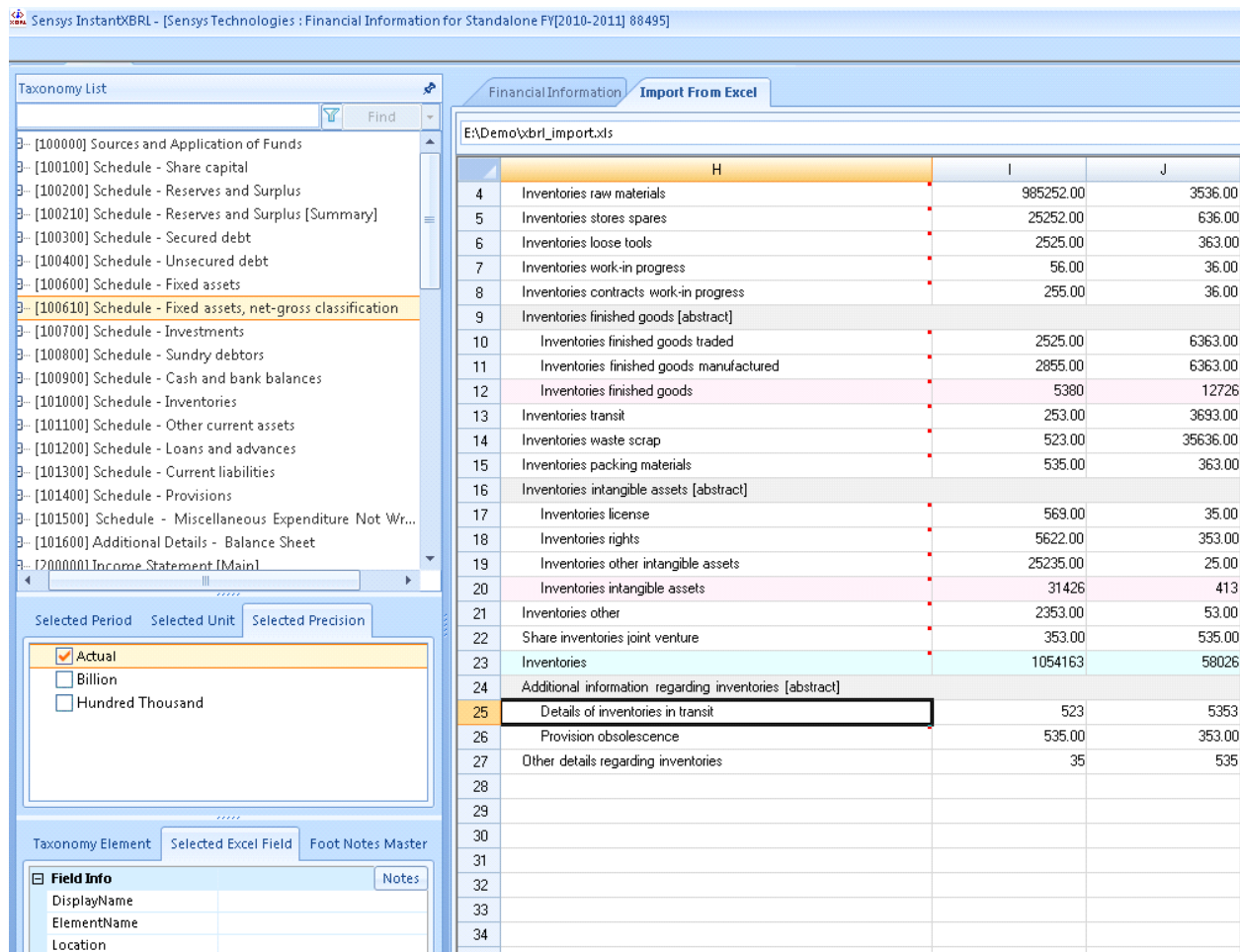
b) Next, the application opens the instance document with the financial information as shown below.



c) Next, click on the tab 'Import from Excel' available at the top of the instance document and click on the 'Browse' button to select the excel file as shown in the figure below.



At this stage, the data from excel template is loaded in the Instance document of Sensys InstantXBRL application.



d) Next, select the taxonomy data to be tagged in the excel sheet and drag it to the value on the right side in excel template as shown in the figure below.

Sensys InstantXBRL - [Sensys Technologies : Financial Information for Standalone FY[2010-2011] 88495]

Financial Information Import From Excel

E:\Demo\XBRL\_import.xls

**Taxonomy List**

- [100000] Schedule - Fixed assets, net gross, less accumulated depreciation
- [100700] Schedule - Investments
- [100800] Schedule - Sundry debtors
- [100900] Schedule - Cash and bank balances
- [101000] Schedule - Inventories
  - Inventories [abstract]
    - Inventories raw materials
    - Inventories stores spares
    - Inventories loose tools
    - Inventories work-in progress**
    - Inventories contracts work-in progress
    - Inventories finished goods [abstract]
      - Inventories transit
      - Inventories waste scrap
      - Inventories packing materials
    - Inventories intangible assets [abstract]
    - Inventories other
    - Share inventories joint venture
    - Inventories

**Selected Period** **Selected Unit** **Selected Precision**

☒ Actual  
☐ Billion  
☐ Hundred Thousand

**Taxonomy Element** **Selected Excel Field** **Foot Notes Master**

**Field Info**

DisplayName	ElementName	Location

**Notes**

	H	I	J
4	Inventories raw materials	985252.00	3536.00
5	Inventories stores spares	25252.00	636.00
6	Inventories loose tools	2525.00	363.00
7	Inventories work-in progress	56.00	36.00
8	Inventories contracts work-in progress	255.00	36.00
9	Inventories finished goods [abstract]		
10	Inventories finished goods traded		
11	Inventories finished goods manufactured		
12	Inventories finished goods		
13	Inventories transit	253.00	3693.00
14	Inventories waste scrap	523.00	35636.00
15	Inventories packing materials	535.00	363.00
16	Inventories intangible assets [abstract]		
17	Inventories license	569.00	35.00
18	Inventories rights	5622.00	353.00
19	Inventories other intangible assets	25235.00	25.00
20	Inventories intangible assets	31426	413
21	Inventories other	2353.00	53.00
22	Share inventories joint venture	353.00	535.00
23	Inventories	1054163	58026
24	Additional information regarding inventories [abstract]		
25	Details of inventories in transit	523	5353
26	Provision obsolescence	535.00	353.00
27	Other details regarding inventories	35	535
28			
29			
30			
31			
32			
33			
34			
35			

**Inventories work-in progress**  
 Period: 01-04-2010 To 31-03-2011  
 Unit: Indian Rupee  
 Precision: Actual

**(9) Is there a way to know about how a tag was calculated in Instance Document of Sensys InstantXBRL software?**

Yes. There is a way to find out as to how a particular tag was calculated in the Instance Document of InstantXBRL.

Select a tag, right click and choose the option "Calculated Using" as

Shown in the figure below.

9- [101100] Schedule - Other current assets	Assets financial lease, gross	211	255
9- [101200] Schedule - Loans and advances	<b>Gross block</b>	<b>262857</b>	<b>435726</b>
9- [101300] Schedule - Current liabilities	Additions to gross		
9- [101400] Schedule - Provisions	Additions to gross		
9- [101500] Schedule - Miscellaneous Expenditure Not Wr...	Additions to intangible assets, gross during period [abstract]		
9- [101600] Additional Details - Balance Sheet	Additions to intangible assets, gross during period [abstract]		
9- [200000] Income Statement [Main]	Additions to assets financial lease, gross during period	152151	5455
9- [200100] Schedule - Income	<b>Additions to, gross block during period</b>	<b>489759</b>	<b>215659</b>

At this stage, the application opens a window showing the summary of the tag as it is calculated.

Calculation for : Gross block			
Display Name		01-04-20...	01-04-20...
[100610] Schedule - Fixed assets, net-gross classificati...			
Assets financial lease, gross	+	211	255
Intangible assets, gross	+	158296	163225
Tangible assets, gross	+	104350	272246
<b>Gross block</b>		<b>262857</b>	<b>435726</b>
Double click to go to main screen.Right click for more options			

## (10) How can I know if a particular tag is used elsewhere in the Instance Document of Sensys InstantXBRL software?

You can find out if a particular tag is used elsewhere in the Instance Document of InstantXBRL software.

For this select the tag, right click and choose the option 'Other References' as shown in the figure below.

9- [101000] Schedule - Inventories	Intangible assets, gross [abstract]		
9- [101100] Schedule - Other current assets	Assets financial lease, gross	211	255
9- [101200] Schedule - Loans and advances	<b>Gross block</b>	<b>262857</b>	<b>435726</b>
9- [101300] Schedule - Current liabilities	Additions to gross		
9- [101400] Schedule - Provisions	Additions to gross		
9- [101500] Schedule - Miscellaneous Expenditure Not Wr...	Additions to intangible assets, gross during period [abstract]		
9- [101600] Additional Details - Balance Sheet	Additions to intangible assets, gross during period [abstract]		
9- [200000] Income Statement [Main]	Additions to assets financial lease, gross during period	152151	5455

At this stage, the application opens a window showing the instances where the particular tag is being used as shown in the figure below.

Other References for: Gross block

	Display Name	01-04-2...	01-04-2...
[-] [100000] Sources and Application of Funds			
└─ Gross block		1014	114
➔ [-] [100600] Schedule - Fixed assets			
└─ Gross block, at end of period		11151	11151
[-] [100610] Schedule - Fixed assets, net-gross classific..			
└─ Gross block		262857	435726

Double click to go to main screen.Right click for more options

Close

## (11) How do I change the currency type of a particular tag in the Instance Document of Sensys InstantXBRL software?

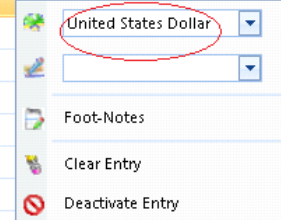
It is possible to change the currency type of a particular tag in the Instance Document of InstantXBRL software.

Select the amount for which you want to change the currency, right click and in the drop-down select the currency type of your choice.

The screenshot shows the Sensys InstantXBRL software interface. On the left, there is a 'Taxonomy Element' pane with a tree view. The main area displays a table of financial data. A right-click context menu is open over the 'Amortisation leasehold land during period' row. The menu includes options like 'Indian Rupee' (selected), 'Foot-Notes', 'Clear Entry', and 'Deactivate Entry'. The table data includes various financial items and their values for two periods.

Item	01-04-2...	01-04-2...
Deductions in free hold land, gross during period		
Free hold land, gross, at end of period		
Accumulated impairment free hold land, at beginnin...		
Impairment freehold land during period		
Reversal of impairment freehold land during period		
Accumulated impairment free hold land, at end of pe...		
Free hold land, net, at beginning of period		
Free hold land, net, at end of period		
Lease hold land, net [abstract]		
Land, net		
Land improvements, net [abstract]		
Lease hold land, gross, at beginning of period		
Additions to lease hold land, gross during period		
Deductions in lease hold land, gross during period		
Lease hold land, gross, at end of period		
Accumulated amortisation leasehold land, at beginning of period		
Amortisation leasehold land during period		1555.00
Deductions in amortisation leasehold land during period		319.00
Other adjustments to amortisation leasehold land during period		1555.00
Accumulated amortisation leasehold land, at end of period		
Accumulated impairment lease hold land, at beginning of period		
Impairment leasehold land during period		
Reversal of impairment leasehold land during period		
Accumulated impairment lease hold land, at end of period		
Lease hold land, net, at beginning of period		
Lease hold land, net, at end of period		
Land, net		
Land improvements, net [abstract]		

Amortisation leasehold land during period	1555.00
Deductions in amortisation leasehold land during period	319.00
Other adjustments to amortisation leasehold land during period	23212
Accumulated amortisation leasehold land, at end of period	
Accumulated impairment lease hold land, at beginning of period	
Impairment leasehold land during period	
Reversal of impairment leasehold land during period	
Accumulated impairment lease hold land, at end of period	
Lease hold land, net, at beginning of period	

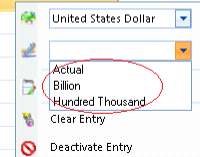


## (12) How do I change the Precision type of a particular tag in the Instance Document of Sensys InstantXBRL software?

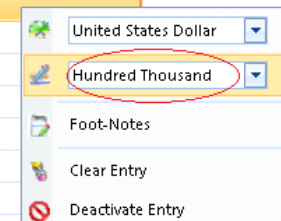
It is possible to change the precision type of a particular tag in the Instance Document of InstantXBRL software.

Select the amount for which you want to change the precision, right click and in the drop-down select the precision type of your choice.

Deductions in free hold land, gross during period		Lease hold land, gross, at beginning of period	
Free hold land, gross, at end of period		Additions to lease hold land, gross during period	
Accumulated impairment free hold land, at beginning...		Deductions in lease hold land, gross during period	
Impairment freehold land during period		Lease hold land, gross, at end of period	
Reversal of impairment freehold land during period		Accumulated amortisation leasehold land, at beginning of period	
Accumulated impairment free hold land, at end of pe...		Amortisation leasehold land during period	1555.00
Free hold land, net, at beginning of period		Deductions in amortisation leasehold land during period	3319.00
Free hold land, net, at end of period		Other adjustments to amortisation leasehold land during period	23212
Lease hold land, net [abstract]		Accumulated amortisation leasehold land, at end of period	
Land, net		Accumulated impairment lease hold land, at beginning of period	
Land improvements, net [abstract]		Impairment leasehold land during period	
		Reversal of impairment leasehold land during period	
		Accumulated impairment lease hold land, at end of period	



Deductions in lease hold land, gross during period		Lease hold land, gross, at end of period	
Lease hold land, gross, at end of period		Accumulated amortisation leasehold land, at beginning of period	
Amortisation leasehold land during period	1555.00		
Deductions in amortisation leasehold land during period	19.00		
Other adjustments to amortisation leasehold land during period	23212		
Accumulated amortisation leasehold land, at end of period			
Accumulated impairment lease hold land, at beginning of period			
Impairment leasehold land during period			
Reversal of impairment leasehold land during period			
Accumulated impairment lease hold land, at end of period			
Lease hold land, net, at beginning of period			





### (13) How do I write the Foot-Notes for an amount in the Instance Document of Sensys InstantXBRL software?

To write the Foot-Notes for an amount in the Instance Document of InstantXBRL software, follow the below mentioned steps.

(1) Select the amount for which you wish to write the Foot-Notes.

	Lease hold land, gross, at end of period	
	Accumulated amortisation leasehold land, at beginning of period	
	Amortisation leasehold land during period	1555.00
▶	Deductions in amortisation leasehold land during period	3319.00
	Other adjustments to amortisation leasehold land during period	23212.00
	Accumulated amortisation leasehold land, at end of period	3319.00
	Accumulated impairment lease hold land, at beginning of period	
	Impairment leasehold land during period	

(2) Right click and select Foot-Notes as shown below.

▶	Deductions in amortisation leasehold land during period	3319.00
	Other adjustments to amortisation leasehold land during period	23212.00
	Accumulated amortisation leasehold land, at end of period	
	Accumulated impairment lease hold land, at beginning of period	
	Impairment leasehold land during period	
	Reversal of impairment leasehold land during period	
	Accumulated impairment lease hold land, at end of period	

Indian Rupee

Foot-Notes

Clear Entry

Deactivate Entry

(3) At this stage, a new window opens to add Foot-Notes. Enter the Foot Note as shown below.

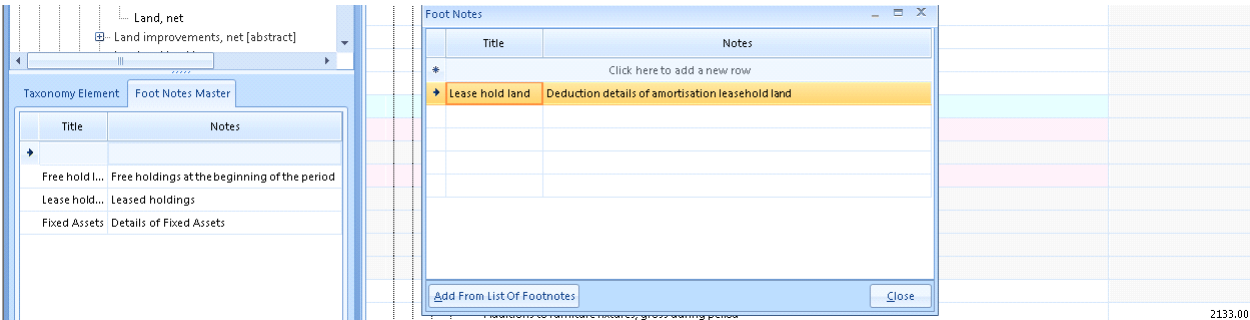
Foot Notes

Title	Notes
Click here to add a new row	
Lease hold land	Deduction details of amortisation leasehold land
▶	

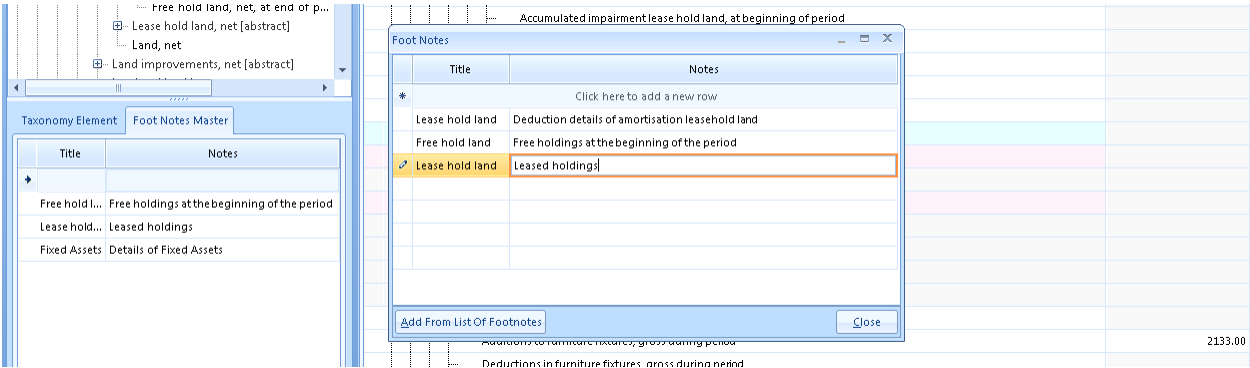
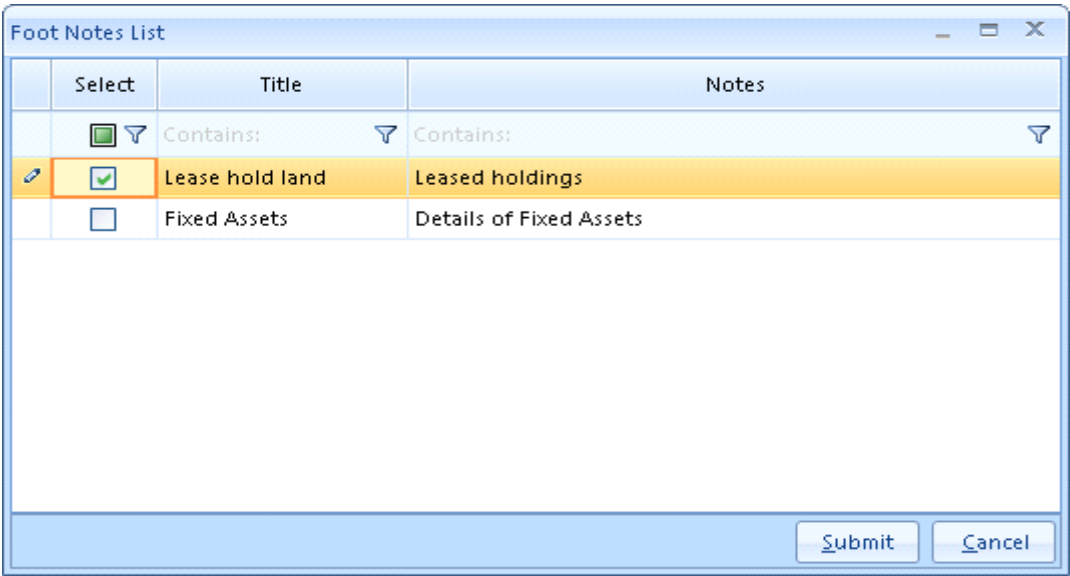
Add From List Of Footnotes
Close



If you wish to add the foot-Notes to the amount from the list of Foot-Notes master, click on the button ‘Add From List of Footnotes’.



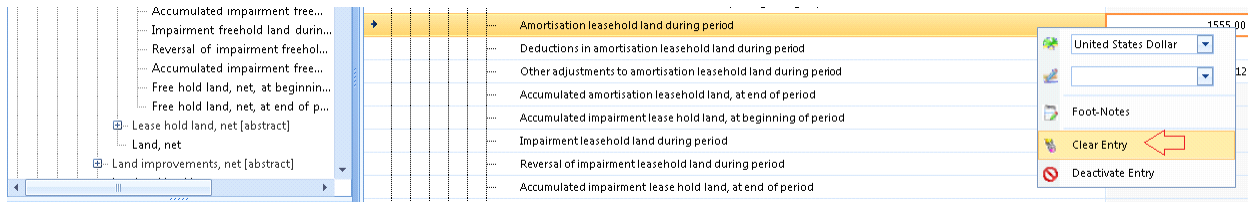
At this stage, select the foot notes from master list and click the ‘Submit’ button to add the Foot-Notes as shown below.



## (14) How do I clear an entry and deactivate the entry in the Instance Document of Sensys InstantXBRL software?

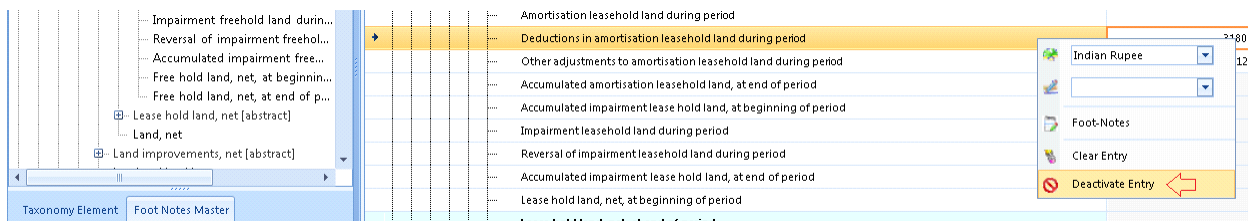
You can clear an entry and deactivate the entry in the Instance Document of InstantXBRL software as follows.

1) Select the entry which you wish to clear. Right-click and select the option 'Clear Entry' as shown below.

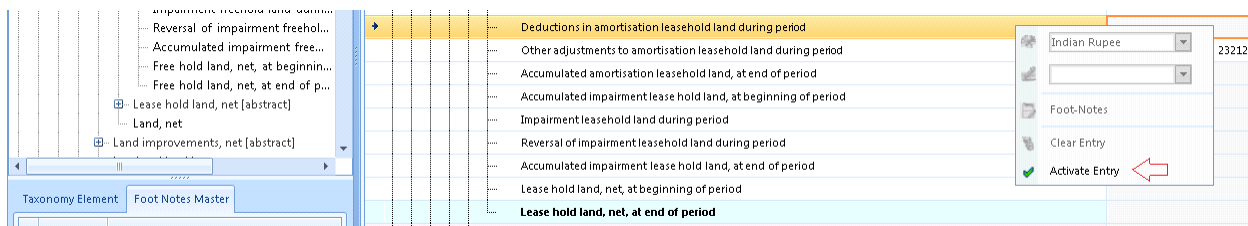


At this stage, the amount entry is cleared from the Document.

2) To deactivate an entry in the Instance Document, select the entry which you wish to deactivate, right-click and then select the option 'Deactivate' to deactivate the entry.

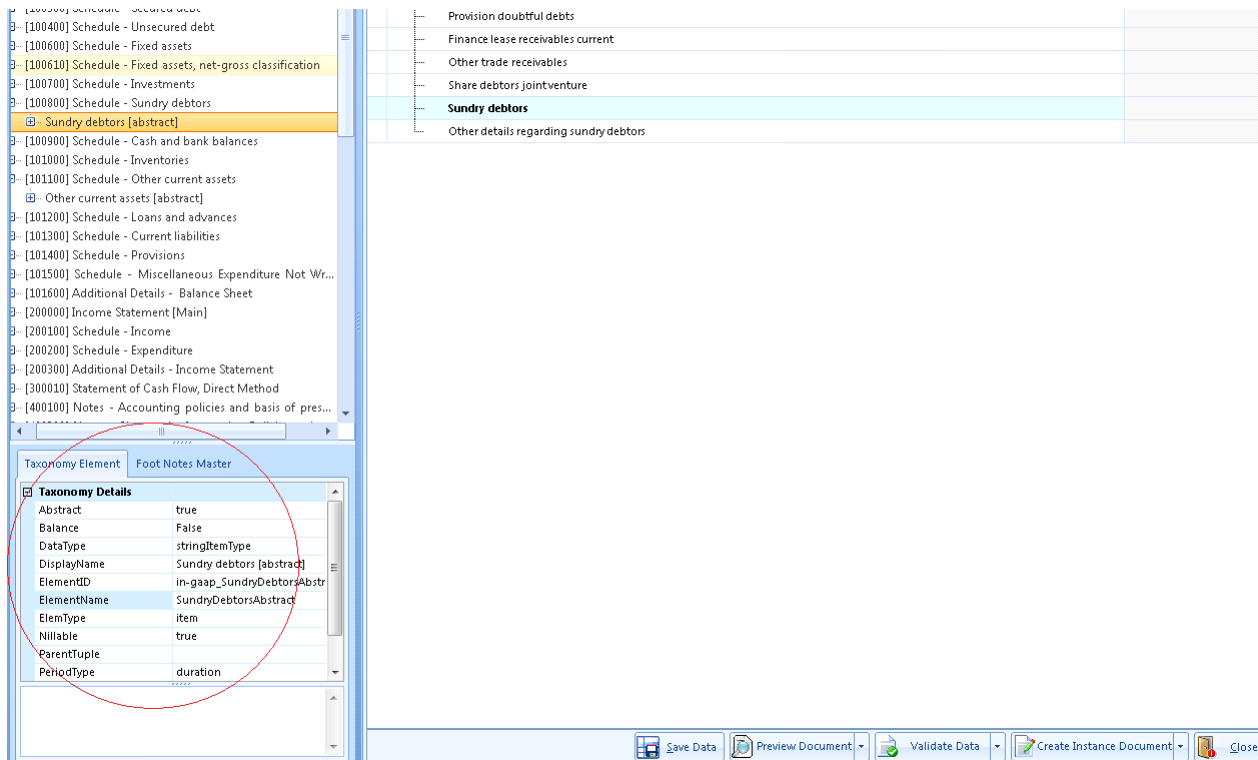


To activate the entry in the Instance Document again, select the entry and click 'Activate' to activate it.



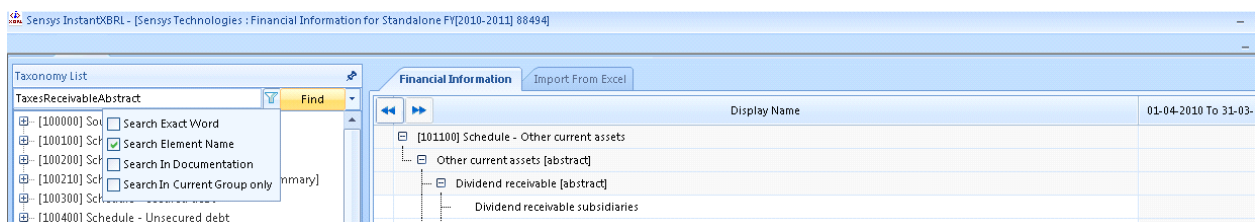
## (15) How do I view the details about Taxonomy Element in the Taxonomy List in Sensys InstantXBRL software?

To view the details about Taxonomy Element from the Taxonomy list, select the element and click the option 'Taxonomy Element'

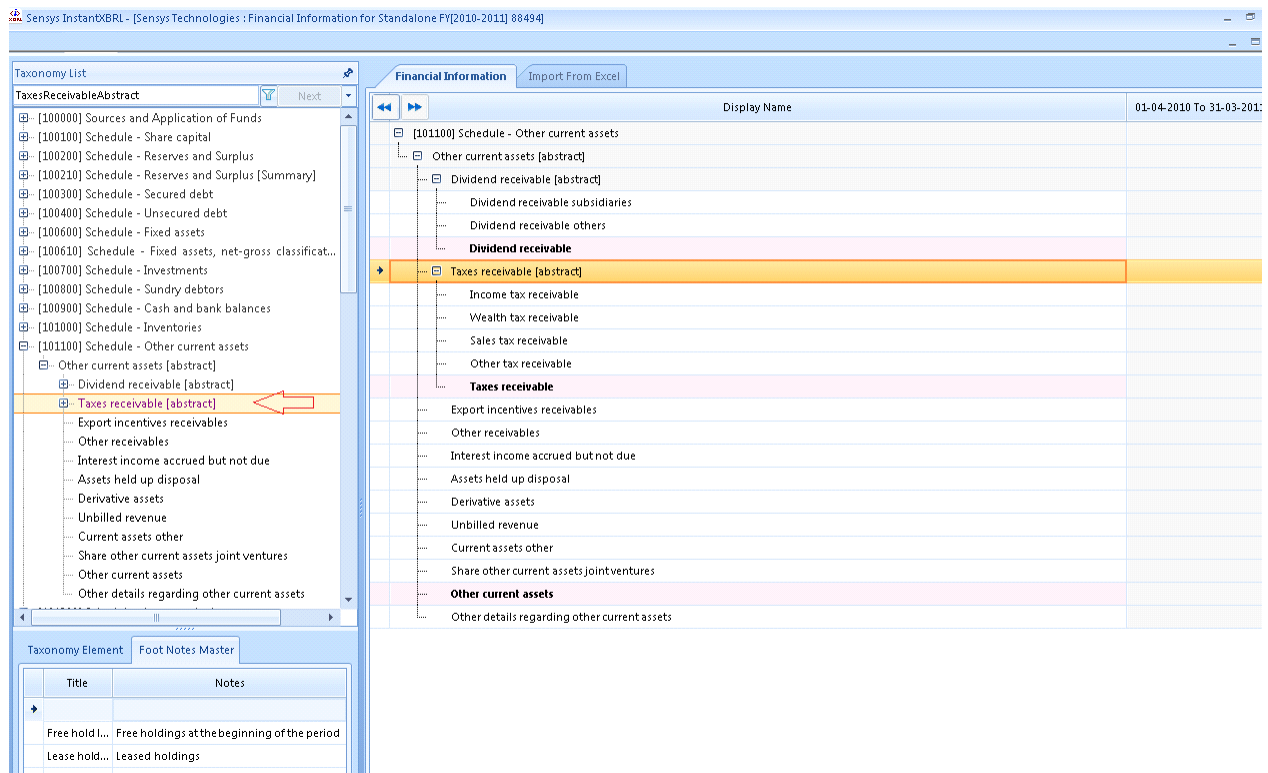


## (16) How do I search an Element in the Taxonomy List in Sensys InstantXBRL software?

To search an Element from the Taxonomy list, enter the Element name in the search textbox and click the 'Find' button as below.

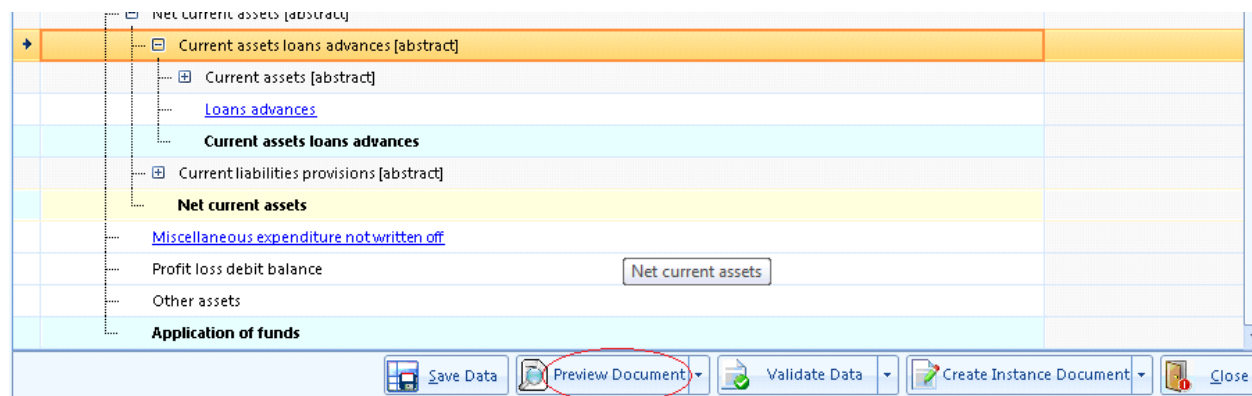


On clicking the 'Find' button, the application displays the element in the Instance Document as shown in the figure below.



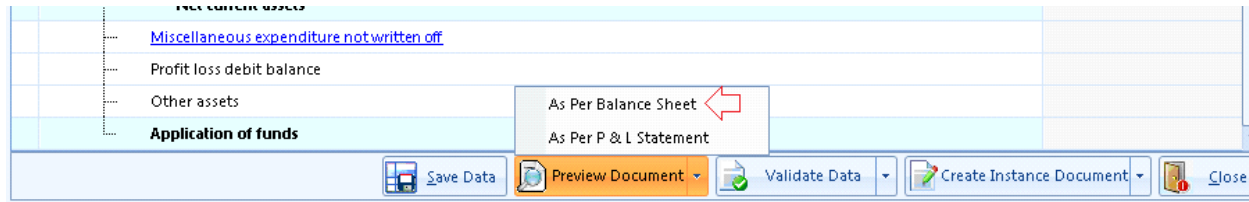
## (17) How do I Preview an Instance Document in Sensys InstantXBRL software?

To Preview an Instance Document in Sensys InstantXBRL software, click on the option 'Preview Document' as shown below.

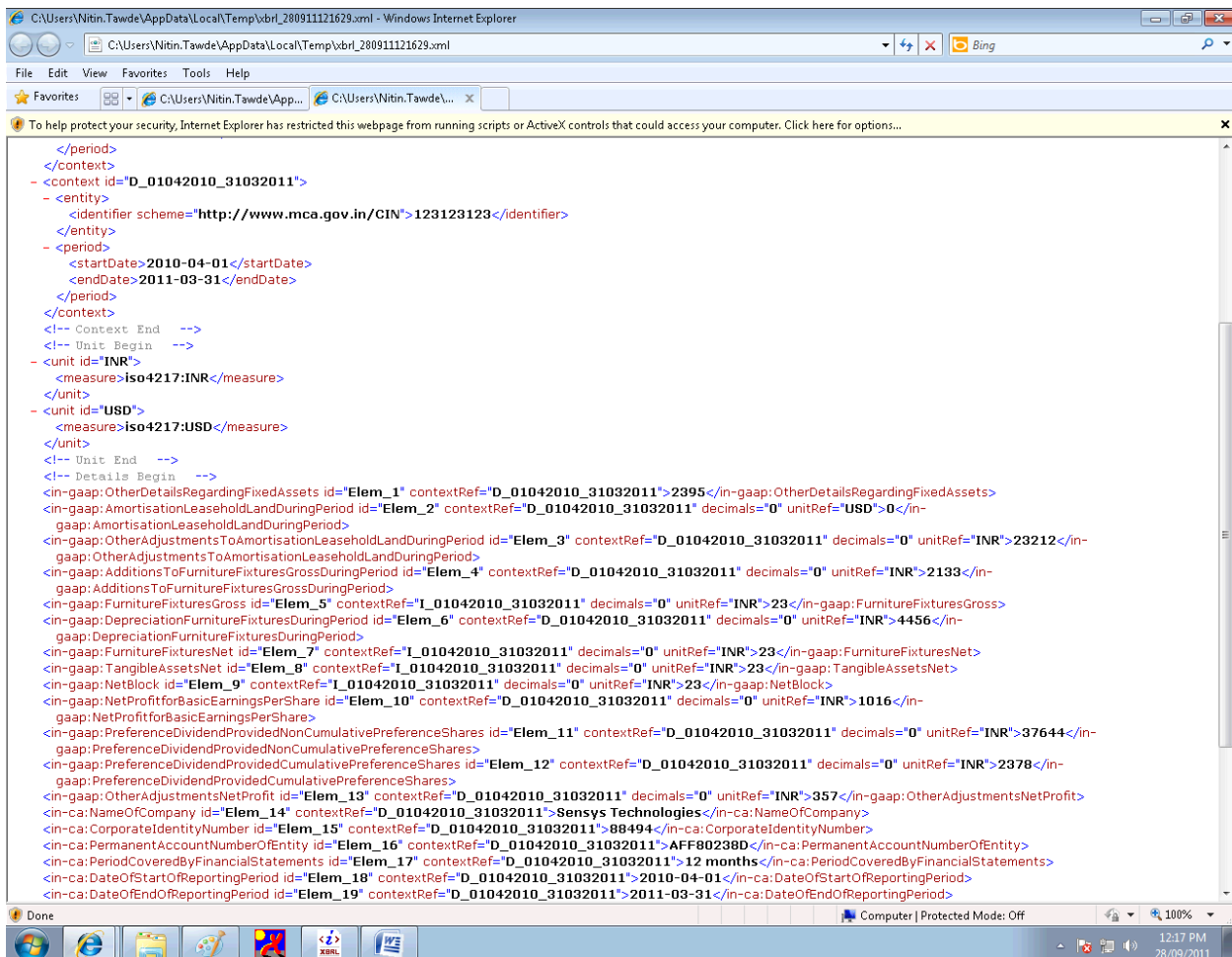


At this stage, the application displays Sheet options to Preview document as per Balance Sheet or Profit & Loss (P&L) statement.

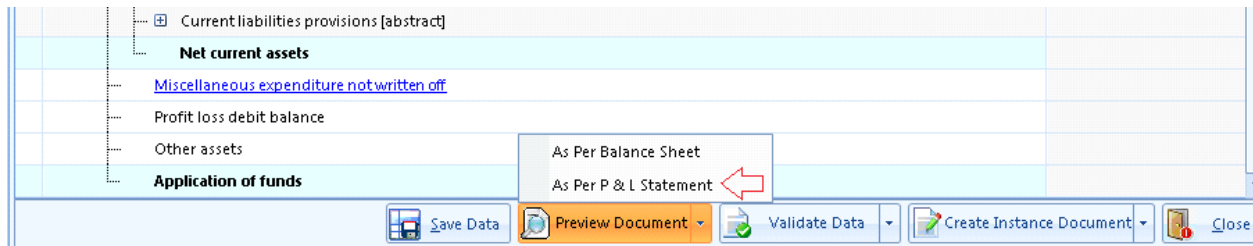
## Preview as per Balance Sheet



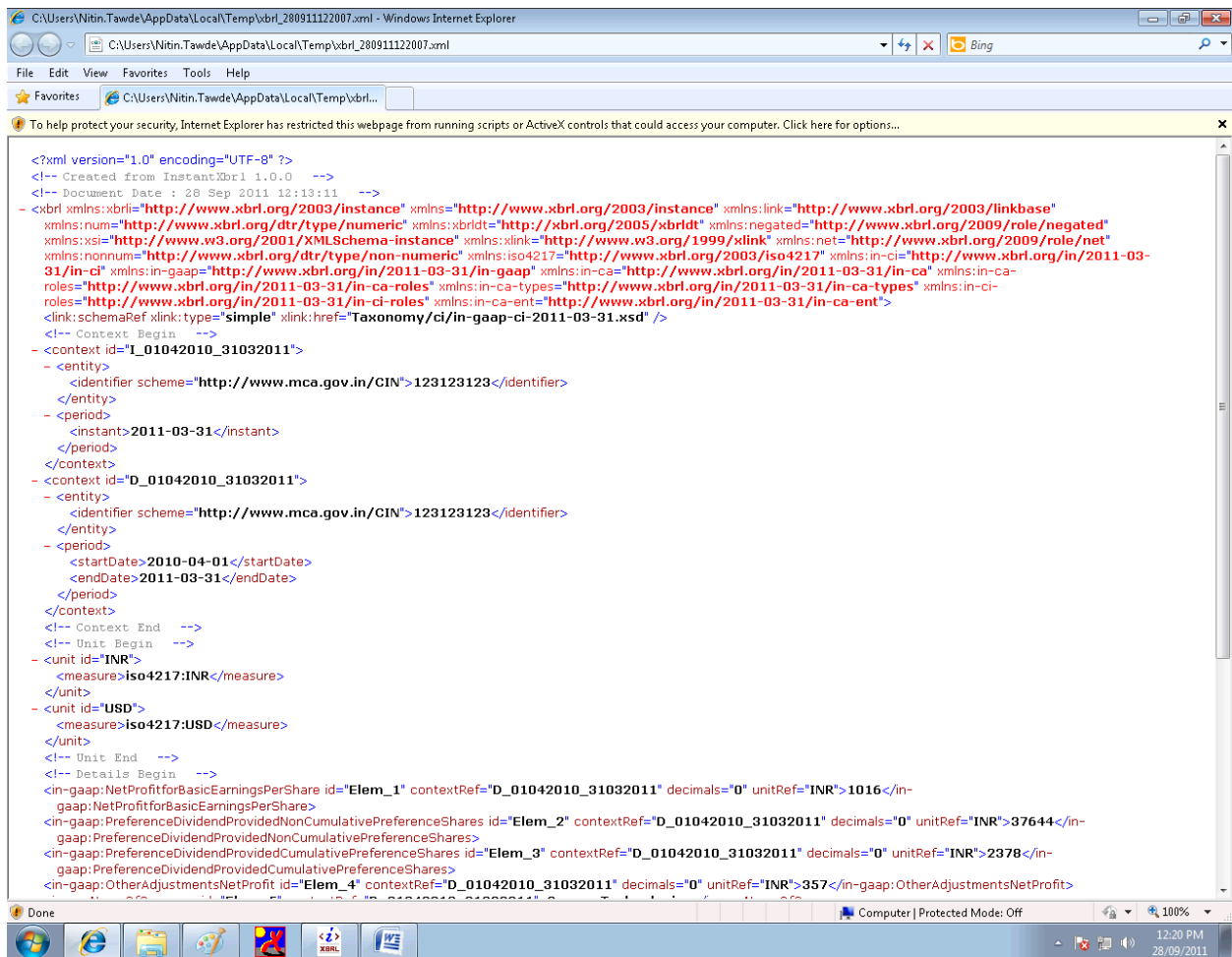
On clicking the option 'As per Balance Sheet', the preview is generated in XML format as shown below.



## Preview as per Profit & Loss (P&L)

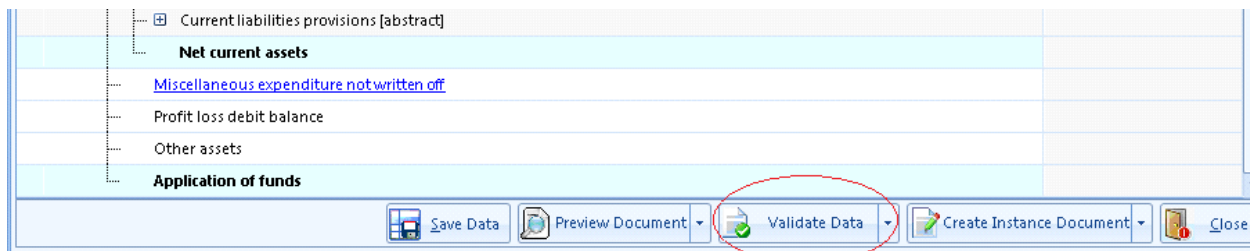


On clicking the option 'As per P & L', the preview is generated in XML format as shown below.



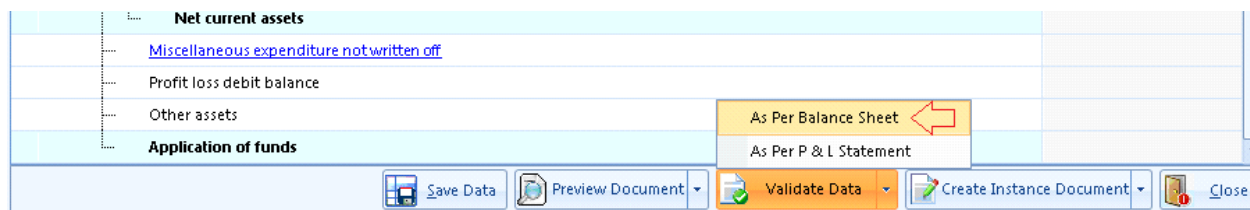
## (18) How do I Validate Data in an Instance Document in Sensys InstantXBRL software?

To Validate Data in an Instance Document in Sensys InstantXBRL software, click on the option 'Validate Data' as shown below.

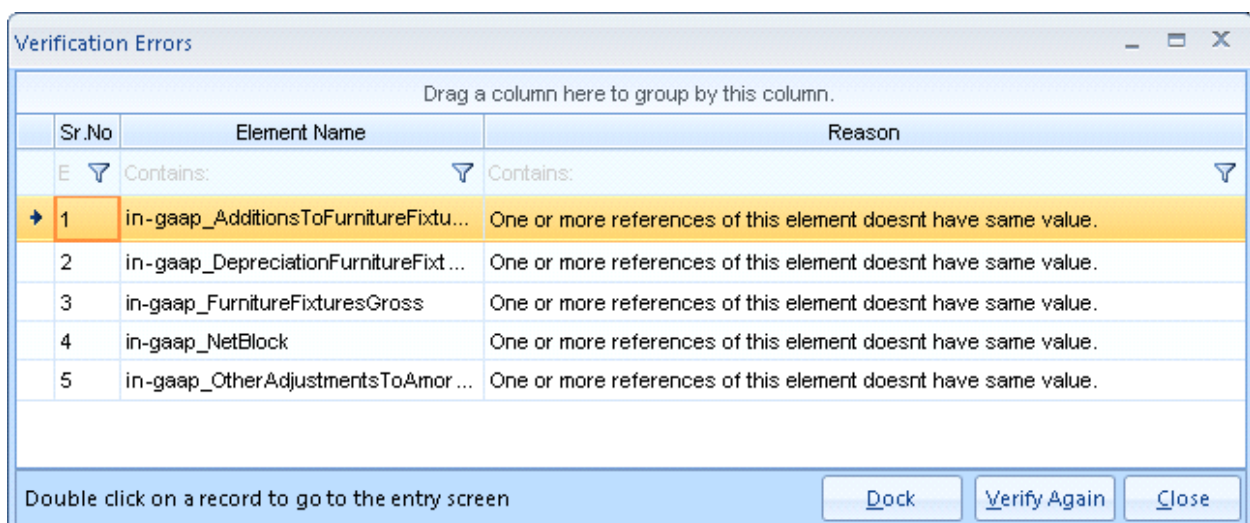


### Validate Data as per Balance Sheet

To validate data as per Balance Sheet, click the option 'As per Balance Sheet' as shown in the figure below.



At this stage, the data is validated as per Balance Sheet. If there are validation errors, the following window opens up.

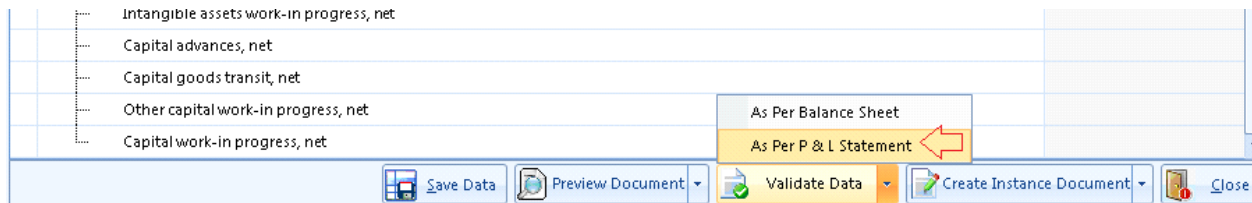


To troubleshoot, double click on a record to go to the entry in the Instance Document.

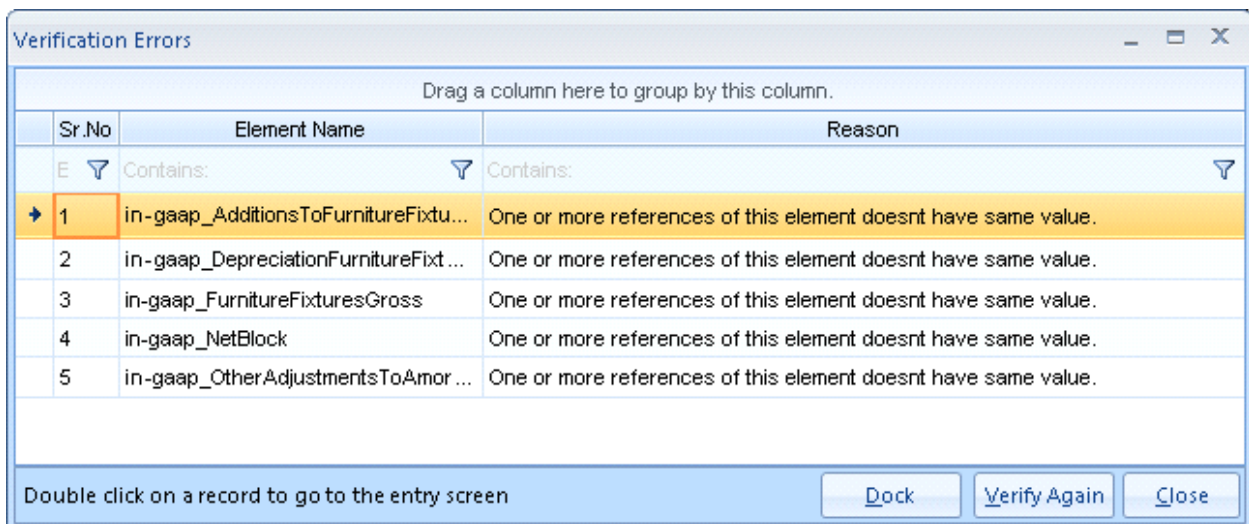
To verify the entry again, click on the 'Verify Again' button.

### Validate Data as per Profit & Loss (P & L) Statement

To validate data as per P & L, click the option 'As per P & L Statement' as shown in the figure below.



At this stage, the data is validated as per P & L Statement. If there are validation errors, the following window opens up.



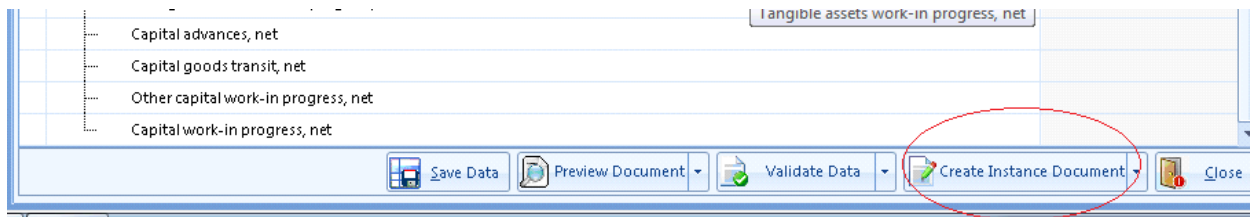
To troubleshoot, double click on a record to go to the entry in the Instance Document.

To verify the entry again, click on the 'Verify Again' button.



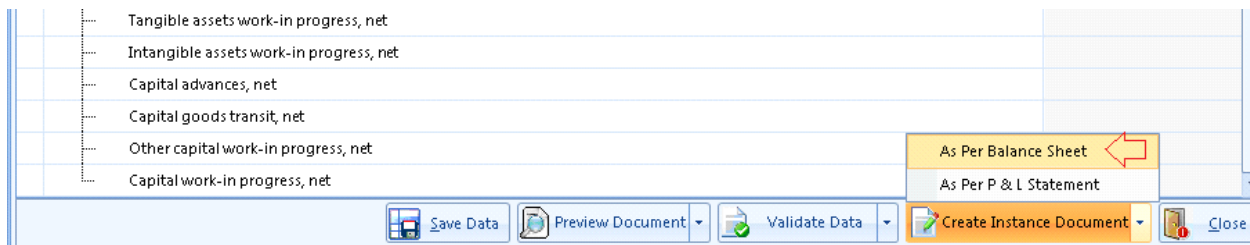
## (19) How do I create an Instance Document in XML format in Sensys InstantXBRL software?

To create an Instance Document in Sensys InstantXBRL software, click on the option 'Create Instance Document' as shown below.

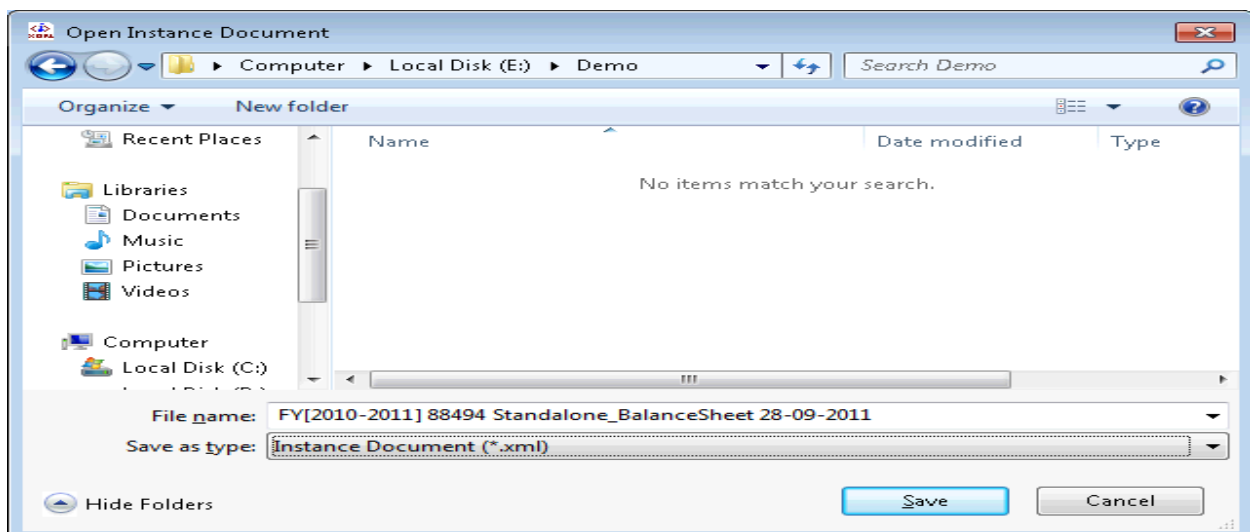


### Create Instance Document as per Balance Sheet

To create Instance Document as per Balance Sheet, click the option 'As per Balance Sheet' as shown in the figure below.

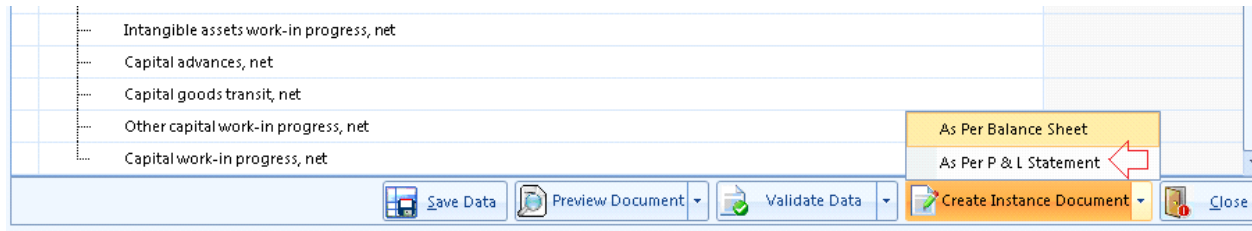


At this stage, the save windows opens up to save the Instance Document in XML format as per Balance Sheet as shown below.

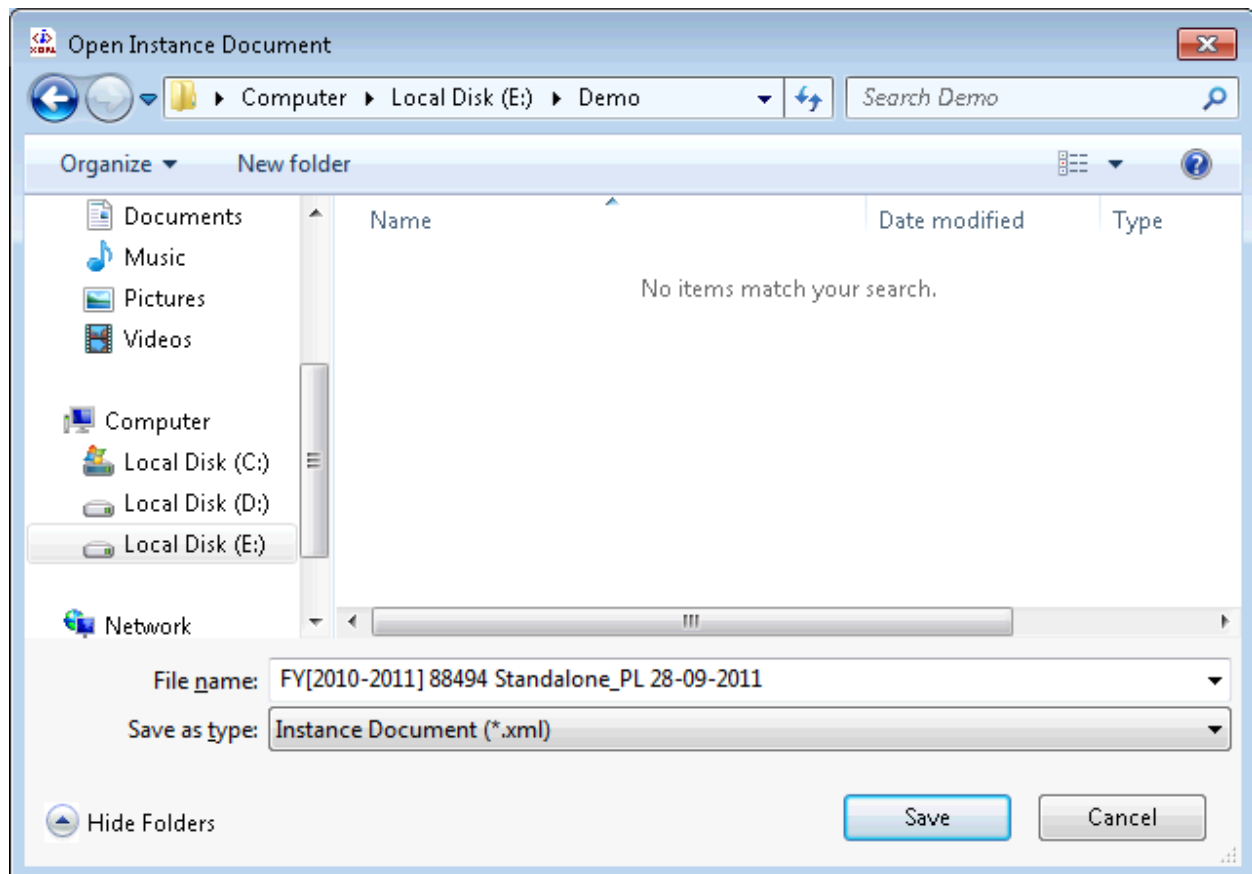


## Create Instance Document as per P & L Statement

To create Instance Document as per P & L statement, click the option 'As per P & L Statement' as shown in the figure below.

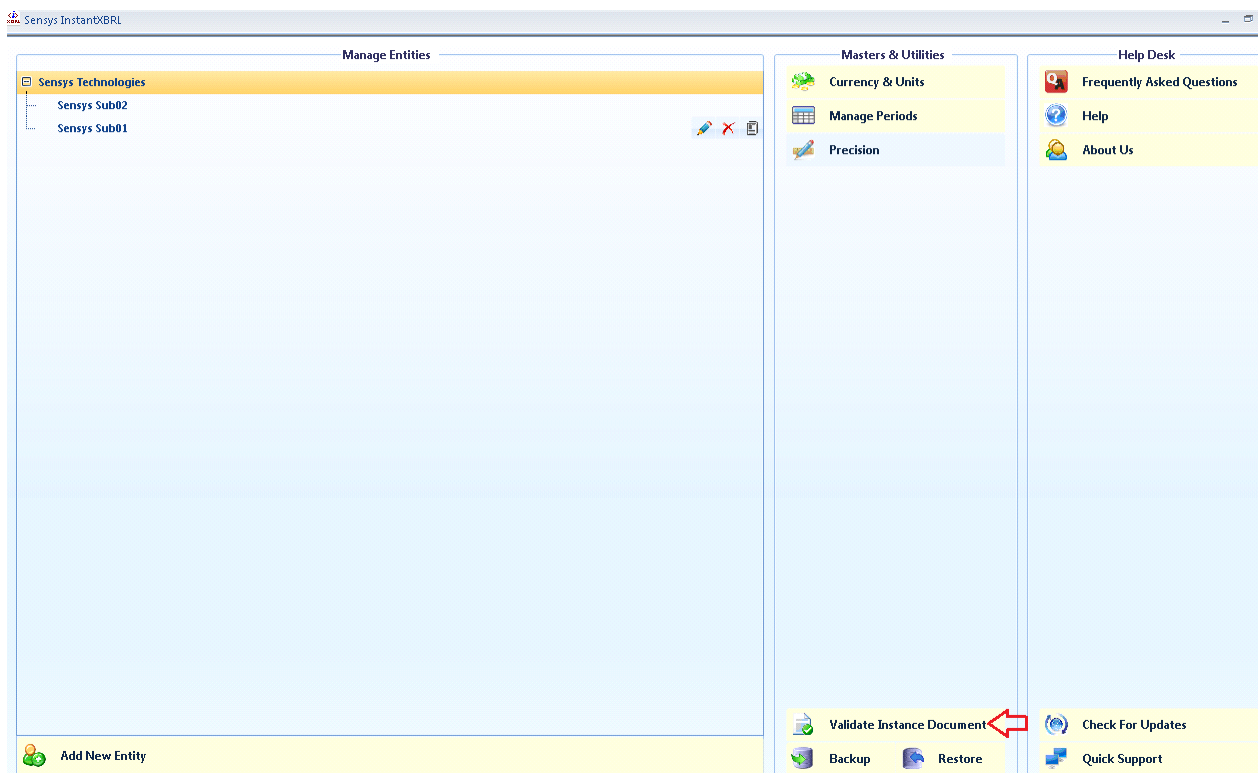


At this stage, the save windows opens up to save the Instance Document in XML format as per P & L statement as shown below.

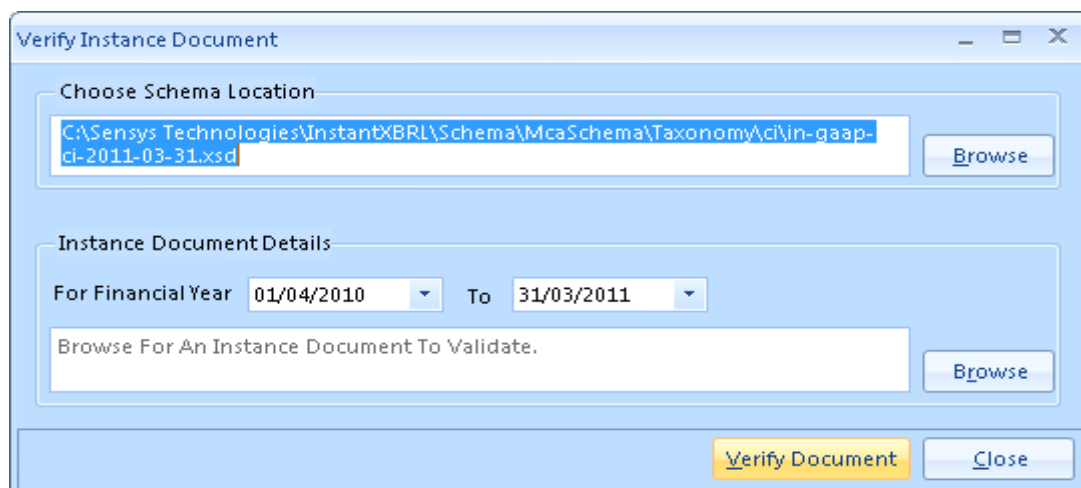


## (20) How do I Validate an Instance Document in Sensys InstantXBRL software?

To Validate an Instance Document in Sensys InstantXBRL software, click on the option 'Validate Instance Document' as shown below.

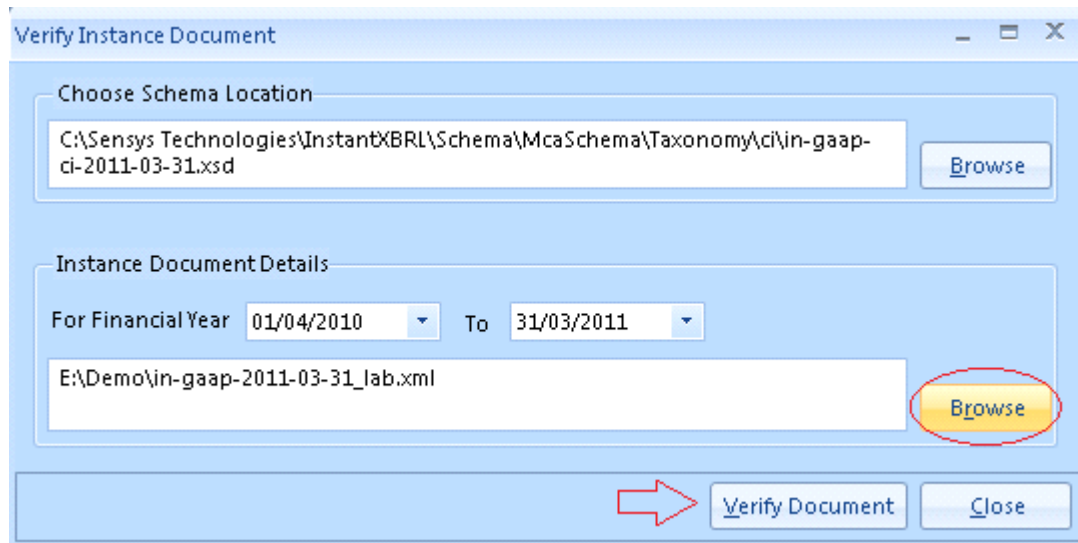


At this stage, a window opens up to browse for an Instance Document to validate it as shown in the figure below.

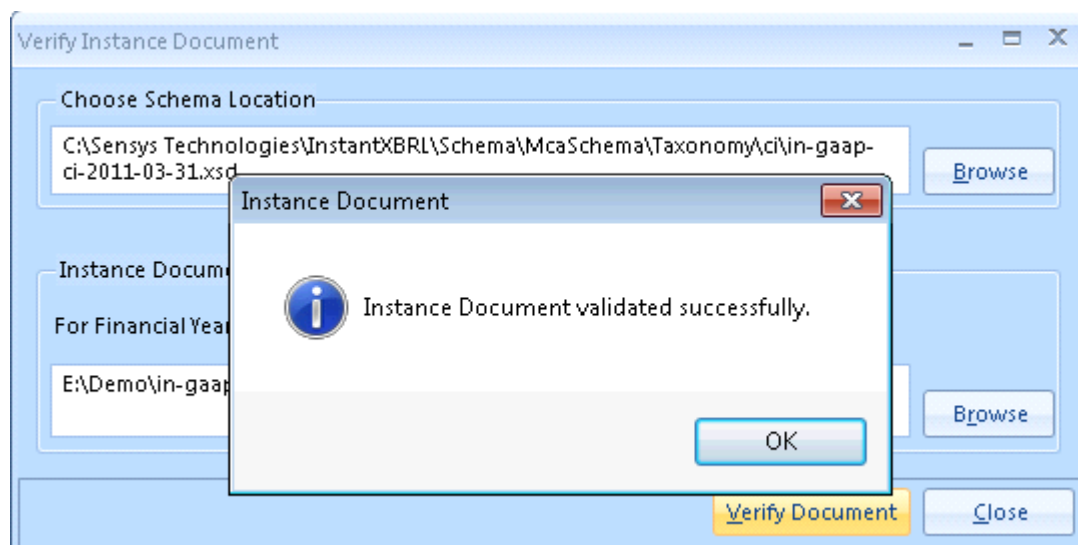


Click on the 'Browse' button and select the Instance Document to validate it.

Next, click on the button 'Verify Document' to verify the selected Instance Document as shown in the figure below.

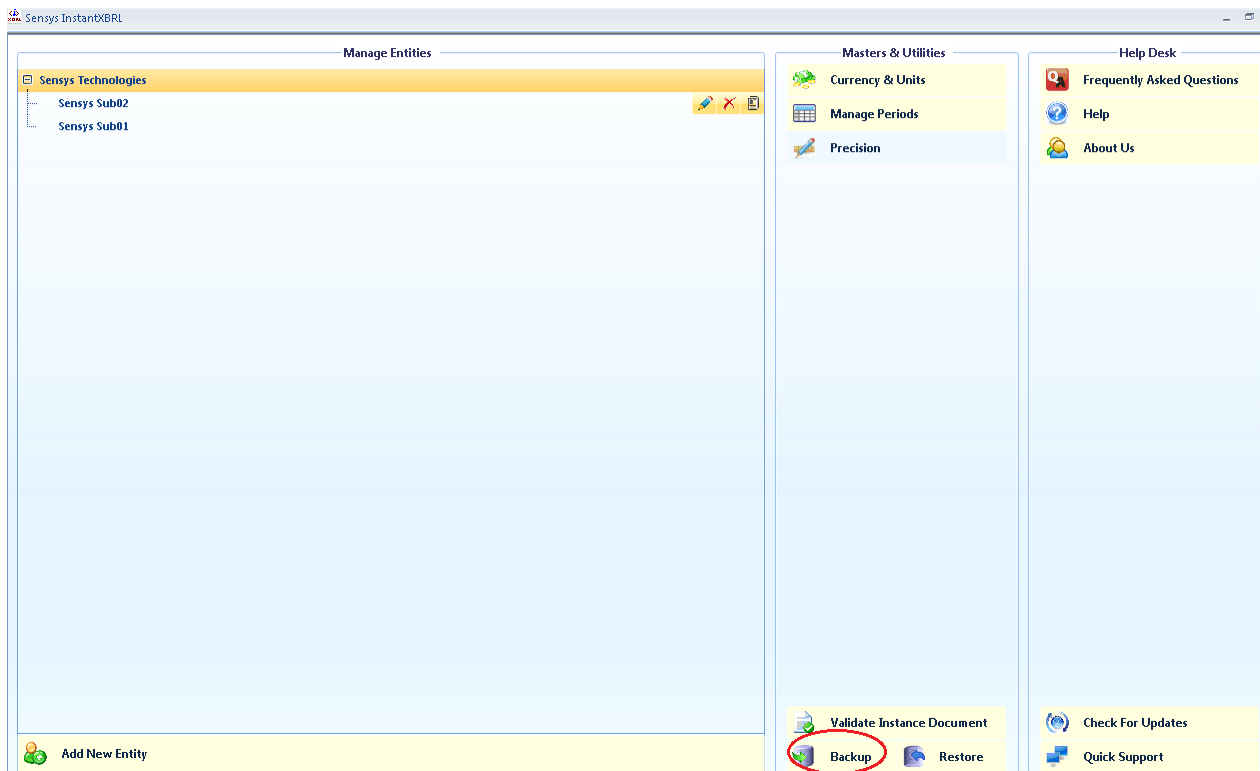


On clicking the button 'Verify Document', the application validates the selected Instance Document and gives the following message.

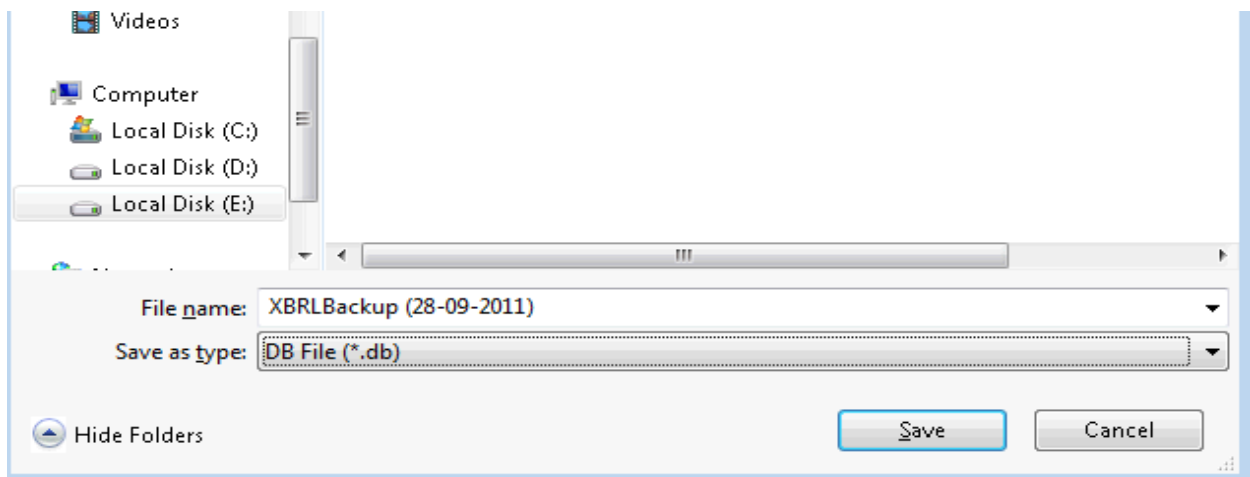


## (21) How do I Backup data from Sensys InstantXBRL software?

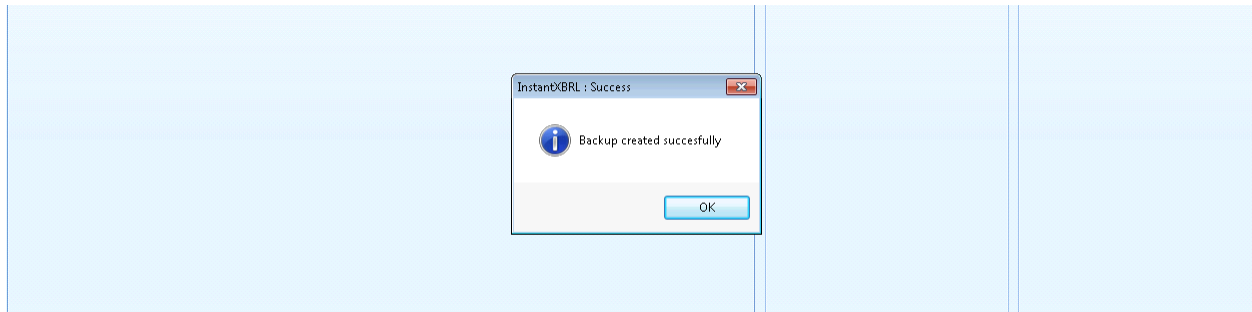
To take a backup of data from Sensys InstantXBRL software, click on the option 'Backup' as shown in the figure below.



At this stage, the application will prompt to save the backup file. Click on the 'Save' button to save the back up on your computer.

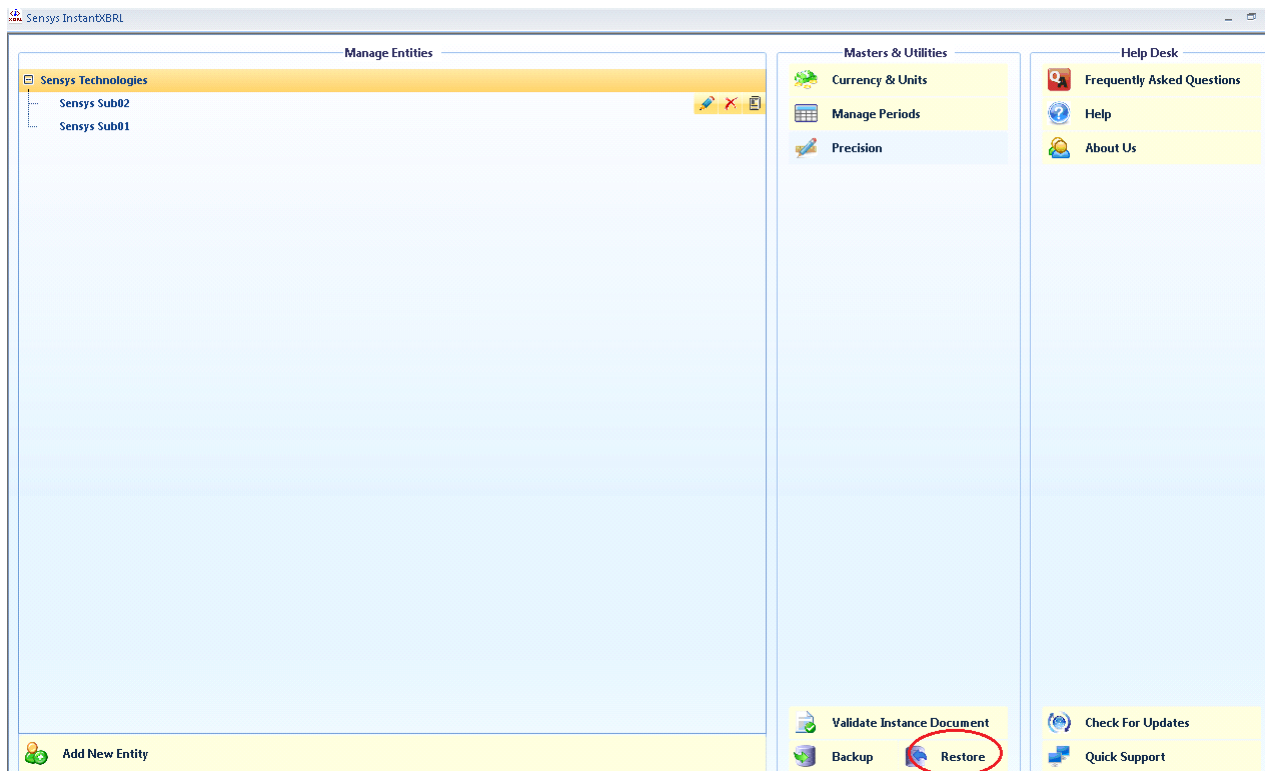


The application gives a message saying Backup created successfully.

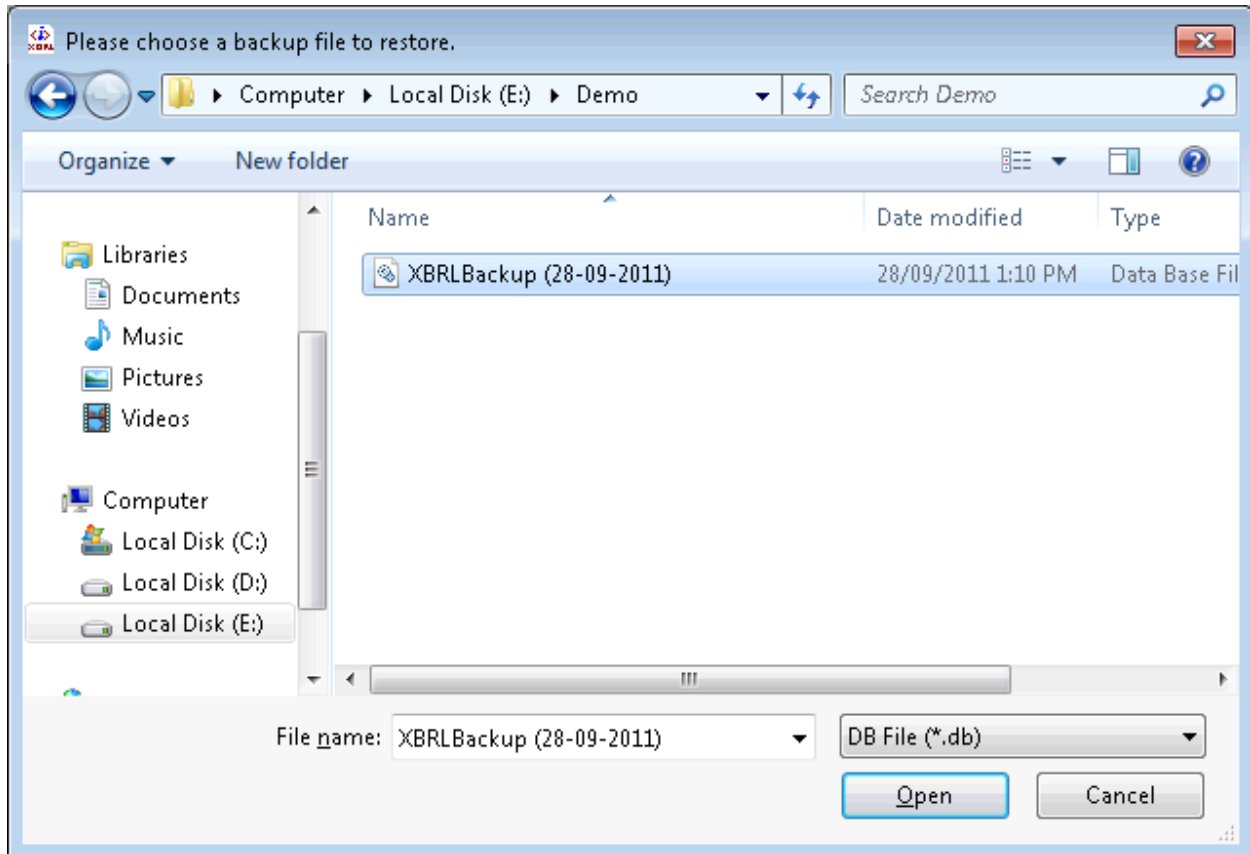


## (22) How do I restore already backed-up data into Sensys InstantXBRL software?

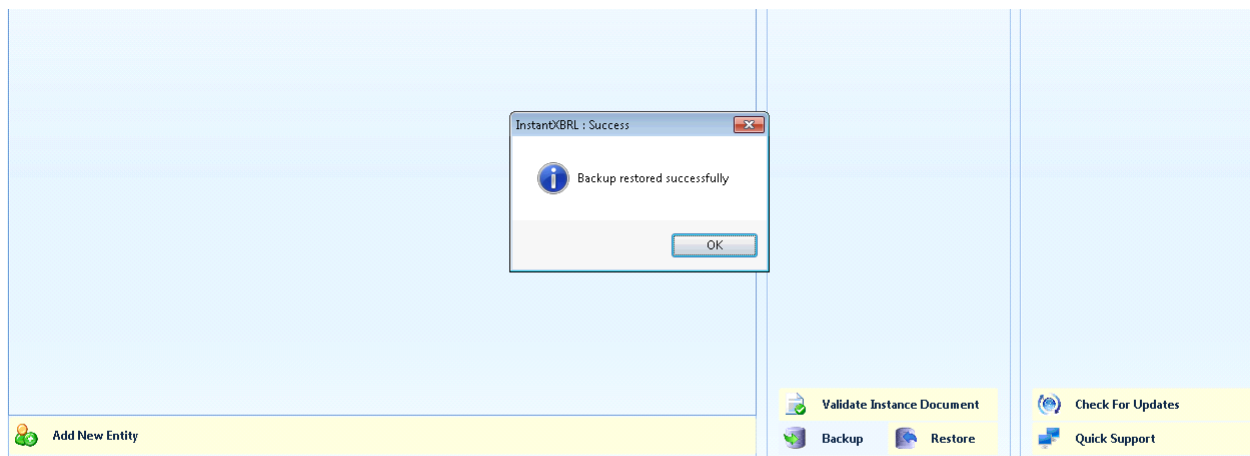
To restore backed up data into Sensys InstantXBRL software, click on the option 'Restore' as shown in the figure below.



At this stage, the application prompts to choose a backup file to restore. Select the backup file and click on the 'Open' button to restore the data as shown in the figure below.

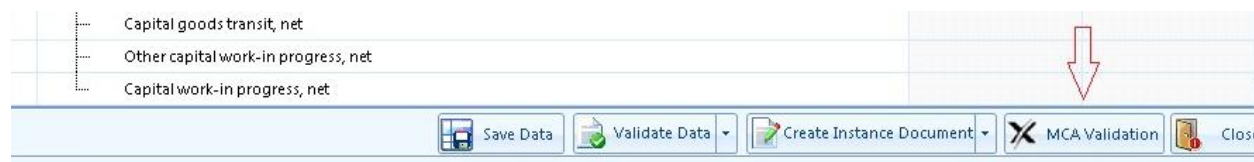


On clicking the 'Open' button, the application gives a message saying Backup restored successfully as shown in the figure below.\



## **(23) Where can I find the MCA Validation tool used for the validation of the XBRL documents?**

The MCA validation tool is integrated with Sensys InstantXBRL software and can be used to validate the instance documents.



The MCA validation tool is provided by MCA for validating the generated XBRL instance documents. Validating the instance document is a pre-requisite before filing the balance sheet and Profit & Loss account on MCA portal.

## **(24) What are the steps involved in the validation of XBRL documents using the MCA Validation tool?**

The following steps are involved in the validation of XBRL documents.

### **(a) View and Verify**

There is a feature provided by MCA validation tool to verify the appearance of the generated XBRL instance documents in the human readable format, using the built in viewer. It is imperative that the company and the professional certifying the instance documents should use this feature to verify the accuracy of the instance document.

### **(b) Validate the document**

The next step is to validate the instance document. The following validations shall be performed by the MCA validation tool.



- (1) Ensure that the instance document is as per the latest and correct version of taxonomy prescribed by the MCA.
- (2) All mandatory elements have been entered.
- (3) Other business rules specified by MCA and other validations as per the taxonomy.

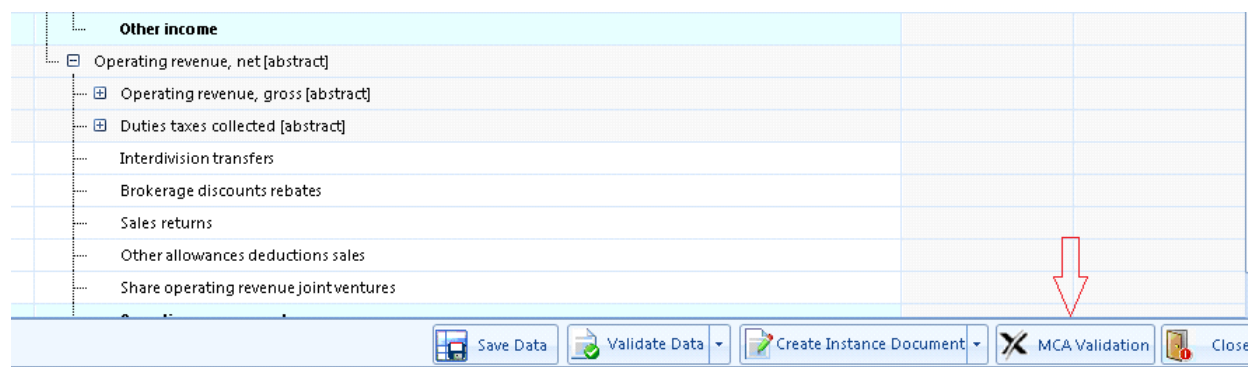
### **(c) Validate the document**

Once the instance document is successfully validated from the MCA validation tool, the next step is to pre-scrutinise the validated instance document using the same tool. For pre-scrutinizing the instance document, a working internet connection shall be required. In the pre-scrutiny, the server side validations(i.e validations which are to be validated from the MCA21 system) shall be performed.

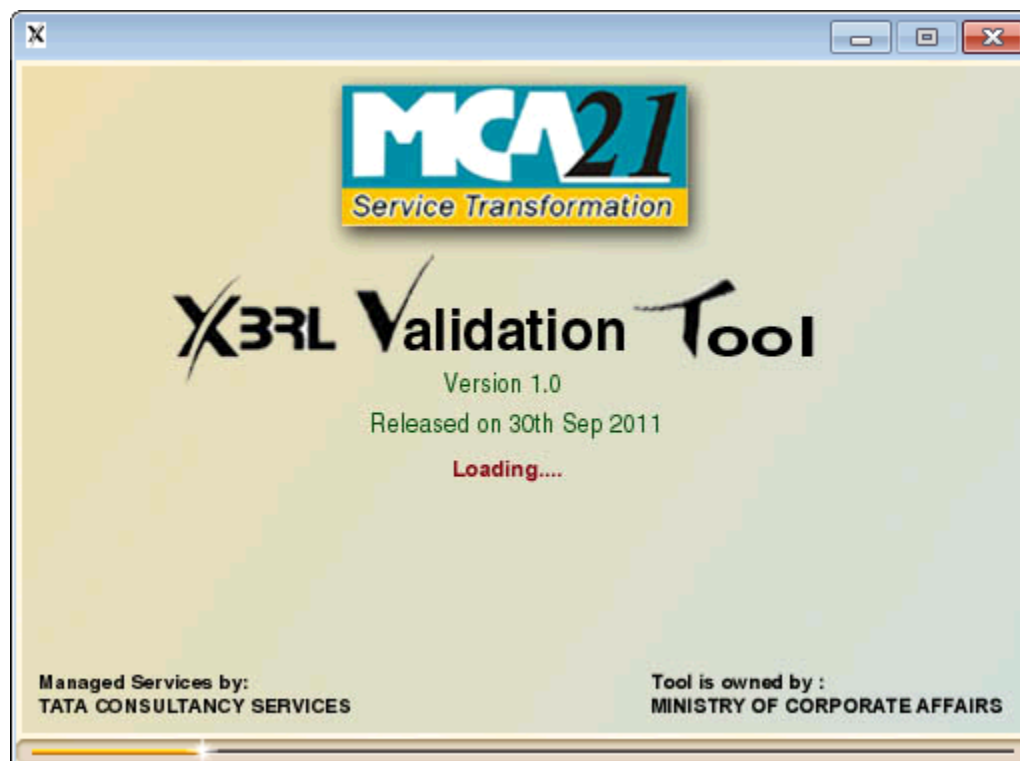
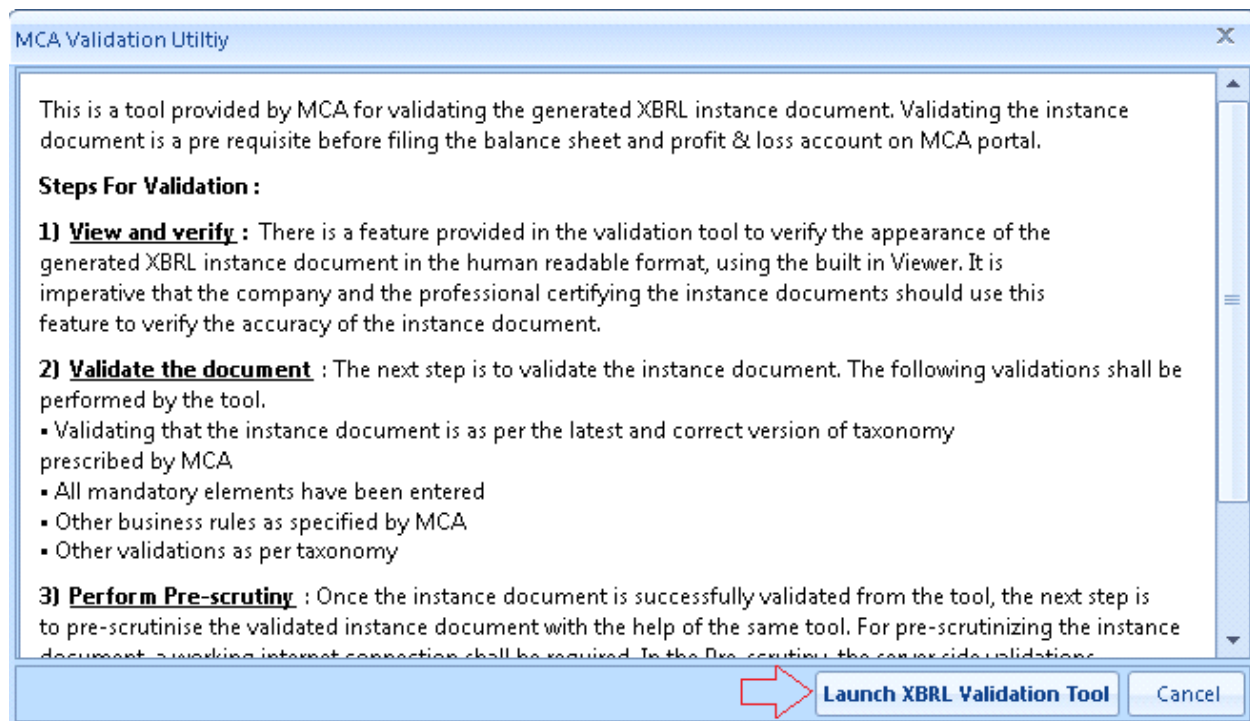
## **(25) How do I use the MCA validation tool to validate the instance document?**

The MCA validation tool can be invoked from the Sensys Instant XBRL software to validate the instance document as follows:

- (1) In the Instance Document, click on the button 'MCA Validation' as shown in the figure below.



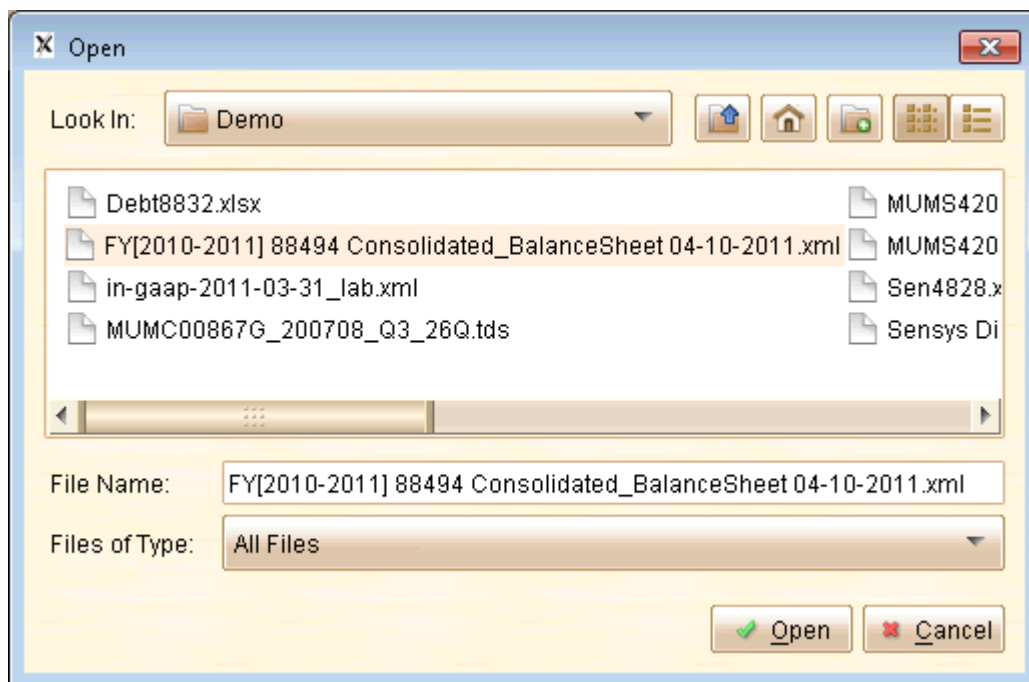
(2) Next, a window opens up with instructions. Click on the button 'Launch XBRL Validation Tool' as shown in the figure below.



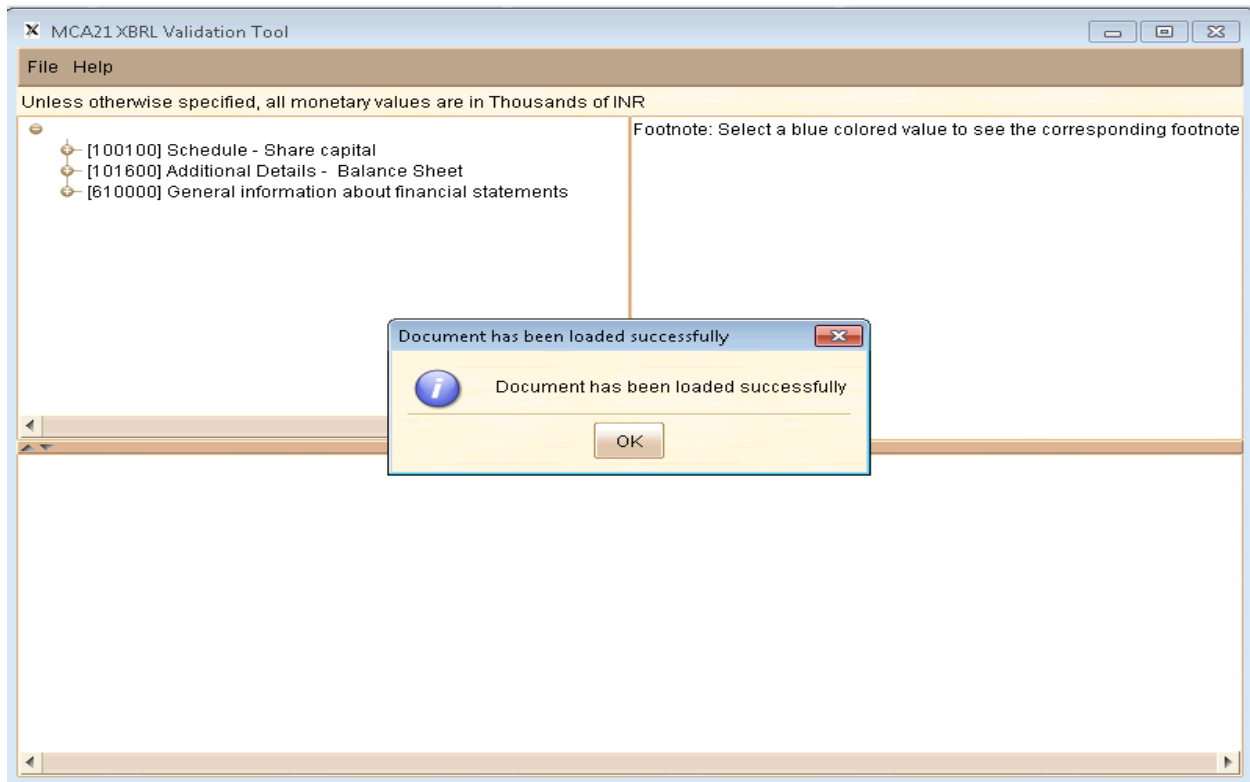
(3) The MCA validation tool opens up. Click on the File menu and select the option 'Open' as shown in the figure below.



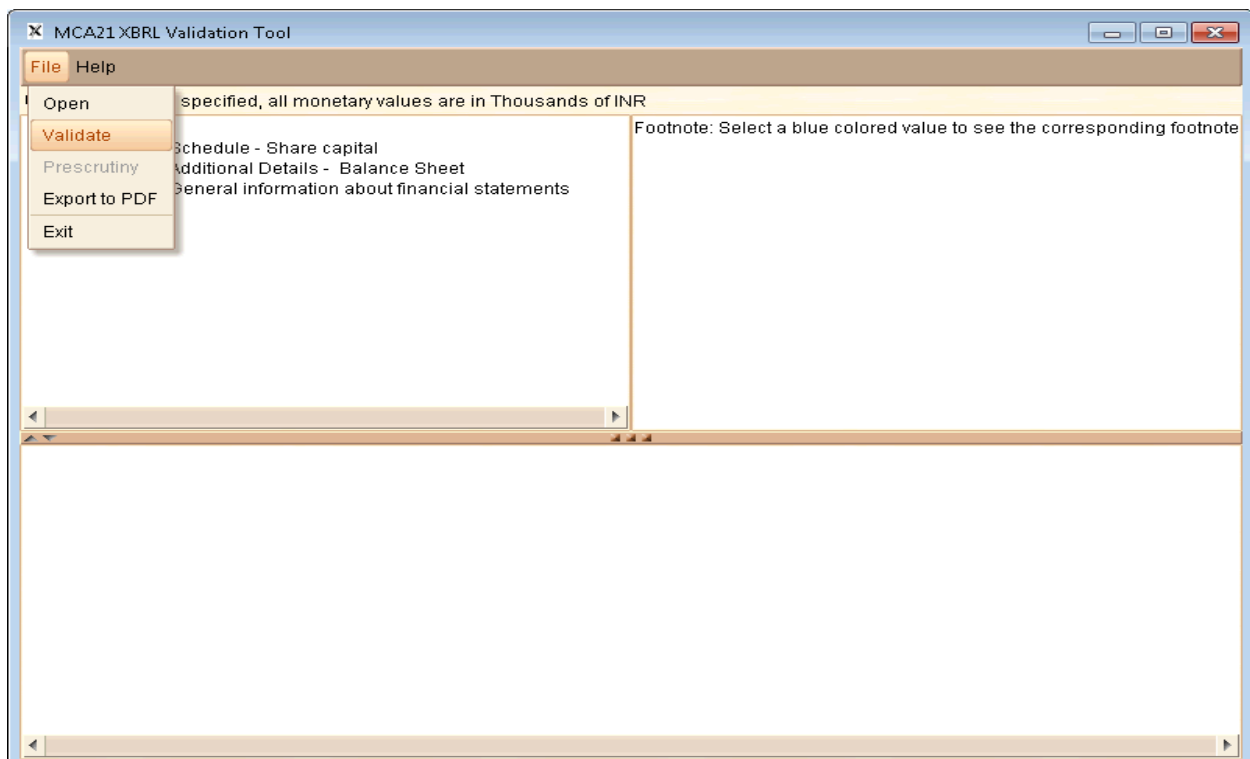
(4) Next, browse to the XML file location and click on the 'Open' button to load the XML file.



At this stage, the document is loaded in the application as below.



Next, click on the 'File' menu and then select the option 'Validate' to validate the document as shown below.



## **(26) How do I perform Pre-Scrutiny of the instance document using MCAXBRL validation tool?**

The MCAXBRL validation tool can also be used to Pre-Scrutinise the XBRL instance document.

To perform Pre-scrutiny, open the document in the validation tool. Go to File menu and select the option Pre-Scrutiny.